

**DRAFT**

**Buffalo County Public Meeting Minutes**

**Committee/Board:** LAW ENFORCEMENT AND EMERGENCY MANAGEMENT  
COMMITTEE

**Date of Meeting:** January 18, 2018

**Electronic and Hardcopy Filing Date:** February 20, 2018

Meeting called to order by Chairperson Mary Anne McMillan Urell at 3:08pm.

Members present: Mary Anne McMillan Urell, John Kriesel, Scott Smith, and Bernie Brunkow

Others present: Sheriff Michael Schmidtkecht, Melissa Brunner, Lieutenant Diane Mikelson, Lee Engfer, Logan Olson, Bruce Fuerbringer, Sonya Hansen, and David Brommerich

Public: None

Introduction of Bruce Fuerbringer as the interim Emergency Management Director.

Mr. Kriesel made a motion to approve December minutes as presented, second by Mr. Brunkow. Motion carried.

Ms. McMillan Urell made a motion to accept bills as presented, second by Mr. Kriesel. Motion carried.

Ms. McMillan Urell addressed the committee that Mr. Kane was unable to attend the meeting for today but could possibly attend the meeting in March. Ms. McMillan wanted to address that that law enforcement did in fact provide all information requested by the finance committee, except for the time breakdown of each task/duty Mr. Severson performs; there were too many variables to complete an accurate account, which was addressed to the finance committee.

Mr. Fuerbringer advised the committee that there hasn't been a lot of activity with Mr. Schiffli being gone. He will be working 20 hours a week and hopes to get more activity within the budget. There is a LEPC meeting set for next week. Ms. Hansen stated that Mr. Fuerbringer has been actively working on the mitigation grant within Gilmanton and has been setting up meetings, working with fire chiefs, and is working on many other projects.

Sheriff Schmidtkecht and Lieutenant Mikelson addressed to the committee that law enforcement collected their first tax intercept payment in the amount of \$319.92, for medical reimbursement.

Sheriff Schmidtkecht and Lieutenant Mikelson addressed the need for an unbudgeted, emergency purchase of a dispatch recording server, which records all phone calls coming in and going out of dispatch. The current recorder was purchased in 2003 and has become unreliable, it no longer records all calls. Two quotes have been obtained, one through MacTek and the other through CR Solutions (Ironcore). Ironcore will be limited in what they can access since they do not have the recording software that MacTek has. Mr. Kriesel made a motion to make an emergency purchase for a MacTek server in the amount of \$6,370.00, second by Mr. Brunkow. Motion carried.

Sheriff Schmidtknecht stated that the 2017 jail inspection went well. There were minor violations to correct. Lieutenant Mikelson stated the requested changes are presently being taken care of. Goals set for 2018 include (in part) more staff meetings, more staff training, add additional cameras, add additional staff, and so on. The jail was approved by DOC as a secure detention for adult offenders.

Lieutenant Mikelson provided her December report. There were 490 bookings for 2017. Breakdown of previous year's bookings were 2016-493; 2015-491; 2014-379; 2013-466; 2012-494; 2011-518, and 2010-482. 31 inmates with Huber privileges (30 of them were actually employed). Daily inmate head count for December was 11.45.

There was an exception added to the jail visitation rules: a visitation of a child under 18 yoa needs to be a specific request, reviewed and the visitation will be held during separate hours from regular visitation hours.

Sheriff Schmidtknecht presented Chief Deputy Severson's reports. In December, there was over-time for a fire investigation, and for a drug search warrant executed with West Central Drug Task Force; those hours will be reimbursable to the county through a methamphetamine grant with the state. The sheriff's office is still contracted with Fountain City; Alma Police Department has completed interviews. Recently, there have been several break-in and entry cases in Fountain City; the sheriff's office is short staffed but the deputies are doing a great job taking care of things.

Sheriff Schmidtknecht stated that he did have a GeoComm/GIS meeting yesterday. The transition should run smooth for GeoComm.

Sheriff stated that the sheriff's office is looking to hire one male communications/corrections officer, which interviews are on January 24<sup>th</sup>. Two union, patrol sergeants have been approved. The plan is to hire the two sergeants, and then the part-time administrative assistant position will be discussed but not hired by March meeting but will be added to the agenda. Ms. Hansen has some ideas as to where to staff this person as the person will need a computer and desk area.

Recently, Sheriff Schmidtknecht, Ms. Hansen, Bob Platteter, and Shawn Squires all met regarding options to lease county fleet vehicles; further research needs to be done but looking into options with Enterprise. Another meeting will be scheduled soon.

No February meeting.

March meeting is currently set for March 13, 2018 at 3:00pm.

Meeting adjourned at 3:55pm.

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Melissa L. Brunner, Secretary