

**DRAFT**  
**Buffalo County Public Meeting Minutes**

**Committee/Board:** LAW ENFORCEMENT AND EMERGENCY MANAGEMENT  
COMMITTEE

**Date of Meeting:** May 10, 2016

**Electronic and Hardcopy Filing Date:** May 23, 2016

Members Present: Mary Anne McMillan Urell, John Kriesel, Bernard Brunkow, Scott Smith, Steve Schiffli, and Sheriff Michael Schmidtknecht.

~~Others Present: Colin Severson, Sonya Hansen, Diane Mikelson, Michael Osmond and  
Melissa Brunner.~~

Public Comments: None

Ms. McMillan Urell called meeting to order at 3:05pm.

Ms. McMillan Urell called agenda item 4, Election of Chair and Vice Chair, to order. Mr. Kriesel nominated Ms. McMillan Urell as Chair, second by Mr. Brunkow. Mr. Smith made a motion to close nomination and to cast unanimous vote. Mr. Brunkow nominated Mr. Smith as Vice Chair, second by Mr. Kriesel. Motion to close nomination and to cast unanimous vote.

Mr. Kriesel made a motion to approve March minutes, second by Mr. Brunkow. March minutes approved. Motion carried.

Ms. McMillan Urell called agenda item 6, March bills paid April 2016 and April bills paid May 2016. There was a brief discussion held with regard to the Computer Information Systems (CIS) maintenance voucher. Sheriff Schmidtknecht advised that it is a contracted amount that includes a year of maintenance and the license renewal. Mr. Kriesel made a motion to approve both sets of bills as presented, second by Ms. McMillan Urell. Motion carried.

Sheriff Schmidtknecht discussed the patrol 12-hour shifts. He referred to the 2015 over-time handout. The 12-hour shifts started June 28, 2015. Since the start of the 12-hour shifts, there has been a significant difference in the over-time; about cut the over-time in half. It is lowered the sick-time coverage as well. He suggested that maybe patrol could work one 8-hour shift a month to help further cut down on costs, which will equal 2136 a year, instead of 2184 hours a year (4 hours off a month, equals 48-hours off a year). This is all that can be offered at this time. Ms. McMillan Urell suggested looking further into the one 8-hour shift a month to show law enforcement's willingness to work with the County to come to a resolution that will benefit all involved. Keep in mind that they are under contract and their union would have to be alerted and on-board in order to move forward. Ms. Hansen thinks that the 12-hour shifts are healthy, but needs something more cost neutral; a high payout remains at the end of the year. She thinks that the 8-hour shift is a good start. Mr. Kriesel made a motion to move forward and explore the one 8-hour shift a month, second by Mr. Smith. Motion carried.

Sheriff Schmidtknecht discussed the possibility of dispatch/jail also going to 12-hour shifts. The previous board had authorized a 10-hour schedule with every other weekend having off. After further review, it was decided that it would not be a feasible schedule option. What about 12-hour shifts similar to the patrol? The caveat would be that they would have one 8-hour shift a pay period (two 8-hour shifts a month). Due to Act 10, Communication/Corrections are no longer under union. Lieutenant Mikelson stated that the start of the 12-hour shifts would not be until the January 1, 2017. Ms. McMillan Urell made a motion to move the Communication/Corrections' 12-hour shifts forward to Human Resources, second by Mr. Brunkow. Motion carried.

Lieutenant Mikelson then discussed the possibility of purchasing cordless headsets. Due to an expressed interest by dispatch, they have borrowed a headset from Human Services to try out. Headsets have the ability of making the staff more mobile, which in turn they are more efficient. Currently, Lieutenant Mikelson has two quotes and is waiting for a third quote. Money was saved since it was determined that docking stations and headset hangers were not needed and that the headsets would not be integrated into the radio system. Lieutenant Mikelson suggested the possibility of using CAPX2020 funds since it falls under a public safety situation. Mr. Brunkow asked about taking the fee out of the County's general fund account. Ms. Hansen stated that it could be requested. At this time, Ms. Hansen suggested that a resolution to purchase headsets out of CAPX2020 funds be drafted and presented at June's Law Enforcement/Emergency Management meeting. Ms. McMillan Urell made a motion to move forward with a resolution to purchase Communication/Corrections headsets out of CAPX2020 funds, second by Mr. Kriesel. Motion carried.

Sheriff Schmidtknecht then discussed the costs per Buffalo County inmate. He figured about \$90-\$95 a day per inmate. The higher number of inmates, the lower the daily average of costs will be. Currently, we only have three salaries for jail and dispatch, which is costing the County less since two people are required to be in the jail and two are required to be in dispatch. Most counties figure their budgets separately; ours are figured together. The committee thinks \$90-\$95 a day is still a high figure for the amount of inmates typically housed at a time.

There was discussion held with regard to the Program Budget Analysis worksheet. Ms. Hansen stated that this worksheet is still a work in-progress but it is something that she would like to see discussed and shared with the home-committee. The analysis is being requested courthouse wide and she believes it will assist each department greatly. There are hopes that the worksheet will help to determine if any programs should be reevaluated and/or cut, aid in preparing personnel evaluations, etc. The law enforcement/jail analysis should also include the jail health program and jail nurse. Ms. Hansen will be sending out a courthouse email with more details in the near future.

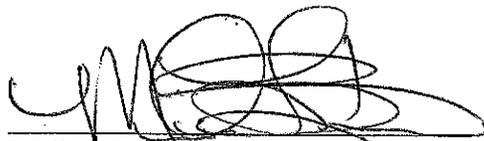
Chief Deputy Severson presented his overtime and stats for April. 54½ hours were reimbursed overtime for the month. He discussed that Eau Claire SWAT was called out for an incident on Saturday morning, which we will be receiving a bill for.

Lieutenant Mikelson-no report available at this time.

Sheriff Schmidtknecht presented his report. The total 2015 budget was at 92.5%. Again, a portion of overtime overage was due to reimbursed overtime. Fountain City is moving forward and looking into contracting with the Buffalo County Sheriff or hiring a new chief. Sheriff Schmidtknecht provided the City with options in the meantime.

Mr. Schiffli stated there was nothing to report out of the ordinary within his expenditure report. Mr. Kriesel made a motion to accept expenditure report, second Ms. McMillan Urell. Mr. Schiffli then presented his written report. He will be out of the office from June 9<sup>th</sup> -June 28<sup>th</sup> for military training. He stated that he now has a FOIA request number from the Federal Railroad Administration, regarding the train derailment in 2015. Mr. Schiffli asked the Multi-Hazard Mitigation Plan, which is revised every 5 years, be put on next month's agenda for review.

Next Law Enforcement/Emergency Management meeting scheduled for June 7, 2016 at 3:30pm. Meeting adjourned at 4:35pm.



Melissa Brunner, Secretary

**\*\*\*\*ATTACHMENTS: PATROL MONTHLY STATISTICS (6 PAGES), EMERGENCY MANAGEMENT EXPENDITURE/REVENUE GUIDLINES (11 PAGES), AND EMERGENCY MANAGEMENT DEPARTMENT REPORT (4 PAGES).**

Buffalo County Sheriff's Department  
Chief Deputy Colin Severson  
Monthly Report  
April, 2016

**Personnel**

Sheriff Michael Schmidtknecht	Badge # 97
Chief Deputy Colin Severson	Badge # 91
Investigator Lee Engfer	Badge # 93
Deputy Sheriff Logan Olson	Badge # 88
K-9 Handler / Deputy Sheriff Michael Osmond	Badge # 94
Deputy Sheriff Ryan Howell	Badge # 92
Deputy Sheriff Jacob Laehn	Badge # 96
Deputy Sheriff Sheyann Wiczorek	Badge # 90
Deputy Sheriff Nicholas Scholl	Badge # 98
Deputy Sheriff Brennan Porter	Badge # 95
Deputy Sheriff Joseph Bresette	Badge # 82

**Reserve Deputies**

Deputy Sheriff Matthew Roesler	Badge # 201
Deputy Sheriff Timothy Hollister	Badge # 203

**Calls For Service**

669

**Traffic Accidents**

27

**Warrants Issued:**

20

**Warrants Served:**

11

**Civil Process Issued:**

16

**Civil Process Served:**

16

**Overtime breakdown**

4/03/16 Deputy Osmond K-9 Care

(.5 hour)

4/05/16	Deputy Howell	OWI and Parole Arrest	(.5 hour)
4/06/16	Deputy Laehn	Instructed Taser Training	(4.5 hours)
4/06/16	Deputy Osmond	K-9 Care	(.5 hour)
4/06/16	Deputy Wieczorek	EVOC Training in Village of Pepin	(4.0 hours)
4/06/16	Deputy Wieczorek	Taser Recertification Training	(4.0 hours)
4/07/16	Deputy Osmond	K-9 Care	(.5 hour)
4/08/16	Deputy Osmond	K-9 Care	(.5 hour)
4/11/16	Deputy Osmond	K-9 Care	(.5 hour)
4/11/16	Deputy Laehn	Instructed Taser Training	(10 hours)
4/16/16	Deputy Osmond	K-9 Care	(.5 hour)
4/16/16	Deputy Bresette	Possible Intoxicated driver complaint	(.25 hour)
4/16/16	Deputy Olson	Flood Run traffic control at 35/ 25	(5.5 hours)
4/16/16	Deputy Wieczorek	Criminal traffic arrest	(1.0 hours)
4/17/16	Deputy Osmond	K-9 Care	(.5 hour)
4/19/16	Inv. Engfer	Drug investigation and arrests (x2)	(5.0 hours)
4/19/16	Deputy Osmond	Drug investigation and arrests (x2)	(6.0 hours)
4/20/16	Deputy Osmond	K-9 Care	(.5 hour)
4/21/16	Deputy Laehn	Court	(2.0 hours)
4/21/16	Deputy Olson	Court	(2.0 hours)
4/21/16	Deputy Osmond	Court	(2.0 hours)
4/23/16	Deputy Wieczorek	C-FC Prom security	(2.5 hours)
4/25/16	Deputy Osmond	K-9 Care	(.5 hour)
4/26/16	Deputy Howell	Instructed Firearms Qualification Course	(1.5 hours)

4/26/16	Deputy Laehn	Instructed Firearms Qualification Course	( 12.0 hours )
4/26/16	Deputy Porter	Firearms Qualification Course Training	( 2.0 hours )
4/27/16	Deputy Osmond	Mental health case in the jail / transport	( 9.0 hours )
4/27/16	Deputy Laehn	Inmate transport to Winnebago M.H.	( 2.5 hours )
4/27/16	Deputy Osmond	K-9 Care	( .5 hour )
4/28/16	Deputy Osmond	K-9 Care	( .5 hour )
4/28/16	Deputy Laehn	Chapter 51 transport to G.L Hosp. in LAX	( 1.5 hours )
4/28/16	Inv. Engfer	Child Sexual Assault Invest. and Arrest	( 6.75 hours )
4/28/16	Deputy Wieczorek	Transport/s	( 8.0 hours )
4/29/16	Deputy Howell	Inmate transport from Winnebago M.H.	( 2.5 hours )
4/29/16	Deputy Osmond	K-9 Care	( .5 hour )
4/30/16	Deputy Osmond	K-9 Care	( .5 hour )

**Total hours: 99.0**

**Reimbursed Overtime**

4/01/16	Deputy Howell	OWI Grant	( 4.0 hours )
4/01/16	Deputy Laehn	OWI Grant	( 4.0 hours )
4/16/16	Deputy Laehn	Speed Grant	( 8 hours )
4/16/16	Deputy Olson	Speed Grant	( 4.0 hours )
4/16/16	Deputy Osmond	Speed Grant	( 12.0 hours )
4/16/16	Deputy Porter	Speed Grant	( 4.0 hours )
4/16/16	Deputy Scholl	Speed Grant	( 4.0 hours )
4/16/16	Deputy Wieczorek	Speed Grant	( 4.0 hours )

4/23/16 Deputy Wieczorek CFC Prom ( 2.5 hours )

4/30/16 Deputy Howell OWI Grant ( 4.0 hours )

4/30/16 Deputy Wieczorek OWI Grant ( 4.0 hours )

**Total hours: 54.5**

**Squad mileage as of 4/30/16**

Squad # 82	2007 Chev. Impala	Vin # 2G1WS58R479391893	mileage = 87,490
Squad # 88	2013 Ford Interceptor	Vin # 1FAHP2M84DG100289	mileage = 53,176
Squad # 90	2013 Dodge Charger	Vin # 2C3CDXAT5DH725568	mileage = 13,639
Squad # 91	2014 Ford Taurus	Vin # 1FAHP2L90EG138839	mileage = 23,958
Squad # 92	2014 Chev Impala	Vin # 2G1WD5E36E1162895	mileage = 72,679
Squad # 93	2003 Chev. S10 Blazer	Vin # 1GNDDT13X93K142287	mileage = 108,070
Squad # 94	2007 Crown Vic	Vin # 2FAHP71W87X101072	mileage = 98,310
Squad # 95	2008 Chev. Impala	Vin # 2G1WS553481351362	mileage = 89,057
Squad # 96	2003 Ford Expedition	Vin # 1FMFU16L63LB66452	mileage = 81,986
Squad # 97	2011 Chev. Impala	Vin # 2G1WG5EK8B1105169	mileage = 96,515
Squad # 98	2013 Chev. Impala	Vin # 2G1WD5E3XD1238214	mileage = 84,294
Squad # 85	2005 Ford Explorer	Vin # 1FMZU73EX5ZA28513	mileage = 65,380

**Total squad miles for the month: 23,547**

**Monthly average per squad: 1962**









SRC/JE/ID	DIRCTY	VEN/CUS/EXPL	DATE	REFER	INVOICE	AMOUNT	DETAIL	DESCR
	10			GENERAL FUND				
	10.02			PUBLIC SAFETY				
	10.02.52610			EMERGENCY GOVERNMENT				
	10.02.52610.0000			PROJECT				
	10.02.52610.0000.200			CONTRACTUAL SERVICES.....				
	10.02.52610.0000.225			TELEPHONE				
D-040816-356	5446	VERIZON WIRELESS	040816	172771	9762835437	62.22	#4483209315-00001	
D-040816-356	5446	VERIZON WIRELESS	040816	172771	9762710746	54.03	#842066134-00001	
				TELEPHONE				
	10.02.52610.0000.225			CONTRACTUAL SERVICES.....		291.83	*TOTAL.....	
	10.02.52610.0000.200			OFFICE SUPPLIES			*TOTAL.....	
	10.02.52610.0000.310			SUPPLIES.....			*TOTAL.....	
D-041316-355	1274	BUFFALO CO TREASURER	041316	172852		0.56	1/12 ADDING PAPER	
D-041316-355	1274	BUFFALO CO TREASURER	041316	172852		2.24	1/27 BATTERIES	
				OFFICE SUPPLIES		2.80	*TOTAL.....	
	10.02.52610.0000.310			POSTAGE			*TOTAL.....	
J-033116-405	3/16 (2)	GENERAL JE'S	033116	MAR114		5.15	JAN-MAR 2016 POSTAGE	
				POSTAGE		5.15	*TOTAL.....	
	10.02.52610.0000.311			COMPUTER EXPENSES & SUPPLIES			*TOTAL.....	
D-041316-355	1274	BUFFALO CO TREASURER	041316	172852		14.52	3/29 COLOR LASER TONER	
D-041316-355	1274	BUFFALO CO TREASURER	041316	172852		15.33	3/29 COLOR LASER TONER	
D-041316-355	1274	BUFFALO CO TREASURER	041316	172852		14.46	3/29 COLOR LASER TONER	
				COMPUTER EXPENSES & SUPPLIES		44.31	*TOTAL.....	
	10.02.52610.0000.316			PHOTO COPIES			*TOTAL.....	
J-033116-405	3/16 (2)	GENERAL JE'S	033116	MAR115		0.60	JAN-MAR 2016 PHOTOCOPIES	
				PHOTO COPIES		0.60	*TOTAL.....	
	10.02.52610.0000.322			MILEAGE			*TOTAL.....	
P-031116-310		PAYROLL INTERFACE	031116	31116		114.48	CODE-S, PER#-2, FUND- 10	
P-040816-361		PAYROLL INTERFACE	040816	40816		103.88	CODE-S, PER#-2, FUND- 10	
				MILEAGE		218.36	*TOTAL.....	
				SUPPLIES.....		271.22	*TOTAL.....	
				PROJECT		3,155.55	*TOTAL.....	

SRC/JE/ID DIRCTY VEN/CUS/EXPL

10  
 10.02  
 10.02.52610  
 10.02  
 10

Account Activity by Trans Date  
 SORTING BY TRANS DATE.....

DATE	REFER	INVOICE	AMOUNT	DETAIL DESCR
	GENERAL FUND			
	PUBLIC SAFETY		3,155.55	*TOTAL.....
	EMERGENCY GOVERNMENT		3,155.55	*TOTAL.....
	PUBLIC SAFETY			
	GENERAL FUND		3,155.55	*TOTAL.....

ACS FINANCIAL SYSTEM  
05/09/2016 10:17:50

Account Activity by Trans Date  
SORTING BY TRANS DATE.....

COUNTY OF BUFFALO  
GL540R-V08.00 PAGE 4

SRC/JE/ID DIRCTY VEN/CUS/EXPL  
REPORT TOTALS:

DATE	REFER	INVOICE	AMOUNT	DETAIL	DESCR
			3,155.55		

RECORDS PRINTED - 000030

ACS FINANCIAL SYSTEM  
05/10/2016 10:28:48 Exp. Ledger W/Sort W/O Detail

COUNTY OF BUFFALO  
GI050S-V08.00 COVERPAGE  
GI52SN

Report Selection:

Inclusions Ranges: Begin (thru) End  
Fund & Account... 10.02.52610.0000.100 10.02.52610.0000.998  
10.02.52610.4009.353

Approval Plan..... thru

Start Date ..... 01 01 2016

Start of Detail Date ..... 01 01 2016

End Date ..... 05 31 2016

Level to Page Break..... 1 0 (1.0 to 5.0)

Redisplay Selection Screen?..... N (Y/N)

Sort Order Fund 1 Level 2 2 Level 3 3 Level 4 4 Level 5 5

Run Instructions:

Jobq Banner Copies Form Printer Hold Space LPI Lines CPI CP SP RT  
L 01 Y S 6 066 10

*Yto Expenditures*



EXPENDITURE LEDGER ANALYSIS WITH SORT

ACCOUNT DATE	VENDOR/CUST/EXPLANATION	SRC REF	PO	CLAIM	BUDGET	OPEN ENCUMBRANCE	EXPENDED	EXPENDED & ENCUMBERED	REVISED BUDGET	BALANCE UNENCUMBERED
10.02.52610.0000.353	LODGING			338	275	0.00	0.00	0.00	275	275.00
10.02.52610.0000.353	MACHINERY & EQUIPMENT			353	500	0.00	107.96	107.96	500	392.04
10.02.52610.0000.511	INSURANCE			511	150	0.00	0.00	0.00	150	150.00
	PROJECT			0000	22,478	0.00	6,494.57	6,494.57	22,478	15,983.43
	EMERGENCY GOVERNMENT			52610	22,478	0.00	6,494.57	6,494.57	22,478	15,983.43
	PUBLIC SAFETY			02	22,478	0.00	6,494.57	6,494.57	22,478	15,983.43
	GENERAL FUND			10	22,478	0.00	6,494.57	6,494.57	22,478	15,983.43
	FINAL TOTAL				22,478	0.00	6,494.57	6,494.57	22,478	15,983.43

Report Selection:

Inclusions Ranges: Begin (thru) End  
 Fund & Account... 10.13.43513.0000  
 10.16.48570.0000

Approval Plan..... thru  
 Start Date ..... 01 01 2016  
 Start of Detail Date ..... 01 01 2016  
 End Date ..... 05 31 2016  
 Level to Page Break..... 1 . 0 (1.0 to 5.0)  
 Redisplay Selection Screen?..... N (Y/N)  
 Sort Order Fund 1 Level 2 2 Level 3 3 Level 4 4 Level 5 5

Run Instructions:  
 Jobq Banner Copies Form Printer Hold Space LPI Lines CPI CP SP RT  
 L 01 Y S 6 066 10

*YTD Revenue*

ACCOUNT DATE	CUSTOMER/VEND/EXPLANATION SRC	JE-ID	REF	CLAIM	BUDGET	RECEIVED	TOTAL REVENUES	ESTIMATED REVENUES	BALANCE OF ESTIMATE
10									
10.13.43513	GENERAL FUND								
10.13.43513.0000	STATE AID-EMERG GOVERNMENT								
01/01/2016	STATE AID-EMERG GOVERNMENT				11,386.00		0.00	11,386.00	11,386.00
	Beginning Balance								
	TOTAL STATE AID-EMERG GOVERNMENT				11,386.00	0.00	0.00	11,386.00	11,386.00
10.16.48570	EM GOVT MISCELLANEOUS REVENU								
10.16.48570.0000	EM GOVT MISCELLANEOUS REVENU								
01/01/2016	Beginning Balance								
03/31/2016	March Summary					222.38	0.00	0.00	0.00
	TOTAL EM GOVT MISCELLANEOUS REVENU				0.00	222.38	222.38	0.00	222.38
	TOTAL EM GOVT MISCELLANEOUS REVENU				0.00	222.38	222.38	0.00	222.38
	TOTAL GENERAL FUND				11,386.00	222.38	222.38	11,386.00	11,163.62

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222.38 \*\*\*



Department Report  
Law Enforcement & Emergency Management Committee  
April 10, 2016  
SECOND HALF 2016

Melissa

AED: Automated External Defibrillator  
BCSO: Buffalo County Sheriff's Office  
COE: Corps of Engineers  
DHS: Department of Homeland Security  
EMPG: Emergency Management Performance Grant  
EOC: Emergency Operations Center, Second Floor Conference Room  
EOP: Emergency Operations Plan (Standardized response plan for the county and municipal governments in the event of a disaster situation)  
EPA: Environmental Protection Agency  
EPCRA: Emergency Planning Community Right to Know Act (grant that primarily funds the LEPC)  
FOIA: Freedom of Information Act Request  
HAZMAT Hazardous Materials  
HSEEP: Homeland Security Exercise Evaluation Program  
ICS: Incident Command System  
ICP: Incident Command Post  
IT: Instrument Technologies  
LEPC: Local Emergency Planning Committee  
MABAS: Mutual Aid Box Alarm System  
NIMS: National Incident Management System  
NOAA: National Oceanographic and Atmospheric Administration  
PHO: Public Health Officer  
PIO: Public Information Officer  
POW: Priority of Work (WI Emergency Management requirements for grant compliance)  
TCFD: Tri-Community Fire Department (Cochrane, Belvidere, Buffalo City)  
WEM: Wisconsin Emergency Management

### 1) Administration

March and April are busy months in Emergency Management. March 31, is the end of the first half of the EMPG cycle, all priority of work planning items must be submitted to the WEM Regional Office. On April 30, all financials and progress reports are due for the reporting period. I have completed the aforementioned requirements and all submissions were received and confirmed by the regional director.

### 2) Training/Exercises

-Buffalo County participated in the 2016 statewide tornado drill. Two weeks prior to the event, I send out a media release advising the public of the upcoming drill. A packet was sent to each school district with information specific to school safety in tornadic conditions. On the day of the event BCSO dispatch personnel, contacted all of the school districts in Buffalo County to advise them of the forecasted watches and warnings. This notification is secondary to the school's having an operational NOAA weather radio. In conjunction with the test, the individual school district's held their annual internal tornado drill. Dispatch also paged out local fire and EMS services to allow them the opportunity to implement their internal municipal tornado response plans.

-I completed the FEMA IS-242 course on communications techniques in planning and public information. I strongly recommended to administration that all assigned department PIO's take the course. One important facet of the training is that it effectively discussed relaying information to, and effectively communicating with, those individuals with access and functional needs.

-April Glasspoole, from Buffalo County Public Health, and I attended a mass fatality seminar and table top exercise in La Crosse. The table top assisted in the validation of our internal mass fatality plan created last year. April and I found, as did several other counties, that our plan lacked a family assistance center plan, which after the exercise was determined to be a critical component. I will work with human services to attend training in the near future on the establishment of a family assistance center and work with April of the new PHO to have the plan updated.

-Trempealeau County Emergency Management requested my assistance in evaluating a County EOC Exercise focusing on a post tornado management in Whitehall.

-I hosted the West Central Regional Meeting, of Wisconsin Emergency Management in Alma in April. We held our meeting at the Legion and moved to the Alma Beach where we had training on sandbagging and creating dikes to control flooding. The US Army Corps of Engineers provided the technical assistance for the class. I sponsor this class every 3-5 years. This periodic training is focused not necessarily on the engineering of such structures, although the basics are taught, but more importantly the logistics, i.e. manpower, materials, time required...

### 3) Local Emergency Planning Committee (LEPC)

Next Meeting: May 19, 2016

- Dairyland Power, J.P. Madgett Station requires a midyear update to their offsite plan. The company has added to the site thirty-five thousand gallons of ammonium hydroxide, which is used in the catalytic processes to neutralize hazardous stack emissions. This is a new bulk chemical, although not an EPA designated Emergency Hazardous Substance (EHS) its significant quantity is being evaluated. At this point the local first responders have been made aware of its presence, there has been an onsite inspection by fire and EMS. At this point, I believe the most significant hazard will be the transportation portion, it is shipped in weekly from the Twin-Cities by ground transport.

### 4) Financial Status

2016 1<sup>st</sup> Half Closeout : Submitted, awaiting payment

2016 2<sup>nd</sup> Half Closeout: Open

See attached report for YTD status.

### 5) Community/Responder Outreach

-Gunderson Health and MEDLINK AIR- We are working with Gunderson to provide auto launch helicopter support, dispatching capabilities, and training opportunities. We have had two formal meetings with first responders and as well as BCSO staff. We are currently served primarily by MAYO 1 and 2, but by adding a third auto launch to the south, the time to patient and advanced level of care can be decreased. This cooperative agreement is building a relationship with another private emergency healthcare provider, which we don't have. Ultimately, there is an opportunity here to increase patient care. This can be done through not only faster response times in the lower one-third of Buffalo County, but will also be a conduit by which first responders can garner up to date training in the transport and care of the sick and injured.

-Buffalo County Multi-Hazards Mitigation Plan- is in its final stages of development and validation. Public review was held last week (no public attended). Plan will be printed this month in preparation for a July County Board review and adoption.

*- revised every 5 years*

-Alma derailment (November 7, 2015) - is being blamed on human error, over breaking. I have requested the final report from the FRA on numerous occasions and have filed a formal FOIA request, see attached.

**6) Upcoming Events**

- a) Communications exercise (WISCOM) June 2, 2016
- b) MABAS meeting May 24, 2016
- c) LEPC Meeting May 19, 2016
- d) County-Wide Fire Association July 20, 2016
- e) Highway Safety Committee July 21, 2016

Respectfully submitted:



Stephen S. Schiffli  
Director

Buffalo County Emergency Management



U.S. Department  
of Transportation  
**Federal Railroad  
Administration**

1200 New Jersey Ave, SE  
Washington, DC 20590

Apr 19, 2016

Mr. Stephen S. Schifi  
Buffalo County Emergency Management & Recycling  
407 S. Second Street  
Alma, Wisconsin, 54610

**Re: FRA File No: FOIA-16-232**

Dear Mr. Stephen S. Schifi,

This letter acknowledges receipt by the Federal Railroad Administration (FRA) of your Freedom of Information Act (FOIA) records request seeking: Requesting that Buffalo County be provided the crash investigation report for the Nov. 7, 2015 BNSF derailment in the City of Alma, Buffalo County, Wisconsin. (See FOIA request).

We have assigned your request the FOIA file number indicated above and are initiating a search of the agency's files for responsive records. Please be advised that the FRA is currently experiencing a high number of FOIA requests and is addressing backlogged requests with all due diligence on a first-in, first-out basis. Your request will be addressed in the order it was received. We regret any inconvenience caused by the delay.

If you are interested in railroad accident data or reports, including railroad supplied accident reports for specific accidents you can access these materials through the FRA's web site at: [http://safetydata.fra.dot.gov/officeof\\_safety/](http://safetydata.fra.dot.gov/officeof_safety/).

If you are able to satisfy your request through the website, please let us know so we can focus on other pending requests. If you have any questions regarding the FOIA process, please contact me at (202) 493-6055 or [tiffany.mcalpine@dot.gov](mailto:tiffany.mcalpine@dot.gov).

Sincerely,

Ms. Tiffany McAlpine  
Administrative Staff Assistant