

*County of Buffalo*  
Alma, Wisconsin  
**Notice of Public Meeting**

**Committee:** Buffalo County Human Resources Committee  
**Date:** Monday, March 12, 2018  
**Time:** 1:00 p.m.  
**Location:** 3rd Floor County Board Room

**Agenda**

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to Order
2. Roll Call of Members
3. Public Comment Regarding Posted Agenda Items
4. Review/Discussion/Action ~ Approval of Previous Meeting Minutes
5. Review/Discussion/Action ~ A Resolution to Establish the Elected Officials Annual Compensation Level for 2019 Through 2022 Terms of Office for Clerk of Court, Coroner and Sheriff
6. Review/Discussion/Action ~ A Resolution to Increase Buffalo County Coroner, Chief Deputy Coroner & Deputy Coroner Per Diem
7. Review/Discussion/Action ~ The Committee May Enter into Closed Session – Appeal Process for Salary Scale Placement or Classification Requests  
*The Committee may enter into closed session pursuant to WI State Statutes 19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility.*
8. The Committee May Enter into Open Session
9. Review/Discussion/Action ~ A Resolution to Amend the Established Job Category and Pay Grade for Salary Schedule for Non-Represented Employees
10. Review/Discussion/Action ~ Standing Work Stations Procedure Policy
11. Review/Discussion/Action ~ Telecommuting Procedure Policy
12. Review/Discussion/Action ~ A Resolution to Change the Account Clerk Lead Position to the Account Clerk Supervisor Position
13. Review/Discussion/Action ~ Chair Report
14. Review/Discussion/Action ~ Administrative Coordinator Report
15. Review/Discussion/Action~ Next Meeting Date
16. Adjournment.

Date: March 7, 2018

Larry Grisen, Committee Chair

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By: Roxann M. Halverson, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 608-685-6209 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Any committee member that is unable to attend must call the County Clerk's Office at 608-685-6209 to report their absences.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.