

Buffalo County Minutes

Committee/Board: Local Emergency Planning Committee

Date of Meeting: Thursday, January 25, 2018

Date of Filing: Friday, January 26, 2018

The meeting was called to order by Chairman Tom Hentges at 3:00 p.m.

Members present: Mr. Tom Hentges, Mr. Bruce Fuerbringer, Mr. Jason Poser, Sheriff Mike Schmidtknecht, Ms. Mary Anne McMillian-Urell, Mr. Dave Rynders, Ms. Roxann Halverson, Mr. David Brommerich, Mr. Kelly Johnston, Ms. April Loeffler, Ms. Lisa Olson McDonald, and Ms. Carol Burmeister.

The Minutes of the previous meeting were presented. Ms. McMillan Urell made a motion to approve the minutes with the correction from Ms. to Mr., seconded by Mr. Rynders. Carried.

Public Comments: None.

Review/Discussion/Action regarding Review and Update of the LEPC Rules of Order: This document needs to be reviewed each year and there were no changes made. Mr. Poser made a motion to accept the Rules of Order, seconded by Ms. McMillan Urell. Carried.

Review/Discussion/Action Review of Spill Response Costs Reimbursement Policy: Mr. Fuerbringer explained this document was last updated in November of 2016. Ms. McMillan Urell made a motion to approve the Spill Response Costs Reimbursement Policy, seconded by Ms. Burmeister. Carried.

Review/Discussion/Action regarding the Designation of the State as LEPC Compliance Inspector: A motion is needed to continue to designate the State as the LEPC Compliance Inspector, as has been done in past years. Mr. Brommerich made a motion to designate the State as the LEPC Compliance Inspector, seconded by Ms. McMillan Urell. Carried.

Review/Discussion/Action regarding the Hazard Mitigation Plan: Mr. Fuerbringer explained that he was added as a contact in the absence of Mr. Schiffli. He noted that the document references levels of response teams and this will need to be updated to Tier 1 or 2 response team. The document shows the last training was a table top held in 2015. He will work on more training in 2018. Sheriff Schmidtknecht made a motion to approve the Hazard Mitigation Plan, seconded by Ms. McMillan Urell. Carried.

Review/Discussion/Action regarding the LEPC Financial Summary: The financial summary was reviewed. The expenses are mostly telephone with some supplies and

mileage. Ms. McMillan Urell made a motion to approve the Financial Summary, seconded by Ms. Burmeister. Carried.

Review/Discussion/Action regarding the Facility List: Mr. Fuerbringer reviewed the list. He will be working with a new company in Waumandee that will be making peanut butter in the old creamery building. They will have one year from the beginning of operation to have a plan in place.

Review/Discussion/Action regarding the Spill Report: Mr. Fuerbringer explained there were no spills to report.

Review/Discussion/Action regarding the Emergency Directors Report: In the packet was a written report introducing Mr. Fuerbringer and describing work he has done so far and goals for 2018. Mr. Fuerbringer explained trainings and conferences he will be attending.

Review/Discussion/Action regarding LEPC Member Reports: Ms. Burmeister indicated the Scenic Valley Ambulance was approached by the Town of Belvidere to provide services for their entire town. A one year contract for services has been signed. She also explained there will be a new director for Scenic Valley Ambulance beginning in April.

Mr. Poser explained the new LiDar mapping that has been completed. A project he will be working on is to map all the culverts in the County. This data along with the hydraulic layer in the mapping program will be used to locate areas that would be adversely affected by significant rainfalls.

Ms. Olson McDonald spoke regarding implications of the Super Bowl being so close to Wisconsin. Her agency is working with St. Croix County to help set up plans to deal with increase in traffic, disease, and drugs that may come into their County as a result of being so close to the Minnesota border and close to the Cities.

Review/Discussion/Action regarding the LEPC Chair Report: Chair Hentges expressed his delight in the hiring of Mr. Bruce Fuerbringer as the interim Emergency Management Director. Chair Hentges explained we are fortunate to have Mr. Fuerbringer with us in Mr. Schiffli's absence and believes he will be a valuable asset to Buffalo County.

Review/Discussion/Action regarding the Next Meeting Date and Time: The next meeting will be May 17, 2018 at 2:00 p.m.

Adjourn: Ms. Burmeister made a motion to adjourn at 4:00 p.m., seconded by Ms. Loeffler. Carried.