

# Buffalo County Resolution



**Drafted By:**  
Michael Owecke

**County Department:**  
Zoning

**Presented Month/Year:**  
August 2018

**Fiscal Impact:** YES/NO

**Involved Committees:**  
Zoning, Finance

**AC Approved:** YES/NO

**RESOLUTION #** 18-08-03

## A RESOLUTION TO ESTABLISH AND ADJUST PERMIT APPLICATION FEES FOR ORDINANCE ADMINISTERED BY THE ZONING DEPARTMENT

WHEREAS, the Buffalo County Zoning Department administers ordinances where user application fees are charged to offset administrative costs associated with the proper processing of applications and associated land use impact evaluations; and,

WHEREAS, the Buffalo County Zoning Committee reviewed and discussed permit application user fees at their June 7 and August 2, 2018 committee meetings; and

WHEREAS, the Zoning Committee recommends revisions to certain permit application fees to better reflect staff time requirements and overhead costs associated with the review and processing of applications and issuing permits; and,

WHEREAS, The Committee endorses the establishment of fees for new permitting requirements as established in the Comprehensive Zoning Ordinance Revision adopted by the Board of Supervisors on July 23, 2018; and

NOW, THEREFORE BE IT RESOLVED, that the Buffalo County Board of Supervisors hereby creates the following fee schedule for permit applications for ordinances administered by the Buffalo County Zoning Department.

Fee Schedule for Ordinances administered in the Buffalo County Zoning Department

Land Use / Permit Application	Fee
Dwelling, Accessory Dwelling, Recreational Dwelling, Land Alteration, Commercial or Industrial Addition	270
Addition, Accessory Structure, Change of Use, Tourist Rooming House, Bed & Breakfast, Private Burial Plot, Demolition, Home Business, Shoreland Grading	130
Commercial Structure, Industrial Structure, Class 2 Collocation	500
RV Siting, Sign, Home Occupation, Nonconforming Structure Modification,	75
Conditional Use Permit, Variance, Rezone	600
Sanitary Landfill CUP, Telecommunication Tower CUP, Class 1 Collocation CUP	2500
Salvage Operation CUP	1200
Conditional Use Permit, Administrative	270
Board of Adjustment Rescheduling Fee	350

<b>Agricultural Structures</b>		
	150 – 1,000 sq. ft.	75
	1,000 – 2,000 sq. ft.	130
	2,000 – 4,000 sq. ft.	270
	Over 4,000 sq. ft.	500
<b>Nonmetallic Mine Conditional Use Permit (CUP)</b>		
	1 – 25 acres	2,500.00
	26 – 50 acres	5,000.00
	51 – 100 acres	7,500.00
	101 – 200 acres	10,000.00
	201 – 300 acres	12,500.00
	301 + acres	15,000.00
	Professional Review Fee – 0 to 100 acres	1,500.00
	Professional Review Fee – 100 + acres	3,000.00
	Permit Modification Request	40% of original permit fee
	Processing Plant, Transloading Facility	5,000.00
	NMM Permit Extension	1,200.00
	Driveway	130
	Subdivision Plat Review	500 + 75 per lot
	Uniform Address #	130
	Replacement Sign	50

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the 27<sup>th</sup> day of August, 2018.


Roxann M. Halverson  
County Clerk-Roxann Halverson

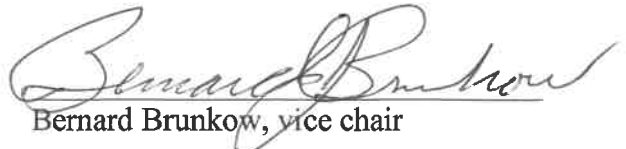
ATTEST:

Mary Anne McMillan Urell  
County Board Chairperson  
Mary Anne McMillan Urell


Respectfully submitted this 2<sup>ND</sup> day of AUGUST, 2018:

**Buffalo County Zoning Committee**

  
Michael Taylor, chair

  
Bernard Brunkow, vice chair

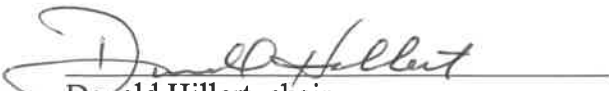
  
David Danzinger


  
Max Weiss

\_\_\_\_\_  
Dennis Bork

Respectfully submitted this \_\_\_\_\_ day of \_\_\_\_\_, 2018:

**Buffalo County Finance Committee**

  
Donald Hillert, chair

  
David Danzinger, vice chair

  
Larry Grisen

  
Nettie Rosenow

  
Mary Anne McMillan Urell

ANTICIPATED FINANCIAL IMPACT STATEMENT