

Buffalo County Minutes

Committee/Board: Health and Human Services and Veterans Service Committee

Date of Meeting: Tuesday, April 5, 2016

Electronic and Hard Copy Filing Date: Monday, April 18, 2016.

Location: Department of Health and Human Services
Buffalo County Courthouse – 3rd Floor
ADRC Conference Room
407 S 2nd Street, Alma, Wisconsin

Meeting was called to order by Mr. John Kriesel at 6:30 p.m.

ROLL CALL/BOARD MEMBERS PRESENT: Roll call was taken. Members present were: Mr. John Kriesel, Ms. Mary Anne McMillan-Urell, Ms. Lou Ann Roby, Mr. Elden Schlessler, Ms. Wendy Kleinschmidt, Ms. Linda Smith, Ms. Joette Gillett

OTHERS PRESENT FOR ALL OR PART OF THE MEETING: Mr. David Rynders, Ms. Nicole Hunger, Ms. Brenda Berning, Mr. Stephan LaValla, Ms. Danielle Schalinske, Ms. Tori Bautch , Ms. Jessica Zitur, and Judge Duvall.

MINUTES: A motion was made by Mr. Schlessler and seconded by Ms. McMillan-Urell approving March 1, 2016, March 3, 2016, and March 28, 2016 minutes.

PUBLIC COMMENT REGARDING POSTED AGENDA ITEMS:

No public comments were received.

REVIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY VOUCHER Mr. Goss was excused from the meeting. No vouchers were presented.

REVIEW/DISCUSSION/ACTION – VETERANS SERVICE OFFICE UPDATES

None.

REVIEW/DISCUSSION/ACTION – REPORTS: PUBLIC HEALTH UNIT

Ms. Nicole Hunger presented her report on the Monthly Investigation/Case Reports for the period February 20, 2016 – March 20, 2016. Discussed Adverse Childhood Experiences Training (ACE), Community Health Improvement Plan (CHIP) and Buffalo Pepin WIC Project.

REVIEW/DISCUSSION/ACTION – LETTER OF SUPPORT FOR MEDICATION

DROP BOX: Discussed letter to support the drug collection unit grant being submitted to the CVS/pharmacy and The Partnership for a Drug Free America. Ms. McMillan Urell made a motion, seconded by Ms. Smith. Carried.

REVIEW/DISCUSSION/ACTION – INTOXICATED DRIVER INTERVENTION PROGRAM (IDIP) : Judge Duvall discussed the IDIP program and provided an informational pamphlet. Discussed job duties of current IDIP Coordinator. Judge Duvall inquired if DHHS interested in taking over Coordinators duties. Ms. McMillan Urell made a motion, seconded by Mr. Schlessler. Carried.

REVIEW/DISCUSSION/ACTION – TELEMEDICINE GRANT:

Discussed Letter of Intent from Laura Englesby to Mr. Rynders regarding Telemedicine Grant. Purpose of grant is to replace telemedicine equipment in Alma and obtain equipment for Mondovi. This equipment would enhance and promote technological services available to mental health clients, developmentally and physically disabled clients.

Staff Update: Mr. LaValla informed the committee of Connie Holubar’s passing away. She provided many services for Buffalo County.

Collaboration with WSU Students – Mr. LaValla stated the WSU students have been active in nutrition screenings for home delivered and congregate meals as well as providing educational and advocacy presentations at the meal sites and participating in the Public Health Departments initiative to support new mothers through support classes/gatherings.

REVIEW/DISCUSSION/ACTION- 2015 Aging Plan Self Assessment: Mr. LaValla discussed the 2015 Bureau of Aging and Disability Resources Aging Unit Self-Assessment for 2013-2015. Mr. LaValla indicated Buffalo County website does not have an Aging page. His goal is to have one created and posted, soon. Ms. Roby made a motion, seconded by Ms. Smith. Carried.

REVIEW/DISCUSSION/ACTION – TRANSPORTATION RATE CHANGES:

Mr. Rynders and Mr. LaValla discussed a revised fee structure for transportation services that DHHS currently provides. Ms. McMillan Urell made a motion, seconded by Ms. Kleinschmidt. Carried.

REVIEW/DISCUSSION/ACTION – JOB DESCRIPTION PROPOSED

REVISIONS – PART-TIME WIC TECHNICIAN & ACCOUNT CLERK LEAD:

Mr. Rynders requested approval of revision changing job title from Part-time WIC Technician to Part-time WIC Support Staff. Ms. Smith made a motion, seconded by Ms. McMillan Urell. Carried.

REVIEW/DISCUSSION/ACTION – JOB DESCRIPTION PROPOSED

REVISIONS ACCOUNT CLERK LEAD: Mr. Rynders requested approval of job description revisions. Mr. Schlessler made a motion, seconded by Ms. Kleinschmidt. Carried.

REVIEW/DISCUSSION/ACTION – COMMUNITY JUSTICE SERVICES

UPDATE: Mr. Rynders informed the committee Judge Duvall, Ms. Berning, Mr. Rynders, and Ms. Rieck will be attending a TAD Grant training on May 3, 2016. TAD Grant application is due June 30, 2016; September 1, 2016 the TAD grant awards will be announced; April 19, 2016 at 1 p.m. Mr. Rynders will be presenting CJS to Pepin County Board members per their request.

REVIEW/DISCUSSION/ACTION – SOCIAL WORKER LEVEL

ADVANCEMENT PROCESS: Mr. Rynders discussed Social Workers advancement process through Level I, Level II, and Level III and informed the committee of program responsibility criterion that was eliminated in Level III.

REVIEW/DISCUSSION/ACTION- ADRC/AGING REGIONAL PLANNING:

Mr. Rynders discussed the status with integrating Buffalo, Pepin and Chippewa ADRC/Aging Units.

REVIEW/DISCUSSION/ACTION – GOVERNMENT AND INDUSTRY TECHNOLOGIES LLC, UPDATE:

Mr. Rynders discussed GIT contract.

REVIEW/DISCUSSION/ACTION – DHHS MONTHLY VOUCHERS

After discussion and clarification on two line items, Mr. Schlessler made a motion, seconded by Ms. McMillan Urell. Carried.

REVIEW/DISCUSSION/ACTION – DHHS FINANCIAL UPDATE –

After discussion and clarification on two line items, Ms. McMillan Urell made a motion, seconded by Mr. Schlessler. Carried.

REVIEW/DISCUSSION/ACTION – MONTHLY UNIT REPORTS

Child Support – Ms. Berning reviewed the graphs.

Social Services – Reports reviewed. No questions.

REVIEW/DISCUSSION/ACTION – DHHS DIRECTOR REPORT

Mr. Rynders informed committee, on behalf of Mr. Squires, the collection policy is in full operation. DHHS is working out language as unique situations arise.

REVIEW/DISCUSSION/ACTION – CHAIRPERSON’S REPORT:

No Report

REVIEW/DISCUSSION/ACTION NEXT MEETING:

The next meeting is scheduled May 3 at 6:30 pm.

PUBLIC COMMENTS REGARDING UNRELATED AGENDA ITEMS:

No public comments regarding unrelated agenda items were received.

ADJOURNMENT: Meeting was adjourned at 9:53 p.m.

Respectfully Submitted,

Brenda Berning, Recording Secretary

cc: Roxann Halverson, County Clerk, Regional Administrators; Each Board Member