

*County of Buffalo*  
Alma, Wisconsin  
**Notice of Public Meeting**

**Committee:** Buffalo County Human Resources Committee  
**Date:** Monday, October 15, 2018  
**Time:** 8:30 a.m.  
**Location:** 3<sup>rd</sup> Floor County Board Room

**Agenda**

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to Order
2. Roll Call of Members
3. Public Comment Regarding Posted Agenda Items
4. Review/Discussion/Action ~ Minutes of the Previous Meeting
5. Review/Discussion/Action ~ The Committee May Go Into Closed Session for Consultation with Legal Counsel on Union Negotiation Strategy  
*The Committee may enter into closed session and return to open session pursuant to WI State Statutes 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.*
6. Review/Discussion/Action ~ The Committee May Return to Open Session
7. Review/Discussion/Action ~ Exchange of Initial Proposals
8. Review/Discussion/Action ~ The Committee May Go Into Closed Session for Bargaining Union Negotiations  
*The Committee may enter into closed session and return to open session pursuant to WI State Statutes 19.85(1)(e) for the purpose of Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.*
9. Review/Discussion/Action ~ The Committee May Return to Open Session
10. Review/Discussion/Action ~ A Resolution to Change a Limited Term Full-Time Case Manager Position to a Permanent Status Social Worker/Case Manager Position
11. Review/Discussion/Action ~ A Resolution to Create a Full-Time Family Community Specialist Position
12. Review/Discussion/Action ~ Highway Patrolman/Operator Class II Position Description
13. Review/Discussion/Action ~ Highway Patrolman/Operator Class III Position Description
14. Review/Discussion/Action ~ Highway Limited-Term Employee-County Laborer Position Description
15. Review/Discussion/Action ~ A Resolution to Approve Health Insurance Benefit Plan
16. Review/Discussion/Action ~ A Resolution to Amend Policy No. 301- Health Insurance and Cobra of the Buffalo County Employee Handbook
17. Review/Discussion/Action ~ Voluntary Employee Benefits
18. Review/Discussion/Action ~ A Resolution to Amend Policy No. 302- Other Insurances of the Buffalo County Employee Handbook
19. Review/Discussion/Action ~ A Resolution to Amend Salary Classification and Compensation System for Non-Represented Employees
20. Review/Discussion/Action ~ Joint Meeting With Law Enforcement Committee
21. Review/Discussion/Action ~ A Resolution to Create One (1) Full-Time Communication/Corrections Officer Position
22. Review/Discussion/Action ~ Employee Performance Review Form
23. Review/Discussion/Action ~ Department Manager Evaluation Process
24. Next meeting date and time.
25. Public Comment
26. Adjournment.

Date: October 10, 2018

Larry Grisen, Chair

By: Roxann M. Halverson, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 608-685-6209 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Any committee member that is unable to attend must call the County Clerk's Office at 608-685-6209 to report their absences.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.