

Buffalo County Minutes

Committee/Board: Health and Human Services and Veterans Service Committee

Date of Meeting: Tuesday, January 3, 2017

Electronic and Hard Copy Filing Date: Thursday, January 19, 2017

Location: Department of Health and Human Services
Buffalo County Courthouse – 3rd Floor
3rd Floor Conference Room
407 S 2nd Street, Alma, Wisconsin

Meeting was called to order by Mr. John Kriesel at 6:00 PM.

1. ROLL CALL/BOARD MEMBERS PRESENT:

Roll call was taken. Members present were Ms. Joette Gillett, Mr. John Kriesel, Ms. Wendy Kleinschmidt, Ms. Mary Anne McMillan-Urell, Ms. Lou Anne Roby, and Ms. Linda Smith. Mr. Elden Schlessler is an excused absence.

OTHERS PRESENT FOR ALL OR PART OF THE MEETING:

Mr. David Rynders, Mr. James Goss, Ms. April Loeffler

2. APPROVAL OF COMMITTEE MEETING MINUTES

A motion was made by Ms. McMillan-Urell and seconded by Ms. Kleinschmidt to approve the minutes of the December 7, 2016 meeting. Minutes approved.

3. PUBLIC COMMENT REGARDING POSTED AGENDA ITEMS:

No public comments.

4. REVIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY VOUCHER

Mr. Goss presented the Veteran's current year-end budget. There will be a few more additions to the budget when the invoice for the flag holders is received.

5. REVIEW/DISCUSSION/ACTION – VETERANS SERVICE COMMISSION REAPPOINTMENTS

Mr. Goss reported Vern Langhorst and Dave Ebert have accepted another three year term commitment to the Veterans Service Commission. Ms. McMillan-Urell made a motion and Ms. Gillett seconded the motion to approve the reappointments of Mr. Langhorst and Mr. Ebert to the Veterans Service Commission. Motion approved. Mr. Rynders will check if the motion has to move to the County Board for approval.

6. REVIEW/DISCUSSION/ACTION – VETERANS SERVICE OFFICE UPDATES

Updates were shared by Mr. Goss regarding the handling of pensions coming in the next two months, completing annual medical expense reports, and scheduling transportation for medical appointments. Mr. Goss will keep the committee updated on information regarding the bringing back of the \$8500 block grant which pays for services and wages and the new appointment for Secretary of Wisconsin Department of Veterans Affairs (WDVA) due to the resignation of John Scocos.

7. REVIEW/DISCUSSION/ACTION – PUBLIC HEALTH REPORT

The monthly investigation/case reports were reviewed. Ms. Loeffler reported on a new strategic plan that Public Health is developing to gain perspective on the strengths and challenges of the department. A SWOT (Strengths, Weaknesses, Opportunities, Threat) analysis will be sent to committee members to obtain their input for the plan. Ms. Loeffler extended an invitation to committee members to attend the planning meetings and/or offered to report updates to committee members on the plan.

The Community Health Improvement plan meeting will be held on Tuesday, January 17th to work on finalizing goals and objectives based on health needs (alcohol, drug abuse and mental health).

Ms Loeffler reported that an intern will be doing the outreach and education with the water testing program.

8. REVIEW/DISCUSSION/ACTION – AUTHORIZATION TO REFILL PUBLIC HEALTH NURSE POSITION

Mr. Rynders reported the resignation of Jaclyn Fisher, the Public Health nurse. Ms. McMillan-Urell made a motion and Ms. Smith seconded the motion to refill the Public Health nurse position. Motion approved.

9. REVIEW/DISCUSSION/ACTION – RESOLUTION TO ADJUST EXISTING FULL-TIME PUBLIC HEALTH NURSE POSITION TO A RANGE OF .8 – 1.0 FTE

An idea was presented by Ms. Loeffler to adjust the existing public health nurse position from full time to a range of .8 – 1.0 FTE as a staff retention tool to make the position more inviting and to give us the flexibility to creatively fill the .2 position. Ms. McMillan-Urell made a motion and Ms. Gillett seconded the motion to approve the resolution to adjust the existing full-time public health nurse position to a range of .8 – 1.0 FTE.

Motion approved. Resolution signed by Home Committee members.

10. REVIEW/DISCUSSION/ACTION – SENIOR NUTRITION SURVEY RESULTS PRESENTATION

Tabled until next month.

11. REVIEW/DISCUSSION/ACTION – APPROVAL OF 2017 85.21 TRANSPORTATION PLAN

Mr. Rynders requested action on the approval of the annual 85.21 transportation grant application. The funds from the transportation plan support the vehicle fleet, and provide for the operation of drivers for the elderly and disabled for but not limited to nutritional activities, medical services, and shopping trips. A motion was made by Ms. McMillan-Urell and seconded by Ms. Smith to approve the 2017 85.21 transportation plan. Motion approved.

12. REVIEW/DISCUSSION/ACTION – AMENDMENT TO RESOLUTION AUTHORIZING PLACEMENT AT A JUVENILE DETENTION CENTER FOR PERIODS NOT TO EXCEED 180 DAYS.

A report was given by Mr. Rynders regarding a current case that has proven the need to extend the placement of a juvenile in a detention center for more than 180 days. Mr. Rynders has requested action be taken to amend the existing resolution. Ms. Smith made a motion and Ms. Gillett seconded the motion to amend the resolution authorizing placement at a juvenile detention center for periods not to exceed 180 days be changed to read, not to exceed 365 days. Motion carried. Resolution was signed by Home Committee members.

13. REVIEW/DISCUSSION/ACTION – AUTHORIZATION TO FILL NEWLY CREATED ECONOMIC SUPPORT SPECIALIST POSITION

Mr. Rynders reviewed with the committee the previous approval of a third Economic Support Specialist position in Buffalo County. This is a WREA budgeted position that became available when a La Crosse County clerical position was eliminated. Mr. Rynders is requesting authorization to fill the newly created position.

Ms. McMillan-Urell made a motion and Ms. Kleinschmidt seconded the motion to authorize the filling of the newly created Economic Support Specialist position. Motion carried.

14. REVIEW/DISCUSSION/ACTION – BI-COUNTY CHILD SUPPORT PROGRAM EXPLORATION UPDATE

An update was given by Mr. Rynders regarding the State recommendation for combining the Buffalo-Pepin Child Support program. The State approved Buffalo County to provide Child Support services to Pepin County but the fiscal activity will remain separate. A provider contract is being put in place until Pepin County establishes their template contract.

15. REVIEW/DISCUSSION/ACTION – 2017 GOALS FOR THE DEPARTMENT OF HEALTH & HUMAN SERVICES

County leadership has directed all departments to come up with goals; Mr. Rynders presented a list of 2017 DHHS goals/ideas that were compiled by department heads. Extensive discussion was held on the list of goals/ideas as well as additional input of ideas coming from the Home Committee members. Mr. Rynders will revise the DHHS list and give it to Mr. Kriesel, Ms. McMillan-Urell, and Ms. Roby to present to the County Board.

16. REVIEW/DISCUSSION/ACTION –DHHS MONTHLY VOUCHERS

The monthly vouchers were reviewed with discussion on certain line items. Ms. McMillan-Urell made a motion to accept the monthly vouchers as presented and Ms. Gillett seconded the motion. Motion approved.

17. REVIEW/DISCUSSION/ACTION – DHHS FINANCIAL UPDATE

The financial updates through the end of November were reviewed. Mr. Rynders gave an explanation regarding the purchased/contracted services which includes mental health placement costs. Current projections show us exceeding the budgeted amount, however, client billing for services will help offset any overage. The 2016 Placement Costs report was reviewed.

18. REVIEW/DISCUSSION/ACTION – MONTHLY UNIT REPORTS

The Aging report was reviewed with discussion on the status of the Alma meal site manager, Ms. Betty Bechly. Ms. Bechly has returned from a short leave of absence and will continue as the Alma meal site manager. The Alma and Mondovi meal sites are in need of equipment repair on their steam tables. Mr. Kriesel inquired about the Senior Nutrition surveys; Mr. Rynders reported the results will be presented at the February meeting.

The Child Support report was reviewed without need for discussion.

The Social Services report on placements/services was reviewed and discussed.

19. REVIEW/DISCUSSION/ACTION – DHHS DIRECTOR REPORT

Mr. Rynders reported a letter of intent to award the ADRC funding grant to Buffalo and Pepin counties to launch and join forces in 2017 has been received. The ADRC of Buffalo County has rejoined the department of Health and Human Services.

20. REVIEW/DISCUSSION/ACTION – CHAIRPERSON’S REPORT

Mr. Kriesel is waiting for the release of Governor Scott Walker’s budget to assess the impact of long term support of the elderly and disabled.

21. REVIEW/DISCUSSION/ACTION – NEXT MEETING DATE AND AGENDA ITEMS

The next meeting will be held on Tuesday, February 7, 2017 at 6:00 PM.

22. PUBLIC COMMENTS REGARDING UNRELATED AGENDA ITEMS

No public comments.

23. ADJOURNMENT

The meeting was adjourned at 8:06 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mary Hildebrand". The signature is written in black ink and is positioned above the printed name.

Mary Hildebrand
Recording Secretary