

## **DRAFT**

### **Buffalo County Public Meeting Minutes**

**Committee/Board:** LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

**Date of Meeting:** October 17, 2016

**Electronic and Hardcopy Filing Date:** November 09, 2016

Chairperson Mary Anne McMillan Urell called the meeting to order at 3:39p.m.

Members present: Mary Anne McMillan Urell, John Kriesel-EXCUSED, Scott Smith-entered at 3:55pm, Bernie Brunkow, Sheriff Michael Schmidtknecht, and Steve Schiffli.

Others present: Colin Severson, Melissa Brunner, and Diane Mikelson.

Ms. McMillan Urell called Mr. Schiffli's agenda items to order. Mr. Schiffli presented committee members with his current Expenditure Budget Report. There was nothing new to report other than he did purchase a new cell phone. Mr. Schiffli then presented his Department Report. The flood recovery has been ongoing. SBA was present for one week in the courthouse; no final numbers have been provided at this time. Elk Creek continues to be an issue. Two berms had been erected. After meeting with the DNR and Zoning, he was informed that the two berms were in ordinance violation. Zoning sent out violation letters to land owners to remove the berms by the end of October, however, he was notified of a recent directive to over-ride the ordinance and keep both berms up. There are still many discussions that need to be held to discuss the cleanup efforts; those meetings need to be held in the Town of Gilmanton. Zoning is looking into the possibility of buyouts of flood plain properties.

Mr. Schiffli stated that he received a message from Mr. Kriesel asking why Emergency Management wasn't part of the recent Fountain City water issue. He stated to the committee that the Mayor of Fountain City never contacting him and it appeared to him that the situation had a self-sufficient resolution. If there would have been pumps needed, then he would have contacted public health.

The Mutual Aid Agreement should be on its final stages now. There were just a couple of corrections being done by Lake City at this time.

Ms. McMillan Urell then called Chief Deputy to give his reports. Chief Deputy Severson provided the committee with a copy of his reports. He discussed the squad mileage and that old squads 94 and 97 are being replaced due to their high mileage. The new squads are being setup to be put into rotation. He reported that there is a total of three fatalities within the county; two involving crashes and one non-crash related, but involved hypothermia.

Lieutenant Mikelson presented her report. September average of housed inmates have been up to a count of twenty-two. Currently, one staff is at a 4-week training for jail school, another will start jail school in November and one to start March of 2017. There

was discussion of why inmates are in custody. Many of them are in custody due to drug use, they can't post bond, probation violations, and due to lack of public defenders available. November 1<sup>st</sup> will be the annual state jail inspection. Sheriff Schmidtknecht stated that the jail is on track to use up the funds set aside for the mental health services for 2016.

Ms. McMillan Urell called the August minutes. Mr. Brunkow made a motion to approve minutes as presented, second by Mr. Smith. Motion carried.

Lieutenant Mikelson discussed that jail meals. She had received notice from The Cove that they wanted to get out of their contract but wanted to re-bid as a formality. Lieutenant Mikelson discussed the situation with corporation counsel and then made contact with local food services. It was discussed that bid acceptance is based upon the approval of the sheriff and/or law enforcement committee. Three bids were received and opened in front of the committee.

The Hotel submitted a bid of: Breakfast @ \$6.50, Lunch @ \$6.50, Supper @ \$6.50, Bags @ \$6.50; River Ratz submitted a bid of: Breakfast @ \$3.75, Lunch @ \$4.65, Supper @ \$5.65, Bags @ \$2.70; The Cove submitted a bid of: Breakfast @ \$3.75, Lunch @ \$4.50, Supper @ \$5.50, Bags @ \$2.50. Mr. Brunkow made a motion to accept the River Ratz submitted bids, second by Mr. Smith. Motion carried.

Ms. McMillan Urell discussed the Resolution for the Mental Health Regional Center. There was a brief discussion regarding the resolution language. Mr. Smith made a motion to approve and move the resolution to the County Board, second by Mr. Brunkow. Motion carried to move resolution ahead with discussed amendments.

Ms. McMillan Urell called bills to order. Ms. McMillan made a motion to approve August bills paid in September and September bills paid in October, second by Mr. Smith. Motion carried.

Sheriff Schmidtknecht presented his report. Mitchell Zastrow was recently hired as a full-time deputy. Communications/Corrections officer applications still need to be reviewed to replace Darrin Loewenhagen. He discussed that he received several large donations towards the new K-9 squad setup; the donations are to help offset some of those costs. He briefly discussed that fuel and jail meals would be two reasons that law enforcement would go over their 2016 budget; there could be a possibility of going over their 2017 budget.

Law Enforcement/Emergency Management meeting set for November 15, 2016 at 5:00pm.

Mary Anne McMillian Urell called meeting to adjournment at 5:05pm to complete annual jail tour.

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Melissa L. Brunner, Secretary

\*\*\*Attachments: Emergency Management Department Report, Chief Deputy September Reports, Jail Administrator Report, and 911 September report.