

Buffalo County Minutes

Committee/Board: Zoning Committee

Date of Meeting: May 12, 2016

Electronic and Hardcopy Filing Date: May 13, 2016

The meeting was called to order at 5:00 p.m. by acting chairperson John Kriesel. Roll Call showed that John Kriesel, Lou Anne Roby, Bernard Brunkow and Jerec Dorschner were all present.

Others present for all or part of the public meeting include Mike Owecke, Zoning Administrator, Adam Adank and Julie Lindstrom, Zoning Department staff.

Minutes are summarized as follows:

There were no public comments relating to the agenda.

Election of Chairperson. Motion by Mr. Brunkow, seconded by Mr. Dorschner to nominate Mr. Kriesel chairperson; motion by Mr. Kriesel, seconded by Ms. Roby to nominate Ms. Roby as chairperson. Mr. Kriesel called for nominations three additional times. Motion by Mr. Kriesel, seconded by Mr. Dorschner to close nomination. All in favor. Carried. Ballots were cast with three votes for Ms. Roby and one vote for Mr. Kriesel. Ms. Roby was elected chairperson of the Zoning Committee. Ms. Roby took over as chairperson of the committee at this time. Ms. Roby called for nominations for Vice Chairperson. Motion by Mr. Brunkow, seconded by Mr. Dorschner to nominate Mr. Kriesel as vice chairperson. Ms. Roby called for nominations three additional times. There were no other nominations. Motion by Mr. Brunkow, seconded by Mr. Dorschner to close nominations for Vice Chairperson. All members voting yes. Carried. Mr. Kriesel was elected Vice Chairperson. It was the consensus of the committee that Ms. Lindstrom would serve as acting secretary for the Zoning Committee and there was no election for secretary.

Resolution to Establish the Fee Schedule for Administering the Buffalo County Uniform Dwelling Code Ordinance. Copies of the resolution were sent to the committee to review prior to the meeting. Mr. Owecke explained that the resolution does not need to go to the Finance Committee, so those signatures were removed from the *draft* copy. Mr. Owecke also explained that the county has a new contract with Mr. Weber of Weber Inspections who does the UDC required inspections in the county. Mr. Weber will receive an annual review by the Zoning Committee. Mr. Owecke also informed the committee that he has not received any complaints about Mr. Weber's work and Mr. Weber's recent annual audit from DSPS (Department of Safety and Professional Service) showed that overall Mr. Weber is doing a good job. Motion by Mr. Kriesel, seconded by Ms. Roby to approve and sign the resolution and forward to the County Board of Supervisors for action. All in favor. Carried.

Zoning Administrator Comments/Reports. Mr. Owecke gave a history of his previous work to complete a re-addressing project in Buffalo County. He explained and provided examples of why he believes the county needs to be re-addressed. Mr. Owecke continued by explaining that the County Board Chair, Mr. Kane asked for a formal resolution to come to the county board to discuss re-addressing and it was decided that the resolution should come from the Zoning Committee. Mr. Owecke explained that the county would be moving from a grid based system to a linear based

system of assigning address numbers and how a linear system will work to eliminate some of the problems that have been created with a grid system. Mr. Kriesel questioned whether this potential change has been discussed with the post office and what they would require and expressed concern for the homeowner who will have to change their address. Mr. Owecke stated that he understands the change will cause some inconvenience. Mr. Brunkow questioned what comments have come from the Town chairman regarding re-addressing. Brief discussion was held on funds to cover the cost of the project and Mr. Owecke stated that the proposal will be to use County CAPX funds with no cost to the Towns and continued by saying that funding and costs of the project will be discussed when the resolution is reviewed by the Zoning Committee at their next meeting. Mr. Owecke explained that the resolution will need to go to the Finance Committee before it goes to the County Board and he hopes that it will be a special county board meeting so it can be presented and discussed in detail. Mr. Owecke stated that it is important enough that it needs to be addressed.

Mr. Kriesel questioned the meetings that were held with the Towns regarding the Zoning Ordinance Revision and Mr. Owecke stated that the meetings with the Towns were finished yesterday and he felt they were received well by the Towns; Towns were probably a little overwhelmed by their task to identify Zoning Districts within their Towns. Mr. Owecke reviewed the Zoning Districts that are being proposed and explained that the ANR-40 district was created to satisfy the state Farmland Preservation Zoning, so a landowner could apply for Farmland Preservation tax credits. Mr. Owecke briefly explained the state Farmland Preservation Program and how a landowner can take advantage of the tax credits. Mr. Owecke stated that they gave the Towns until the end of June to come up with a draft of their proposed zoning districts; in the meantime, the Zoning Committee will probably work on a draft of the next chapter of the Zoning Ordinance.

There was no chairpersons report.

There were no public comments not relating to the agenda.

The next meeting was scheduled for Thursday, June 9th at 5:00 p.m.

The meeting adjourned at 5:55 p.m.

Respectfully Submitted,
Julie Lindstrom
Zoning Administrative Assistant