

Buffalo County Minutes

Committee/Board: Health and Human Services and Veterans Service Committee

Date of Meeting: Tuesday, March 1, 2016

Electronic and Hard Copy Filing Date: Wednesday, March 16, 2016

Meeting was called to order by Mr. John Kriesel at 6:30 p.m.

1. ROLL CALL/BOARD MEMBERS PRESENT:

Roll call was taken. Members present were: Wendy Kleinschmidt, John Kriesel, Mary Anne McMillan Urell, Lou Anne Roby, Elden Schlessler and Linda Smith

OTHERS PRESENT FOR ALL OR PART OF THE MEETING:

Dave Rynders, Nicole Hunger, Lori Miller, Heidi Stewart, Mike Osmond

2. MINUTES:

A motion was made by Ms. McMillan Urell and seconded by Mr. Schlessler to approve the minutes from the January 6, 2016 meeting. Carried.

3. PUBLIC COMMENT REGARDING POSTED AGENDA ITEMS /CJS

Mr. Mike Osmond, an employee of the Buffalo County Sheriff's Dept. addressed the board to obtain information regarding the CJS program. Mr. Rynders answered

Mr. Osmond's questions on the motivation behind the CJS program, the cost per employee(s) and the total cost of the program. An update was given by Mr. Rynders regarding the impetus for CJS. Judge Duvall requested a study be performed and the County Board Chairman asked that a model be developed of what the program would look like. The objective is to reduce recidivism, learn skills and make better decisions that cannot be achieved when incarcerated. The program is in the early stages so no cost per employee has been determined and no budget has been set at this time. A meeting will be held on Thursday, March 3 with LEC, Finance, and DHHS.

4. VETERANS SERVICES MONTHLY VOUCHERS:

Mr. Goss was excused from the meeting. No vouchers were presented.

5. VETERANS SERVICES OFFICE UPDATES:

Mr. Goss had Mr. Rynders inform the board that five candidates applied for the open CVSO position in Pepin County. The application deadline has now past and interviews are being scheduled.

6. REPORTS: PUBLIC HEALTH UNIT

Ms. Hunger presented her report on the monthly investigation/case reports. There was discussion and clarification on the Human Health Hazards relating to placarded properties as well as the 10 reported animal bites.

Ms. Hunger also reported on the response to January's National Radon month.

A grant for \$3500 was received; the goal was to sell 50 radon kits in 2016 but that number was surpassed in January alone. The radon kits will continue to be available for sale at a cost of \$10.

An audit was performed on the DHS Agent program (Public Facility Inspections) with positive results. Ms. Heike was commended on her excellent work.

The MCH (Maternal Child Health) was reported on by Ms. Hunger. The grant objective for 2016 will focus on adolescent suicide. The Public Health Department's focus will be to promote QPR (Question, Persuade, Refer) training and work closely with schools in facilitating onsite QPR.

An update was given by Ms. Hunger on other news in Public Health:

*A grant was received to promote awareness of ACE (Adverse Childhood Experiences). A training session will be held on Wednesday, March 9, 2016.

*Winona State Nursing students are being utilized at our meal sites as well as our Mondovi Parent Support Group.

*A HIA (Health Impact Assessment) was performed on sand mining.

*A Tobacco and Drug Forum was held with approximately 30 attendees.

7. WIC UPDATE:

Ms. Lori Miller presented a budget proposal showing a change in staffing and hours at the two Pepin County clinics and also a six scenario budget spreadsheet. This information was requested by a joint Buffalo/Pepin County work group so that Pepin County could have more input in the WIC program budget process. Due to decreasing WIC state funding and increasing local costs, Buffalo County had requested funding from Pepin County to support bi-county WIC program services to its residents. Ms. Miller and Ms. Hunger will present the same information to the Pepin County board of health on Friday, March 4th. Ms. McMillan Urell made a motion to accept the WIC budget proposal draft and Ms. Kleinschmidt seconded the motion. Approved.

8. PROPOSED CHANGES TO DHHS BY-LAWS

Mr. Rynders reported that an amendment has been made to the by-laws to remove the ADRC board as the ADRC is no longer a DHHS responsibility. The current by-laws read that it is a 6 member committee. A 7th member is allowed if that person is a medical doctor. If there isn't a medical doctor available, this position will "remain vacant". A second reading took place to change the by-laws that read "remain vacant" to read "filled with a health care provider". A motion was made by Ms. McMillan Urell to replace the phrase "remain vacant" to read "filled with a health care provider" and seconded by Ms. Smith. Carried.

9. NOMINATION FOR DHHS COMMITTEE VACANCY

Ms. Hunger reported on the four physicians she contacted. Mr. Walton showed some interest in the position but decided against it. Joette Gillette, a nurse in Buffalo County and an adjunct instructor at Winona State with a Public Health Nursing background was another candidate for the position. Mr. Rynders will check with Ms. Hansen on the process to appoint Ms. Gillette. Ms. McMillan Urell made a motion to accept the nomination of Ms. Gillette to the DHHS committee as a Health Representative in April and Mr. Conrad seconded the motion. Carried.

10. DHHS BUDGET REDUCTION PLANNING

Mr. Rynders reported having discussion with the Admin Coordinator but specific guidelines have not yet been set for developing the 2017 budget. He also stated that there will not be an increase in the county dollars portion of the 2017 DHHS budget.

The implementation of the collection policy is in effect. The revision of the transportation program rates are still being worked on. The CJS program

was also discussed. The WIC program changes will also reduce county dollars. There was discussion on possible ways to increase revenue.

11. COMMUNITY JUSTICE SERVICES (CJS) UPDATE

See agenda item 3

12. ADRC/AGING REGIONAL PLANNING

Mr. Rynders reported that the counties of Buffalo, Chippewa, Clark and Pepin are working together to merge into one entity. There are currently 13 counties that have integrated ADRC and Aging and include AP (Adult Protection). A model will be put together showing how costs can be reduced and will be shared with the counties in April. A meeting will be held on Wednesday, March 9th. Ms. McMillan Urell is on the board and task force along with Ms. Lola Longyhore, Director of Buffalo, Clark, and Pepin ADRC.

13. INCOME MAINTENANCE OPERATIONAL ANALYSIS REPORT

A report on the current function of the WREA program which is comprised of Badger Care, Food Share and Child Care was presented by Mr. Rynders. Due to ACA enrollment surge and vacancies, it has been experiencing a huge backlog of calls. Mr. Rynders and the other WREA directors authorized overtime through May to take care of the back log which will not impact the budget. A One-Touch call system will be implemented in May to provide greater efficiency.

14. GOVERNMENT & INDUSTRY TECHNOLOGIES, LLC UPDATE

Mr. Rynders gave an update on the contract with GIT, the software company that supports our computer financial system. Payment of \$21,000 was made for the new version in 2014-2015 which was to be in place in early 2015. The new version is still not completed or installed. We have now received additional billings and are currently in the negotiating process with GIT on them; Mr. Tom Clark and Ms. Hansen are involved. Mr. Rynders will get the board's approval before paying the additional bill.

15. DHHS MONTHLY VOUCHERS:

After discussion and clarification on some line items on the vouchers, a motion was made by Ms. McMillan Urell to approve the monthly vouchers; the motion was seconded by Mr. Conrad. Approved.

16. DHHS FINANCIAL UPDATE:

Mr. Rynders reported the final expenses for 2015 are close to being completed. Revenues exceed expenses and we will see a small surplus at year end.

Ms. McMillan Urell made a motion to accept the financial report, Ms. Kleinschmidt seconded the motion. Carried.

17. MONTHLY UNIT REPORT S: AGING

The Aging report gave a positive update on the shared space for the Alma meal site and Wings Over Alma. The Aging Unit will move forward with signing a lease for the remainder of 2015.

A new steam table is being purchased for the Nelson meal site as well as a metal rolling utility cart for the Alma site.

CHILD SUPPORT

Mr. Rynders addressed the arrears on the report and also pointed out the effort made by staff in presenting charts and graphs for the board to obtain more information. Ms. Kleinschmidt questioned if there would be an increase in payments when clients receive their tax return; it was confirmed that to be the case.

SOCIAL SERVICES

An update was shared on Carol Nedland's first Prime For Life presentation at the Alma School which was well received. The next presentation will be held at the Cochrane Fountain City School.

The report on placements of children, adults and hospitalizations was reviewed by members of the committee.

18. DHHS DIRECTOR REPORT - GENERAL RELIEF

Mr. Rynders relayed information on the Buffalo County General Relief fund regarding monies available for clothing, shelter and medical needs and pointed to an instance where we were able to help someone and that we would be able to recoup our expenses. Board members commented that the use appropriately followed policy.

19. CHAIRPERSON'S REPORT

No report

20. NEXT MEETING DATE & AGENDA ITEMS

The next meeting will be held Tuesday, April 5th, 2016 at 6:30 PM

21. PUBLIC COMMENTS REGARDING UNRELATED AGENDA ITEMS

None

22. ADJOURNMENT

Meeting adjourned at 9:30 PM

Respectfully Submitted,

**Mary Hildebrand
Recording Secretary**