

## Buffalo County Minutes

<b><u>Committee/Board:</u></b>	Highway Committee
<b><u>Date of Meeting:</u></b>	Monday, July 11, 2016
<b><u>Electronic and Hard Copy Filing Date:</u></b>	Monday, July 18, 2016

Mr. David Danzinger called the meeting to order at 9:30 a.m.

**Board Members Present:** Mr. David Danzinger, Mr. Michael Taylor, Mr. Larry Grisen, Mr. Dennis Bork, and Mr. Bernard Brunkow.

**Others Present for All or Part of the Meeting:** Mr. Bob Platteter, Mr. Kelly Johnston, Mr. Jim Palkowski, Ms. Leah Rhodes and Mr. Bart Browen,

**Approval of Minutes:** Mr. Grisen made a motion to approve the minutes, seconded by Mr. Taylor. Carried.

**Public Comment regarding Posted Agenda Items:** Ms. Leah Rhodes and Mr. Bart Browen (?) from MSA Professional Services. Ms. Rhodes passed out folders describing the work they do for transportation services (traffic studies, bridge inspections, and bridge design). MSA has been doing bridge design since 1980's and 2007 was the last bridge design MSA has done for Buffalo County. Mr. Browen described work they are doing in La Crosse County and Monroe County. They would like to help Buffalo County with future projects and help with obtaining funding for those projects.

**Review/Discussion/Action regarding Vouchers:** Mr. Bork made a motion to approve the vouchers, seconded by Mr. Grisen. Carried.

**Review/Discussion/Action regarding Staffing (Summer Shop Help, Eligibility Posting, Friday Mowing):** Riverfront did not have anyone available for the summer shop help and there is lots of work that will need to be done with the recent renovation. Mr. Platteter did receive an application from an individual that would be willing to do the painting and other work that needs to be done. This would be approximately 20 hours per week and this Committee could set the hourly rate at whatever they would like. There would not be any heavy equipment operating other than a lawnmower and there could be the possibility of being sent to other shops for odd jobs if needed. Mr. Brunkow made a motion to hire this individual at \$8.00 per hour for up to 20 hours per week, seconded by Mr. Taylor. Carried.

Mr. Platteter has worked on the eligibility listing for the position of Office Manager. The position would be posted as a general financial accounting position, but the ad would not say they are going to hire only that resumes will be accepted for an eligibility listing.

Mr. Platteter was approached by an individual that was wondering if the County could use help mowing on Fridays. The individual works 4 – 10 hour days at his current employment (not with the County). Currently the mowing operation is behind schedule. No one works in the shop on Fridays so this person would be on their own. If he would break down he would need to call the office and let them know what is going on. There were two people hired for summer mowing, but the second one did not get hired until 3 weeks after the first one and the mower he is using does not make as wide of a path and therefore takes longer to mow. Mr. Bork made a motion to approve the seasonal Friday mowing, seconded by Mr. Taylor. Carried.

**Review/Discussion/Action regarding Equipment Bids (Heavy Equipment Trailer Replacement, Hydro Seeder/Mulcher Replacement, and Digital Security Systems):**

Mr. Platteter presented the bids for the heavy equipment trailer. This trailer was rebid to include the air system versus the hydraulic system. Roland Machinery came in with the low bid. This item was budgeted. Mr. Bork made a motion to approve the purchase of a heavy equipment trailer from Roland Machinery in the amount of \$23,995.00, seconded by Mr. Brunkow. Carried.

Mr. Platteter presented the bids on the hydro seeder/mulcher. This was rebid due to only receiving one bid and the equipment did not meet the specs requested. This time we received two bids. One bid was from a company in Texas and one from a company in Osseo. This is a specialized machine that is not made by very many companies. Mr. Johnston and Mr. Platteter spoke regarding how the hydro seeder/mulcher is different than the equipment we currently use. A discussion was held on purchasing locally versus from Texas. Mr. Brunkow made a motion to accept the bid from L.F. George Inc. for \$29,000.00, seconded by Mr. Taylor. Carried.

A discussion was held on the digital security system. Mr. Platteter spoke about a presentation given by Midwest Security Systems at the Highway Conference. The cameras would be used to keep the Highway Department informed of weather conditions throughout the County. Mr. Platteter lives on the southern end of the County and the weather could be entirely different on the northern end of the County. Midwest Security Systems will work with organizations in the County for placement of the cameras. At this time Countryside Co-op is the most likely candidate as they have shops in Durand, Cochrane, and Mondovi. If Countryside Co-op buys into this system they would get to use the cameras as security cameras and in-turn provide the internet access for the County to use them as a weather spotting tool. The cost for a three camera system is \$8,829.00 and the State will pay half of this cost. A savings on time and mileage was discussed as well as what the cameras can capture. The camera will not be able to monitor wind speed or snow depths, but is moveable so a thermometer could be placed near the camera to capture temperature. The Committee recommended that the Highway Department contact the local school for placement, and if they are interested, if there is a possibility of them to contribute to the cost. The Committee also discussed talking to the Sheriff's Department about any interest they may have in the cameras. Mr. Platteter will look into this.

**Review/Discussion/Action regarding Buildings and Grounds (Update on Alma Renovation, Update on Waumandee Shop, Fountain City Shop Needs):** Mr. Platteter reported that the Alma Highway Shop Office Renovation is going well and should be completed by the end of July. The office furniture has not been ordered yet.

Mr. Danzinger reported that he has spoken to Mr. Rick Reiter, Waumandee Town Chair. The Town will be taking the lead on the repairs to the Waumandee Highway Shop. They will also be looking at renovations to give them more space and painting the exterior of the building.

Mr. Platteter reviewed the needs of the Fountain City Highway Shop. A new roof, minor repairs to the wainscoting, and upgrading the lighting. The Committee recommended getting estimates on the roof first and then follow-up on the other items next year. Mr. Platteter will get quotes for the roofing.

**Review/Discussion/Action regarding Bids for Acceptance of Chip Aggregate for Seal Coating:** Mr. Platteter explained the bids received for the chip aggregate. He proposed to split the orders between Scott and Wabasha Sand & Gravel, per low bids. Mr. Taylor made a motion, seconded by Mr. Bork to accept bids and deliveries as presented. Carried.

**Review/Discussion/Action regarding of 2016 State DMA's (Spray Patcher Purchase, Repair Salt Storage, Seal Coat USH 10 in the City of Mondovi):** Mr. Platteter presented three additional DMA's from the Wisconsin DOT. There will be \$35,000.00 towards the purchase of a spray patching trailer. The cost of the equipment is an estimated cost of \$65,000.00. Mr. Platteter was directed by DOT personnel that the additional \$30,000.00 could come from the routine maintenance account resulting in no cost to the County. Mr. Grisen made a motion to create a resolution to move forward with this purchase, seconded by Mr. Brunkow. Carried.

There will be \$25,000.00 towards the repairs needed on the salt storage building in the City of Mondovi. Mr. Platteter explained that the building needs a new roof and a new lean-to needs to be constructed to replace the current lean-to that covers the salt brine tanks. This work will be contracted out. Mr. Taylor made a motion, seconded by Mr. Bork. Carried.

There is \$65,000.00 to crack fill and chip seal a section of State Highway 10 through the City of Mondovi. State Highway 10 was crack filled from county line to county line except in the City of Mondovi, this would complete that work. Mr. Bork made a motion, seconded by Mr. Grisen. Carried.

**Review/Discussion/Action regarding 2017 Budget:** The 2017 Budget was discussed. Mr. Danzinger and Mr. Grisen explained that the Department needs to put together an equipment needs list, project priorities, and possibly generate a cash flow sheet. The first draft of this needs to be ready at the August meeting.

**Review/Discussion/Action regarding Commissioner's Report:** Mr. Platteter reviewed an incident that occurred on State Highway 25 during a chip seal project. A minivan ran into the back of the sweeper/broom. The operator was cleared of any fault, as he was on the shoulder of the road when the incident occurred.

Mr. Platteter asked the Committee about changes that have been made to duties the Administration Office is taking care of now that his department handled in the past. The Committee explained that some things were being streamlined to reduce duplication of tasks. They would speak with Ms. Hanson about the item specifically questioned.

**Review/Discussion/Action regarding Committee Member's Report:** Mr. Danzinger reported on the need for an MOU with the bike trail group once they gain momentum on the trail going through Buffalo County.

The next meeting is set for August 10<sup>th</sup> at 10:00 a.m. in the Highway Office Conference Room.

**Public Comments:** None.

**Adjournment:** Mr. Taylor made a motion to adjourn, seconded by Mr. Bork. Carried.

Respectfully Submitted,

Roxann M. Halverson  
Buffalo County Clerk