

Buffalo County Minutes

<u>Committee/Board:</u>	Finance Committee
<u>Date of Meeting:</u>	Wednesday, October 19, 2016
<u>Electronic and Hard Copy Filing Date:</u>	Friday, October 21, 2016

Chair Douglas Kane called the meeting to order at 2:25 p.m.

Board Members Present: Mr. Douglas Kane, Mr. David Danzinger, Mr. Donald Hillert, Mr. Larry Grisen and Ms. Nettie Rosenow.

Others Present for All or Part of the Meeting: Ms. Sonya Hansen and Ms. Roxann Halverson, Mr. Rob Ganschow, Mr. Benjamin Peotter, Mr. Roger Risler, and Mr. Dave Rynders.

Previous Meeting Minutes: Mr. Grisen made a motion to approve, seconded by Mr. Danzinger. Carried.

Public Comment regarding Posted Agenda Items: None.

Review/Discussion/Action regarding the 2015 Audit Presentation: Mr. Ganschow presented the Audit findings for the 2015 Budget. He reviewed items that are shown as deficiencies, fund balances, and net position. The Audit shows that overall there was an increase in fund balances of \$476,146.00. He recommends that Buffalo County maintain a minimum of 2 months operating expenses in the fund balances.

Review/Discussion/Action regarding the Treasurer's Investment Report: Ms. Hansen explained the report and that this only covers accounts in the Treasurer's Office. This report does not show designated and undesignated funds. The Finance Committee would like to know if more money could go to Trustpoint for investments. Ms. Hansen will bring that information back at the next meeting.

Review/Discussion/Action regarding CAPX2020 Funding Request by Buffalo County Trail Riders: Mr. Risler had asked the Committee for \$2,500.00 at a previous meeting to be used towards signs for the ATV trail in the City of Mondovi. The Finance Committee had approved the funding pending County Board approval. County Board Members had questions and were uncertain about funding an item that may be controversial. Mr. Risler explained that he has the support of local businesses, 51 members of his club, and the City of Mondovi has approved the trails on a trial basis. The ATV's are required to follow a curfew of 7 a.m. until 10 p.m. and are not allowed on a few streets. The club would also like to use some county roads for access to other

establishments. The committee members discussed the liability of opening county roads. This item fails due to lack of a motion from the Committee.

Review/Discussion/Action regarding Redevelopment Grant Program for

Abandoned and Underutilized Properties: Mr. Ben Peotter, Ayres Associates, gave a presentation of what his company can do to help Buffalo County in applying for grants that can be used to cleanup abandoned properties. The application process opened last week and runs through December 20th. If the grant is awarded the County would have 3 years to use the money. No action was taken at this time.

Review/Discussion/Action regarding A Resolution to Create a Full-Time ADRC-

APS Social Worker Position: Mr. Rynders explained that this position is currently budgeted through Pepin County and was vacated when Mr. Paul Hoch took the ADRC Director position. He is proposing to create this position in Buffalo County and use it to serve both Buffalo and Pepin County. No levy dollars are used to fund this position. Mr. Grisen made a motion to approve, seconded by Ms. Rosenow. Carried.

Review/Discussion/Action regarding A Resolution to Create a Full-Time

Economic Support Specialist Position: Mr. Rynders explained that this position is part of the 8 County Consortium that Buffalo County belongs to. The position was originally in La Crosse County but if placed here the Buffalo County residents would be able to be better served. Ms. Rosenow made a motion to approve, seconded by Mr. Grisen. Carried.

Review/Discussion/Action regarding A Resolution to Approve Treatment

Alternatives and Diversion Grant: Mr. Rynders reported that there has been some change to how the program will begin and the proposed budget. There was discussion through the CJCC that the electronic monitoring would not be implemented at this time due to concerns with that option. Therefore the revenue generated by user fees had to be removed from the budget as well as reducing the staff from 2 full-time employees to 1 full-time employee and one part-time employee. Mr. Rynders indicated that if the Resolution is approved that it is a good start and the program can grow from there. Mr. Hillert made a motion to approve, seconded by Mr. Grisen. Carried.

Review/Discussion/Action regarding A Resolution to Approve Highway

Employees Wage Scale: Ms. Hansen explained this Resolution will place the Highway Employees in the same scales system as other non-represented employees are. The cost to implement the scale is \$8,550.00. Mr. Danzinger made a motion to approve, seconded by Mr. Hillert. Carried.

Review/Discussion/Action regarding A Resolution for County Aid for Town

Bridges & Culverts: Ms. Halverson explained that an additional petition for bridge/culvert aid was just received from the Town of Naples. The extra cost for Buffalo County would be \$33,830.89 and this would be outside of the levy limit. Mr. Grisen made a motion to amend the Resolution to add the three projects for the Town of

Naples, seconded by Mr. Danzinger. Carried. Mr. Danzinger made a motion to approve the amended Resolution, seconded by Mr. Grisen. Carried.

Review/Discussion/Action regarding a Memorandum of Understanding between Buffalo County Agricultural Fair Association and Buffalo County: Ms. Hansen met with the Buffalo County Fair Association and Mr. Scott Smith to review the MOU. Attorney Thomas Clark reviewed the MOU. The Fair Association would like the park to be called "The Buffalo County Fair Park". An item that may need to be discussed further is the Fair Association wanting the County to help pay for materials for repair/maintenance. No action is needed as this needs to be reviewed by the Extension Committee.

Review/Discussion/Action regarding the Purchase of a Security Alert System: Ms. Hansen reviewed the system she believes will work best for Buffalo County. The cost per year is \$5,075.00. This will allow emails, texts, and phone calls to be sent out to numerous people at one time alerting them to events that are taking place.

Review/Discussion/Action regarding the Building and Grounds Project Updates: Ms. Hansen explained that the security windows cost was received, but there are some changes to the design for the Register of Deeds Office. Mr. Suchla has tried to restripe the lines for the handicapped stall in the parking lot with no success. He found a company that can come and do the job professionally for \$1,200.00. The flooring on first floor and second floor near the Sheriff's Department entrance needs replacing at a cost of \$5,324.00. All floors are in need of being re-waxed. The cost to have the old wax removed and new wax placed is \$2,180.00. Mr. Suchla would also like a ladder and cage placed on the outside of the building to access the roof on the two-story section of the building. Having this in place would reduce the need to use the small entry in the County Board Room. A cost for the ladder and cage is \$3,437.00. The Committee would like more research to be done on the ladder and cage to make sure it meets code. Mr. Danzinger made a motion to approve the painting of the handicapped parking area, re-waxing the floors, and flooring for the entrance area, seconded by Mr. Hillert. Carried.

Mr. Suchla also received a bid from Cyrus Lawn and Landscaping for snow removal. The cost will be \$100.00 for 1"-5", \$140.00 for 6" or more and \$65 for salt application. Mr. Suchla was told that Buffalo County would be a priority for this company. Mr. Hillert made a motion to approve this on a 1-year trial period, seconded by Ms. Rosenow. Carried.

Review/Discussion/Action regarding the 2017 Buffalo County Budget: Ms. Hansen will be publishing the budget in the newspaper next week without the health insurance being added as that is not settled yet.

Review/Discussion/Action regarding Monthly Vendor Invoices/Vouchers/Employee Payroll/Funds Investment Report: Mr. Hillert made a motion to approve, seconded by Mr. Grisen. Carried.

Public Comments: None.

Mr. Danzinger made a motion to adjourn at 6:05 p.m., seconded by Mr. Hillert. Carried.

Respectfully Submitted,

Roxann M. Halverson
Buffalo County Clerk