

County of Buffalo
Alma, Wisconsin
Notice of Public Meeting

Committee: Buffalo County Ag and Extension Education Committee
Date: Tuesday, January 2, 2018
Time: 7:45 a.m.
Location: Buffalo County Courthouse, 4th Floor Conference Room

Agenda

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to order by Chair
2. Roll Call of Members
3. Certify Open Meeting requirements have been met by posting and notification
4. Public comments regarding Agenda items
5. Review/Discussion/Action – Adopt Agenda
6. Review/Discussion/Action – December 4, 2017 meeting minutes
7. Review/Discussion/Action – 2018 Buffalo County UW-Extension 136 Contract
8. Review/Discussion/Action – Memorandum of Understanding (MOU) with UW-Extension
9. Review/Discussion/Action – Department Head/Manager Roles and Responsibilities
 - a. Administrative Assistant Position Description Review
10. Review/Discussion /Action – Dates and topic ideas for Area Extension meeting
 - a. February 21 or February 28?
 - b. Topics
11. Review/Discussion – UW System Restructure update
12. Review/Discussion /Action – UW-Extension & Fair Intern Expense Account Clarification
13. Review/Discussion /Action – Buffalo County Fair Changes
14. Review/Discussion – Reality Check
15. Review/Discussion /Action – Set next meeting date and time
16. Public comments not regarding Agenda items
17. Adjournment

Date: December 20, 2017

Scott Smith, Committee Chair

_____/s/ Patricia Malone _____
By: Patricia Malone,
Area Extension Director

Committee Members: If unable to attend the meeting, you must contact the Chairperson of the Committee or the County Clerk's Office 608-685-6209.

Persons with Disabilities: If you require special accommodations in order to attend this meeting, please contact the County Clerk's Office at 608-685-6209.

Public Access to the Courthouse: The South Entrance will be the only access to the building after 4:30 p.m.