

**JANUARY COUNTY BOARD MEETING**  
**Monday, January 23, 2017, 7:00 P.M.**

The Board met. Ms. Mary Anne McMillan Urell in the Chair.

The Pledge of Allegiance was said.

The roll was called and all members were present except Mr. Douglas Kane, Mr. Nathan Nelson, Ms. Nettie Rosenow, and Mr. David Danzinger, who were excused. Others in attendance for all or portions of the meeting were Ms. Sonya Hansen, Ms. Roxann Halverson, Mr. Dave Rynders and Mr. David Brommerich.

**Public Comments regarding Agenda Items:** None.

**Review/Discussion/Action regarding the Previous Meeting Minutes:** Mr. Kriesel made a motion to approve the minutes as presented, seconded by Mr. Taylor. Carried.

**Review/Discussion/Action regarding the Courthouse Security Manual:** Ms. Hansen reviewed the Security Manual. This is a living document and will be updated as needed. Mr. Kriesel made a motion to approve, seconded by Mr. Black. Carried.

**Review/Discussion/Action regarding the Employee Handbook:** Ms. Hansen indicated that she sent out the Employee Handbook electronically to all members. She then reviewed a list of the changes that were made. Mr. Hillert made a motion to approve, seconded by Mr. Bork. Carried.

**Review/Discussion/Action regarding the 2017 County Board Meeting Dates:** Chair McMillan Urell indicated that the list of meeting dates were included in the packet. Mr. Bork made a motion to approve, seconded by Mr. Smith. Carried.

**Review/Discussion/Action regarding Resolution#17-01-01 “A Resolution to Adjust Existing Public Health Nurse Position to a Range of .8-1.0 FTE”:** Mr. Kriesel explained that the Resolution is to help give flexibility to the Department in hiring an individual for the Public Health Nurse position. Mr. Kriesel made a motion to approve, seconded by Mr. Grisen. Carried.

**Review/Discussion/Action regarding Resolution #17-01-02 “Amendment to a Resolution Authorizing Placement at a Juvenile Detention Center for Periods Not to Exceed 180 Days”:** Mr. Rynders indicated this Resolution amends a prior Resolution to extend the time period from 180 days to 365 days of placement for a juvenile if treatment for that length of time is needed. Mr. Kriesel made a motion to approve, seconded by Ms. Roby. Carried.

**Review/Discussion/Action regarding Resolution #17-01-03 “A Resolution to Purchase One New Extended Reach Tractor Loader”:** Mr. Grisen presented this Resolution. This purchase would replace a loader that is over 25 years old with a loader

that has an extended reach. This item is a budgeted item with funds coming from retained earnings. Mr. Taylor made a motion to approve, seconded by Mr. Bork. Carried.

**Review/Discussion/Action regarding Resolution #17-01-04 “A Resolution to Purchase Two New Tri-Axle Patrol Trucks with Dump Boxes and Attachments”:** Mr. Grisen explained the purchase would replace two older single axle trucks with two new tri-axle trucks. The tri-axle trucks will allow heavier loads to be hauled. Mr. Bork made a motion to approve, seconded by Mr. Taylor. Carried.

**Review/Discussion/Action regarding Resolution #17-01-05 “A Resolution to Pay Remaining Dog License Fund Money to the Buffalo County Humane Association”:** Chair McMillan Urell indicated this Resolution has been tabled at the Finance Committee and will be brought back at a later date.

**Review/Discussion/Action regarding Resolution #17-01-06 “A Resolution to Fund Cost Sharing for Buffalo County Conservation Structures Damaged by 2016 Floods”:** Mr. Hillert explained that a number of structures were damaged in the floods and this is a way to help those landowners get those structures repaired before any more damage can happen. There will be a \$1,000.00 deductible per landowner with the balance split using CAPX2020 funds. Mr. Bork raised the question of how landowners that do not have structures but have damage can get assistance. This item will be brought back to the Land Conservation Committee for further review. Mr. Hillert made a motion to approve, seconded by Mr. Taylor. Carried.

**Review/Discussion/Action regarding Resolution #17-01-07 “A Resolution to Approve 2017 Compensation Wage Adjustments for Highway Skilled Craft Technicians”:** Mr. Grisen explained when the scales were developed for the Highway Skilled Craft Technicians data from 2016 was used. When doing this there were 5 individuals that would receive no increase or only a 1 or 2 cent raise. This Resolution would apply the CPI to the scales. Mr. Bork made a motion to approve, seconded by Mr. Hillert. Carried.

**Public Comments Not Regarding Posted Agenda Items:** None.

## **REPORTS:**

**Report and Discussion from Administrative Coordinator Sonya Hansen:** Ms. Hansen gave her report.

- The Alert System is being set up. Ms. Hansen will work with Department Managers to create groups for the system.
- Departmental Annual Reports were discussed. The Finance Committee would like to see the reports focus on 2017, goals, programs and efficiencies.
- The jail elevator was discussed. The elevator has had some issues recently. There is still no known cause, but hoping to have that information soon.
- Position openings were reviewed. There is a Public Health Nurse position open and the ADRC Board is looking for members.

- Office location was discussed. The Administration Office is now located on the 2<sup>nd</sup> floor. The Veterans Office will be moving to the first floor, Historical Society will move to the 3<sup>rd</sup> floor, and CJS will be moving to the 2<sup>nd</sup> floor.
- PMA will be giving a presentation to the Finance Committee in February regarding investments.
- The Railroad Report on the derailment was received. It is noted that operator error was the cause of the derailment.

**Reports and Discussion from Committee Chairs:** Mr. Kriesel reported that the first meeting of the Community Link will be held in Tomah. This is the consortium that was developed for long term care. Ms. Roby explained the continuing work on the re-write of the Zoning Ordinance. The towns are reviewing their maps for zoning districts. This project will take the balance of 2017 and into 2018 to complete.

**Reports and Discussion from County Board Chair McMillan Urell:** Chair McMillan Urell indicated the next meeting will be held on March 27 at 7:00 p.m. unless something pressing comes forward prior to that date.

**Adjourned:** The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Roxann M. Halverson  
Buffalo County Clerk