County of Buffalo
Alma, Wisconsin
Notice of Public Meeting

Committee:	**Human Resource Committee**
Date:	**Thursday, August 11, 2016**
Time:	**1:00 p.m.**
Location:	**Buffalo County Courthouse**
	3rd Floor – County Board Room
	Alma, WI 54610

Agenda

1. Call to Order/Roll Call of Members **1:00 p.m.**
2. Approval of Committee Meeting Minutes, Previous Meeting
3. Public comment regarding any matters that will be taken up by the Human Resource Committee at this meeting.
4. Review/Discussion/Action – The Committee May Go Into Closed Session to Discuss Unpaid Leave of Absence Request

   The Committee may enter into closed session and return to open session pursuant to WI State Statutes 19.85(1)(c) for the purpoise of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdicition or exercises responsibility.
5. Review/Discussion/Action – The Committee May Return to Open Session
6. Review/Discussion/Action – Highway Department Wage Scales
7. Review/Discussion/Action – Affirmative Action Plan
8. Review/Discussion/Action – Recommendation for Equal Employment Opportunity Manager
9. Review/Discussion/Action – Recruitment Process for Future Vacant Positions
10. Review/Discussion/Action – Preliminary Discussion of Human Resource Department Design
11. Review/Discussion/Acton – Preliminary Discussion of Employee Handbook Revisions
12. Review/Discussion/Action – 2017 Budget Discussion & Recommendations
13. Review/Discussion/Action – The Committee May Go Into Closed Session to Discuss Personal Time Off Transfer Request to Personal Sick Leave Bank

    The Committee may enter into closed session and return to open session pursuant to WI State Statutes 19.85(1)(c) for the purpoise of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdicition or exercises responsibility.
14. Review Action/Discussion – The Committee May Return to Open Session
15. Review/Discussion/Action - The Committee May Go Into Closed Session to Discuss WPPA/LEER Contract Discussion

    The Committee may enter into closed session and return to open session pursuant to WI State Statutes 19.85(1)(c) for the purpoise of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdicition or exercises responsibility.
16. Review/Discussion/Action – The Committee May Return to Open Session
17. Review/Discussion/Action – Next Meeting Date
18. Public comments not regarding any matters that were taken up by the Human Resource Committee at this meeting.
19. Adjournment.

DATE NOTICE WAS EMAILED/MAILED AND POSTED:

NOTICE OF MEETING TO: Mailed: Committee Members; **Emailed:** County Clerk's Office, Brommerich News Service; Alma City Clerk, Buffalo City Clerk, Fountain City Clerk, Mondovi City Clerk, Others

COMMITTEE MEMBERS: If unable to attend the meeting, please contact the Chairperson of the Committee or the County Administration Office.

PERSONS WITH DISABILITIES: If you require special accommodations in order to attend this meeting, please contact the County Administration Office at (608) 685-6234 as soon as possible.

PUBLIC ACCESS TO BUFFALO COUNTY COURTHOUSE: The SOUTH Entrance will be the only access to the building after 4:30 p.m. or on weekends.

MEETING CALLED BY: **Larry Grisen, Human Resource Committee Chair**

SIGNED: Roxann M. Halverson

Roxann M. Halverson, County Clerk