

## ADRC of Buffalo, Clark and Pepin Counties Minutes

**Committee/Board:** Aging and Disability Resource Center of Buffalo, Clark and Pepin County Governing Board

**Date of Meeting:** Thursday, March 10, 2016

Meeting was called to order at 11:00 A.M. by Craig Brooks at the Super 8 conference room in Osseo, Wisconsin.

**Roll Call:** All members were present except Ron Schutz who was excused. Others present were Mary Sladich, Paula Winter, Lola Longyhore and Peggy Ludwigson.

**Minutes:** Approval of the Previous Meeting Minutes from December 10, 2015. Motion made by Jane Whiteside to approve the minutes, seconded by Betty Bergmark. Motion carried.

**Public Comments:** There were no public comments.

**Information/Discussion – What are Consumers Saying / What Have You Heard / What Have You Been Involved With:** There was nothing to report.

**Review/Discussion/Action – Final 2015 Budget Update:** Jane Whiteside presented the final 2015 Budget Update. Motion made by Jane Whiteside to approve the final 2015 Budget, seconded by Bill Ingram. Motion carried.

**Review/Discussion/Action – 2016 Budget Update:** Discussion on the 2016 Amended Budget. A motion made by Bill Ingram to amend the report to remove RR Consultant and replace with Consulting, seconded by Pam Ingram. One opposed. Motion carried.

A motion made by Jane Whiteside to approve the 2016 Updated Budget, seconded by Betty Bergmark. One opposed. Motion carried.

**Review/Discussion/Action – Action to accept retirement with gratitude and approval of ADRC Director proceeding and action to fill the DBS vacancy in the Clark Satellite Office:** Sharon Taylor is retiring May 31, 2016. Clark County board would need to approve the position opening and job description updates. The DBS attorney has been notified and will be part of the hiring process. Mary Sladich and Lola Longyhore will be sitting in on the hiring interviews. A motion was made by Dennis Bucheger to accept the resignation and hiring another, seconded by Betty Bergmark. Motion carried.

**Review/Discussion – ADRC Director Position:** The state will need to give final approval to an interim director until one is hired. Discussion was to establish and appoint a committee to hire an interim director until the merging transition is finished, with action taken at that time. A special meeting will be set up in early April just to discuss this topic so action can be taken and members can vote.

**Review/Discussion/Action – 2015-2016 State Contract changes:** Logos need to be changed as well as bathroom signs (in Braille), handicap parking, signage (inside and outside), open hours postings, phone systems, hearing equipment, privacy for confidential information, website changes, etc.

**Review/Discussion/Action – Update from Task Force Members:** Members discussed voting issues and the enforced letter of intent from each county. A motion was made by Darlene Bucheger “Do not approve the proposed letter of intent to be distributed to the counties”, seconded by Bill Ingram. Discussion held, roll call vote: 6 approved, 4 opposed, 1 abstained. Motion carried.

**Information/Discussion – Regional ADRC Director’s Report – Lola Longyhore:** Lola had nothing to report at this time.

**Review/Discussion/Action – Next Steps:** A Doodle Survey will be sent out to set a date for the next meeting in April to start by 10 a.m. The next Task Force meetings will be March 23, 2016 and April 20, 2016 starting at 9:30 a.m. Craig will get the organizational chart and the letter of intent out to all members.

**Adjournment:** A motion to adjourn the meeting was made by Bill Ingram, seconded by Dennis Bucheger. Meeting adjourned at 1:35 P.M.

Respectfully Submitted,  
Peggy Ludwigson  
Billing Clerk  
ADRC of Buffalo, Clark and Pepin Counties