

DRAFT

Buffalo County Public Meeting Minutes

Committee/Board: LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

Date of Meeting: November 15, 2016

Electronic and Hardcopy Filing Date: November 22, 2016

Chairperson Mary Anne McMillan Urell called the meeting to order at 5:02p.m.

Members present: Mary Anne McMillan Urell, John Kriesel, Scott Smith-Excused, and Bernie Brunkow

Others present: Sheriff Michael Schmidtknecht, Steve Schiffli and Melissa Brunner

Ms. McMillan Urell called agenda item# 11 (RDA: Emergency Management Expenditures) to order. Mr. Schiffli reported that there was an expenditure of \$258.00 to ANCOM for replacement batteries for his radio.

Mr. Schiffli presented committee members with his written report. He is continuing to work on the CDBG-DA grant. There was discussion as to whether the grant was considered a loan or a grant. It is a grant. He will be getting together with zoning to discuss the Gilmanton flood plain property buyout. The way it would work is that the county would purchase the property but would then be reimbursed by the State. The county would take title to the property until determined otherwise.

He received an update today regarding the mutual aid agreement. Lake City's attorney does have some issues with some of the language. The agreement is still pending.

October draft minutes was discussed. There were some minor amendments discussed. Mr. Brunkow made a motion to approve minutes as amended, second by Ms. McMillan Urell. Motion carried.

Payment of bills called to order. Ms. McMillan Urell made a motion to approve bills as presented, second by Mr. Kriesel. Motion carried.

No Chief Deputy or Jail Administrator reports available at this time.

Sheriff Schmidtknecht discussed agenda items 6, 7, & 8 (Law Enforcement 2017 Budget, Sequel Server request, and jail meals). He discussed that based upon a recommendation from IT, law enforcement needs to replace their Sequel Server which stores the information for the MACH program. IT came to Chief Deputy Severson and informed him that the replacement server needs to be purchased immediately. After discussions held, there are three options for this purchase. 1) IT states that the purchase can come out of the county's IT budget line item 2) The purchase can be taken out of county's IT budget line item until law enforcement is able to decide where to take it from their budget 3) Take it out of law enforcement's 2017 budget. Sheriff Schmidtknecht explained that

the jail meals have gone up due to a new meal vendor contract for the remainder of 2016 into 2017. He explained that due to a growing jail population, he's proposing that an additional \$15,000 be added to the 2017 meal contract line item **if** the population stays as is. He reiterated that population could go up and double costs. There was discussion held that any remaining meal contract funds could/will go back into the general county fund. The committee discussed and decided that \$25,000 should be requested to add to the 2017 budget. Ms. McMillan Urell will bring this request to amend the 2017 Law Enforcement budget to the county board, whom will be meeting tonight. After that decision was made, it was decided that it would be best to have the Sequel Server purchase come out of the IT budget line item. Mr. Kriesel made a motion to take the purchase of the Sequel Server out of the IT budget line item, second by Mr. Brunkow. Motion carried.

Sheriff Schmidtknecht provided his sheriff's report. A fatal motorcycle accident occurred after the October LEEM meeting. Alcohol was a factor. Today, deputies were called to respond to a scheduled North Dakota pipeline protest south of Alma. The protest overall was a peaceful one.

The jail inspection report will be completed in about 3-months. There were no major issues reported.

Currently, backgrounds are being done for the communications/corrections open position.

Law Enforcement/Emergency Management meeting set for December 13, 2016 at 5:00pm.

Ms. McMillian Urell called meeting to adjournment at 5:45pm.

Melissa L. Brunner, Secretary

***Attachment: Emergency Management Department Report