

## Buffalo County Minutes

**Committee/Board:** Highway Committee  
**Date of Meeting:** Monday, June 13, 2016  
**Electronic and Hard Copy Filing Date:** Wednesday, June 15, 2016

Mr. David Danzinger called the meeting to order at 9:30 a.m.

**Board Members Present:** Mr. David Danzinger, Mr. Michael Taylor, Mr. Larry Grisen, Mr. Dennis Bork, and Mr. Bernard Brunkow.

**Others Present for All or Part of the Meeting:** Mr. Kelly Johnston, Mr. Bob Platteter, Mr. Jim Palkowski, and Ms. Roxann Halverson.

**Public Comment regarding Posted Agenda Items:** None.

**Review/Discussion/Action regarding Vouchers:** The vouchers were reviewed by the Committee. Mr. Grisen made a motion to approve the vouchers, seconded by Mr. Brunkow. Carried.

**Review/Discussion/Action regarding Staffing (Summer Shop Help – Riverfront and Summer Seasonal – Mowing):** Mr. Platteter checked with Riverfront and at this time they do not have anyone that could be an intern for the Highway Department. Mr. Platteter will continue to work on this.

There are two Seasonal Mowing positions and at this time only one is filled. There were no application received for the second position. The position will be re-advertised in the Buffalo County Journal, but until the position is filled a regular employee will be filling in with the mowing operation.

**Review/Discussion/Action regarding Equipment Bids (Heavy Equipment Trailer Replacement and Hydro Seeder/Mulcher Replacement):** Bids were received for a new heavy equipment trailer. This trailer would replace the newest trailer purchased as it is in the roughest condition. Bid specs were sent out for hydraulic controls and one company submitted a bid for a trailer with air controls. After reviewing the air control trailer specs it was the recommendation of Mr. Platteter to send out new bid specs for an air control trailer. Mr. Brunkow made a motion to reject all bids and rebid the trailer with air controls, seconded by Mr. Grisen. Carried.

The hydro seeder/mulcher bids were reviewed. The bids received were for a model that is larger than the Highway Department needs. The new seeder/mulcher would use fiber bales instead of small square bales and will take only 2 employees to run instead of the 6 employees the current equipment requires. Mr. Bork made a motion to reject all bids

and rebid the hydro seeder/mulcher with the correct size required, seconded by Mr. Grisen. Carried.

**Review/Discussion/Action regarding Buildings and Grounds (Alma Shop Sewer, Alma Office Renovation, and Waumandee Shop Needs):** Collins Plumbing has completed the plans for the sewer system at the Alma Highway Shop and will send them to the City of Alma's Engineering Firm (Davy Engineering) for their review and approval. The goal is to have the sewer project complete by fall.

The Alma Office renovation is proceeding on schedule. The drywall has been installed, painting and trim work need to be completed. The goal is to have the offices relocated by the end of July.

The Highway Committee toured the Waumandee Highway Shop. The building was built in cooperation with the Town of Waumandee and any repairs would be split 50/50. The heating system and lighting was replaced recently. The meeting room is very damp and needs renovation. The foundation to the building is crumbling and shifting. This is causing water to leak into the building. Mr. Danzinger will meet with the Town of Waumandee Board to discuss repairs, shared space in the building and obtaining bids for the repairs that are needed.

**Review/Discussion/Action regarding Bids for Emulsion Oil for Seal Coating:** There was only 1 bid received for the emulsion oil that is used for seal coating. Henry G. Meigs bid \$1.5736 per gallon. This amount is down from the cost last year. Delivery is done as the product is needed as we do not have a place to store the oil. Mr. Platteter will check to see if there is an option to pre-pay for next year. Mr. Brunkow made a motion to approve the bid, seconded by Mr. Taylor. Carried.

**Review/Discussion/Action regarding Proposed ATV/UTV Policy for County Highway System:** The City of Mondovi has opened their streets for ATV/UTV use. There is an ATV Club that wants to use some of the county roads. Mr. Platteter checked with other counties to see how they handle this and is working on a policy for Buffalo County. The ATV Club would like to use County Road H to the North to get to Seymour's Bar and Grill and County Road H to the South to get to Barn Again Lodge. The Club would need to pay the County to purchase and install signs if this is something that the County would like to move forward with. The Highway Committee would like to have input from Law Enforcement, DNR and the District Attorney before proceeding with this.

**Review/Discussion/Action regarding 2016 State DMA Erosion Repairs STH 37:** The Buffalo County Highway Department has received a \$50,000.00 grant for Discretionary Maintenance Funds to help with the repair/replacement of culverts and for erosion repair. Mr. Bork made a motion to accept the grant and use it for erosion repairs, seconded by Mr. Brunkow. Carried.

**Review/Discussion/Action regarding Memorandum of Understanding – State Financed Equipment (Spray Patcher):** Buffalo County also received a \$35,000.00 grant towards the purchase of equipment. Mr. Platteter discussed the need for a sealer. The work is currently being done manually and this machine would make the work more efficient. The cost of the machine is around \$64,000.00. There is a possibility of more funds and Mr. Platteter will look into this.

**Review/Discussion/Action regarding 2017 Budget:** The Committee discussed the goals of maintaining 11 miles of roads per year and the decrease the budget has seen in recent years. The State is doing a training on highway budget and accounting on Friday. The budget will be discussed further at the next meeting.

**Review/Discussion/Action regarding Commissioner’s Report:** Mr. Platteter discussed the joint Highway and Finance meeting that will be held on Friday. Obtaining a candidate list for possible vacancies was discussed. Mr. Platteter will work with the HR Committee and the Administration Office on this. The Fountain City Shop is in need of roof repair. The building is 30-years-old and has had some repairs done. The next meeting will be July 11<sup>th</sup> at 9:30 a.m. at the Fountain City Highway Shop.

**Review/Discussion/Action regarding Committee Member’s Report:** The Committee discussed a citizens concern of not having railing on a section of County Road X. The railing on County Road N is being replaced. A replacement equipment sheet with a ranking in terms of need will be discussed at the next meeting. Mr. Platteter will continue to work on wage scales.

**Public Comments:** None.

**Adjournment:** Mr. Bork made a motion to adjourn at 11:15 a.m., seconded by Mr. Taylor. Carried.

Respectfully Submitted,

Roxann M. Halverson  
Buffalo County Clerk