

**DRAFT**  
**Buffalo County Public Meeting Minutes**

**Committee/Board:** LAW ENFORCEMENT AND EMERGENCY MANAGEMENT  
COMMITTEE

**Date of Meeting:** March 22, 2016

**Electronic and Hardcopy Filing Date:** May 05, 2016

Members Present: Mary Anne McMillan Urell, Dennis Youngbauer, John Kriesel, Jason Mork-Excused, and Sheriff Michael Schmidtknecht.

Others Present: Stephen Schiffli, Lee Engfer, Sonya Hansen, Colin Severson, Diane Mikelson, Steve Schiffli, and Melissa Brunner.

Public Comments: None

Ms. McMillan Urell called meeting to order at 2:05pm.

Ms. McMillan Urell called January minutes to order. Ms. Brunner asked to make an amendment to the minutes. The minutes should refer to 911 "telephone" equipment instead of "radio" equipment. Mr. Kriesel made motion to approve the January minutes with the one amendment, second by Mr. Youngbauer. Motion carried.

January bills paid in February and February bills paid in March agenda item was brought to order. Mr. Youngbauer made motion to approve bills as presented, second by Mr. Kriesel. Motion carried.

Sheriff Schmidtknecht discussed Law Enforcement's 2015 Year-End Report. He pointed out that a portion of the over-time reimbursement was reimbursed back to the County. Also, it is known, that no over-time is to be claimed unless in an emergency situation or for court.

Mr. Kriesel asked about the status of the 911 Vesta equipment. Sheriff Schmidtknecht stated that it is in the ordering phase and no ETA has been given at this time.

Ms. McMillan Urell asked that if communication/corrections becomes fully staffed, could schedule/hours be revamped. There was a discussion of the possibility of 12-hour shifts for communication/corrections officers. Would 12-hour shifts help to alleviate overtime? Sheriff Schmidtknecht stated that since Act 10 was put in place, there have not been as many individuals coming forward and applying.

There was further discussion of the 2015 Year-End Report. Sheriff Schmidtknecht reiterated that the phone statistics for the jail does **not** include any outgoing calls. Also, he pointed out that when the patrol started the trial of the 12-hour shifts back on June 28, 2015, overtime was cut down. In addition, sick leave coverage was reduced. Mr. Kriesel made motion to accept the DRAFT Year-End 2015 Report, second by Mr. Youngbauer.

There was discussion again regarding the patrol 12-hour shifts. Sheriff Schmidtknecht stated that roughly \$9500 in over-time has been cut from June 28, 2015 to date. Ms. Hansen stated that

overtime was cut, however, the end of the year payout was increased. She did contact Dairyland Power, Juneau County and Pierce County to discuss what they have done to alleviate overtime. Some have reduced certain 12-hour shifts to 8-hour shifts, some have ordered days off, and some have lowered their base wage, as examples.

Sheriff Schmidtknecht mentioned working one 8-hour shift a month. Ms. Hansen mentioned maybe to negotiate the base wage but employee would maintain their end of the year salary. Mr. Engfer discussed that the union contract will payout whether deputy coverage is 22 hours or 24 hours a day. The objective is to have 24 hours a day coverage for the county. Mr. Youngbauer made a motion to keep the 12-hour shifts for the patrol if kept cost efficient for the county, second by Mr. Kriesel. Motion carried.

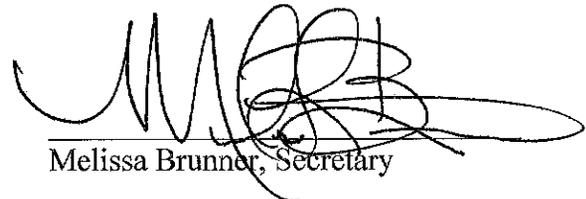
Sheriff Schmidtknecht discussed the need to have up to \$30,000 to purchase a second, new, budgeted squad. Ms. McMillan Urell made motion to purchase up to \$30,000 for a new, budgeted squad, second by Mr. Youngbauer. Motion carried.

Also, there was roughly a \$44,000 (TraCS) Grant received to purchase MDCs (laptops) for each squad. After discussion with State personnel, they did not want to see the sheriff's office purchase refurbished MDCs. They did not feel that purchasing refurbished would be a good idea, which \$15,000 was previously budgeted for. In addition, the sheriff's office also received a speed grant and equipment grant. The speed grant will help in overtime costs since there will already be squads available and will not need to be called out.

Chief Deputy Severson discussed his reports. He discussed how he has sometimes found it to be more cost efficient to pay for instructors to train in-house rather than having staff travel for training. We pay for the instructor's hotel stay and meals.

Mr. Schiffli presented his 2015 Year-End Report. Ms. McMillan Urell made a motion to approve DRAFT 2015 Year-End Report with some minor recommended changes, second by Mr. Kriesel. Motion carried. He discussed how he is working with coroner Pete Samb and Public Health regarding the mass fatality plan. MABAS is underway! He is working on getting the Mutual Aid Agreements taken care of.

Next Law Enforcement/Emergency Management meeting to be determined once organization of April's new committees have been determined. Meeting adjourned at 4:00pm.



Melissa Brunner, Secretary

**\*\*\*\*ATTACHMENTS: PATROL MONTHLY STATISTICS (8 PAGES) AND DISPATCH CALLS MAPPING MONTHLY STATS (1 PAGE).**





Buffalo County Sheriff's Department  
Chief Deputy Colin Severson  
Monthly Report  
February, 2016

Transport miles

1,570

Calls For Service

584

Traffic Accidents

39

Warrants Issued:

6

Warrants Served:

3

Civil Process Issued:

12

Civil Process Served:

7

Overtime breakdown

2/02/16	Deputy Porter	Called in early, due to snow storm	( 2.0 hours )
2/02/16	Deputy Scholl	Called in early, due to snow storm	( 2.0 hours )
2/04/16	Deputy Olson	Child abuse investigation	( 5.0 hours )
2/07/16	Deputy Osmond	K-9 Care	( .5 hour )
2/11/16	Deputy Osmond	K-9 Care	( .5 hour )
2/12/16	Inv. Engfer	Drug search warrant	( 4.75 hours )
2/12/16	Deputy Osmond	K-9 Care	( .5 hour )
2/12/16	Deputy Olson	Search warrant	( 4.5 hours )
2/12/16	Deputy Scholl	Search warrant	( 3.0 hours )
2/12/16	Deputy Osmond	Search warrant	( 2.5 hours )

2/14/16	Deputy Olson	Suicidal juvenile	( 2.0 hours )
2/14/16	Deputy Howell	Mental health case / Transport to Winnebago	( 2.5 hours )
2/14/16	Deputy Wieczorek	Mental health case / Transport to Winnebago	( 5.0 hours )
2/15/16	Deputy Osmond	K-9 Care	( .5 hour )
2/16/16	Deputy Osmond	K-9 Care	( .5 hour )
2/17/16	Deputy Olson	Death investigation	( 1.5 hours )
2/17/16	Deputy Osmond	K-9 Care	( .5 hour )
2/18/16	Deputy Osmond	K-9 Care	( .5 hour )
2/18/16	Deputy Howell	Trespassing complaint	( .25 hour )
2/19/16	Deputy Osmond	DEC case / Drug investigation	( 1.5 hours )
2/19/16	Deputy Scholl	Court	( 2.0 hours )
2/20/16	Deputy Osmond	Methamphetamine case / Arrest	( 2.0 hours )
2/20/16	Deputy Osmond	K-9 Care	( .5 hour )
2/21/16	Deputy Osmond	K-9 Care	( .5 hour )
2/21/16	Deputy Scholl	Call-out early for disorderly female/Arrest	( 1.0 hour )
2/24/16	Deputy Olson	Sikh Temple Shooting Presentation @ CVTC	( 7.75 hours )
2/24/16	Deputy Wieczorek	ARIDE Training in Village of Pepin	( 9.25 hours )
2/24/16	Deputy Osmond	K-9 Care	( .5 hour )
2/25/16	Deputy Osmond	K-9 Care	( .5 hour )
2/25/16	Deputy Laehn	ALICE Instructor Training	( 2.0 hours )
2/26/16	Deputy Osmond	Sick call coverage	( 4.0 hours )
2/29/16	Deputy Osmond	K-9 Care	( .5 hour )

**Total hours: 70.5**

Reimbursed Overtime

2/07/16 Deputy Howell OWI Grant ( 2.0 hours )

2/07/16 Deputy Wieczorek OWI Grant ( 2.0 hours )

Total hours: 4.0

Total reimbursed hours:

Squad mileage as of 2/29/16

Squad # 82	2007 Chev. Impala	Vin # 2G1WS58R479391893	mileage = 82,201
Squad # 88	2013 Ford Interceptor	Vin # 1FAHP2M84DG100289	mileage = 49,880
Squad # 90	2013 Dodge Charger	Vin # 2C3CDXAT5DH725568	mileage = 9,109
Squad # 91	2014 Ford Taurus	Vin # 1FAHP2L90EG138839	mileage = 21,560
Squad # 92	2014 Chev Impala	Vin # 2G1WD5E36E1162895	mileage = 65,624
Squad # 93	2003 Chev. S10 Blazer	Vin # 1GNDDT13X93K142287	mileage = 108,070
Squad # 94	2007 Crown Vic	Vin # 2FAHP71W87X101072	mileage = 94,011
Squad # 95	2008 Chev. Impala	Vin # 2G1WS553481351362	mileage = 80,974
Squad # 96	2003 Ford Expedition	Vin # 1FMPU16L63LB66452	mileage = 77,112
Squad # 97	2011 Chev. Impala	Vin # 2G1WG5EK8B1105169	mileage = 94,150
Squad # 98	2013 Chev. Impala	Vin # 2G1WD5E3XD1238214	mileage = 79,717
Squad # 85	2005 Ford Explorer	Vin # 1FMZU73EX5ZA28513	mileage = 63,668

Buffalo County Sheriff's Department  
Chief Deputy Colin Severson  
Monthly Report  
January, 2016

Transport miles

451

Calls For Service

621

Traffic Accidents

39

Warrants Issued:

20

Warrants Served:

11

Civil Process Issued:

16

Civil Process Served:

13

Overtime breakdown

1/04/16	Deputy Osmond	K-9 Care	(.5 hour)
1/05/16	Deputy Osmond	K-9 Care	(.5 hour)
1/07/16	Deputy Howell	Intoximeter Recertification Training	(2.0 hours)
1/07/16	Deputy Porter	Intoximeter Recertification Training	(2.0 hours)
1/07/16	Deputy Wieczorek	Intoximeter Recertification Training	(3.0 hours)
1/08/16	Deputy Osmond	K-9 Care	(.5 hour)
1/09/16	Deputy Osmond	K-9 Care	(.5 hour)
1/10/16	Deputy Osmond	K-9 Care	(.5 hour)
1/14/16	Deputy Osmond	K-9 Care	(.5 hour)
1/17/16	Deputy Wieczorek	OWI / Resisting case/arrest / Report	(5.0 hours)

1/18/16	Deputy Osmond	K-9 Care	(.5 hour)
1/18/16	Deputy Scholl	Call-out for DEC case	(.75 hour)
1/19/16	Deputy Osmond	K-9 Care	(.5 hour)
1/20/16	Deputy Osmond	DEC case / Drug search warrant	(4.0 hours)
1/20/16	Deputy Osmond	K-9 Care	(.5 hour)
1/20/16	Deputy Porter	Court	(1.0 hour)
1/21/16	Deputy Osmond	Follow-up on above noted search warrant	(2.0 hours)
1/21/16	Deputy Osmond	K-9 Care	(.5 hour)
1/22/16	Deputy Howell	Suicidal female with a knife	(1.0 hour)
1/22/16	Deputy Porter	Call-out early for mental health case	(.75 hour)
1/22/16	Deputy Osmond	K-9 Care	(.5 hour)
1/23/16	Deputy Osmond	K-9 Care	(.5 hour)
1/25/16	Deputy Osmond	Drug search warrant	(2.0 hours)
1/26/16	Deputy Wieczorek	EMS call	(.5 hour)
1/27/16	Deputy Osmond	K-9 Care	(.5 hour)
1/28/16	Deputy Osmond	K-9 Care	(.5 hour)
1/28/16	Deputy Bresette	Legal Update Training / Lock and Dam #4	(4.25 hours)
1/28/16	Deputy Olson	Legal Update Training / Lock and Dam #4	(6.0 hours)
1/28/16	Deputy Wieczorek	Legal Update Training / Lock and Dam #4	(6.25 hours)
1/28/16	Deputy Scholl	Legal Update Training / Lock and Dam #4	(5.0 hours)
1/28/16	Deputy Osmond	Legal Update Training / Lock and Dam #4	(5.75 hours)
1/28/16	Deputy Porter	Legal Update Training / Lock and Dam #4	(4.25 hours)
1/29/16	Deputy Howell	Court (x2)	(2.0 hours)

1/29/16	Deputy Porter	Court	( 2.0 hours )
1/29/16	Deputy Scholl	Court	( 2.0 hours )
1/30/16	Deputy Osmond	Drug search warrant	( 1.25 hours )
1/30/16	Deputy Osmond	K-9 Care	( .5 hour )

**Total hours: 70.25**

**Reimbursed Overtime**

1/15/16	Deputy Laehn	OWI Grant	( 4.0 hours )
1/15/16	Deputy Osmond	OWI Grant	( 4.0 hours )
1/23/16	Inv. Engfer	OWI Grant	( 4.0 hours )
1/23/16	Deputy Howell	OWI Grant	( 4.0 hours )

**Total reimbursed hours: 16**

**Squad mileage as of 1/31/16**

Squad # 82	2007 Chev. Impala	Vin # 2G1WS58R479391893	mileage = 80,226
Squad # 88	2013 Ford Interceptor	Vin # 1FAHP2M84DG100289	mileage = 48,091
Squad # 90	2013 Dodge Charger	Vin # 2C3CDXAT5DH725568	mileage = 6,738
Squad # 91	2014 Ford Taurus	Vin # 1FAHP2L90EG138839	mileage = 20,330
Squad # 92	2014 Chev Impala	Vin # 2G1WD5E36E1162895	mileage = 62,673
Squad # 93	2003 Chev. S10 Blazer	Vin # 1GNDT13X93K142287	mileage = 108,070
Squad # 94	2007 Crown Vic	Vin # 2FAHP71W87X101072	mileage = 92,208
Squad # 95	2008 Chev. Impala	Vin # 2G1WS553481351362	mileage = 78,328
Squad # 96	2003 Ford Expedition	Vin # 1FMPU16L63LB66452	mileage = 74,844
Squad # 97	2011 Chev. Impala	Vin # 2G1WG5EK8B1105169	mileage = 92,616
Squad # 98	2013 Chev. Impala	Vin # 2G1WD5E3XD1238214	mileage = 74,530
Squad # 85	2005 Ford Explorer	Vin # 1FMZU73EX5ZA28513	mileage = 62,458

# Dispatch Calls Mapping Stats 2016

	Year to date TOTAL	JAN	FEB
<b>911 Calls that mapped correctly</b>	<b>279</b>	135	144
<b>911 Calls that did not map correctly</b>	<b>2</b>	0	2
<i>Errors in City or Village</i>	<i>0</i>		
<i>Errors in County</i>	<i>0</i>		
<i>Error on Cell Tower</i>	<i>0</i>		
<b>Total 911 Calls</b>	<b>281</b>	135	146
 911 Mapping plot rate	 <b>99%</b>	100%	99%
Admin Calls	6,285	3224	3061
<b>Total Dispatch Calls</b>	<b>6,566</b>	3359	3207

**911 CALLS**2016

Landline Emergency	73
Landline Non-Emergency	47
Ani-failures (phone line issue)	2
Cell Phone Emergency	92
Cell Phone Non-Emergency	62
ONSTAR Emergency	0
ONSTAR Non-Emergency	0
VOIP Emergency	1
VOIP Non-Emergency	4

**TOTAL 911 CALLS****281**