

# Buffalo County Minutes

**Committee/Board:** BUFFALO COUNTY HIGHWAY COMMITTEE

**Date of Meeting:** Tuesday, February 13, 2018

**Location:** Highway Department Committee Room  
S1672 State Road 37, Alma, Wisconsin

**Electronic and Hardcopy Filing Date:**

Chairman Danzinger called a regular scheduled meeting of the Buffalo County Highway Committee to order at 9:00 a.m. on Tuesday, February 13, 2018 in the Highway Department Committee Room, S1672 State Road 37, Alma, Wisconsin.

Buffalo County Highway Committee members present at the meeting were: Mr. Danzinger via telephone, Mr. Taylor, Mr. Brunkow, and Mr. Grisen. Mr. Platteter, Buffalo County Highway Commissioner, was also present. Others present for all/part of the meeting were Kelly Johnston, Patrol Superintendent. Mr. Bork absence excused.

The minutes of the January 9, 2018 regular Buffalo County Highway Committee meeting were reviewed. A motion to approve the minutes as written was made by Mr. Brunkow, seconded by Mr. Taylor. Unanimously approved by the committee.

The meeting agenda was approved.

There were no public comments regarding the Agenda items.

The Highway Committee members reviewed and discussed accounts payable vouchers #024739 through #024840, totaling \$543,306.05. A motion to approve the accounts payable was made by Mr. Taylor, and seconded by Mr. Brunkow. Unanimously approved by the committee.

Staffing:

- A. Winter Staffing Policy – Discussed and suggested to check with some surrounding counties to see if they have anything on record or are having this problem and how they are handling it. Have Sonya check with Corporate Counsel to have their thoughts on the policy and then pass onto HR to be placed in the policies handbook.

Equipment:

- A. Leasing Pickups – The budgeted cost for two trucks for 2018 is \$58,000.00. Leasing five trucks from Enterprise for four years would cost \$43,000.00. Get some more information and take to Finance meeting on February 21, 2018.
- B. Self-Propelled Broom – We are budgeted for \$45,000.00 to purchase a new broom with our old broom as a trade. We would like to keep the old broom and purchase a slightly used broom for \$45,000.00 or less. We are to get three

competitive prices and show the difference between new and slightly used units. Mr. Brunkow made a motion to shop for a unit for \$45,000.00 or less, new or used. Mr. Taylor seconded. Motion carried.

**Buildings & Grounds:**

- A. Door Issues – Multiple garage door issues: Fountain City Shop (spring broke), Alma Shop (cable issue), Urne Shop (Drive belt broke, 2 panels damaged), Alma Shop (door came down on truck box), Alma Shop (wing caught track) and Mondovi Shop (wing caught track and frame).
- B. Cameras – Have been in contact with the company. They are having crew issues due to guys being out sick. As soon as they are back to full staff the camera will be put up at the Alma Shop.
- C. Alma Parking Lot/Shop Yard – This spring we will grind, reshape and pave the Alma Shop parking lot which had previously been approved. We will pave this and possibly the Annex Building parking lot before the asphalt plant moves out of Huber Quarry.

**County Roads:**

1. Damage Aids – FEMA, FHWA, and DOT are moving forward. One sight location visit to be done on CTH “E” yet for FEMA. We have received some reimbursement payments so far totaling \$271,000.00 and just sent the paperwork in for CTH “Z” bridge.
2. 2017 Additional Funded Projects – The Highway Dept. has received \$347,757.68 already and requested \$604,870.91 for the remaining project costs.

**Township Roads:**

1. Winter Maintenance Policy – A winter maintenance policy has been written to limit a certain amount of time given to provide services in the event of equipment down or employee absent. This policy has been sent to legal services to look over. Mr. Grisen made a motion to approve this policy pending legal counsel approval. Mr. Taylor seconded. Motion carried.

**Commissioner’s Report:**

- Mr. Platteter will be attending Commissioner Training meetings March 19 & 20, 2018 and NACE Conference April 22-26, 2018 at Chula Vista in Wisconsin Dells.

**Committee Members Report:** None

Next meeting will be Tuesday, March 13, 2018 at 9:00 a.m. at the Alma Highway Department.

Mr. Taylor made a motion to adjourn, Mr. Brunkow seconded. Motion carried.

Respectfully submitted,

Secretary, Buffalo County Highway Committee