

Buffalo County Minutes

Committee/Board: Finance Committee
Date of Meeting: Friday, February 15, 2019
Electronic and Hard Copy Filing Date: Tuesday, February 19, 2019

Mr. Don Hillert called the meeting to order at 1:00 p.m.

Board Members Present: Mr. Donald Hillert, Mr. David Danzinger (via phone), Ms. Mary Anne McMillan Urell, Ms. Nettie Rosenow, and Mr. Larry Grisen.

Others Present for All or Parts of the Meeting: Ms. Roxann Halverson, Ms. Lisa Schuh, Ms. Sonya Hansen, Ms. Tina Anibas, Mr. Bob Platteter, and Mr. Brian Della.

Public Comments Regarding Posted Agenda Items: None.

Review/Discussion/Action regarding Minutes of the Previous Meeting(s): Mr. Grisen made a motion to approve the minutes as presented by roll call vote, seconded by Ms. Rosenow. All in favor. Motion Carried.

Review/Discussion/Action regarding Bond Financing Options: Mr. Della showed the different funding options and the ten-year payback period. A discussion was had on how this would affect taxes. The overall county tax would have minimum effect, but each municipality is affected differently depending on their equalized value and whether or not there is a TIF district in that municipality. The next step in the process is to draft a resolution and have it approved by a $\frac{3}{4}$ vote of the full County Board. This would mean 11 of the 14 members would need to be present and vote in favor of the bonding resolution. Mr. Grisen made a motion to approve by roll call vote moving forward with creating and sending a resolution to the full County Board for the \$4,000,000.00 Highway note, seconded by Ms. McMillan Urell. All in favor. Carried.

Review/Discussion/Action regarding A Resolution for One Used Ford F-550 Flatbed Truck: Mr. Platteter explained the truck was already purchased as approved by the Highway Committee Chair and Administrative Coordinator. The purchase needed to be made soon and was within the overall budget. Mr. Grisen made a motion to approve the resolution by roll call vote subject to Highway Committee approval, seconded by Mr. Danzinger. All in favor. Carried.

Review/Discussion/Action regarding Approval of a Solid Waste Permit – Durand Sanitation LLC: Ms. Hansen explained this application was received by the January 31st deadline. There are two companies that have not submitted an application yet. Ms. McMillan Urell made a motion to approve by roll call vote the application, seconded by Ms. Rosenow. All in favor. Carried.

Review/Discussion/Action regarding Approval to Fill Deputy Register in Probate Position: Ms. Hansen explained that Ms. Janna Herold tendered her resignation and

her position was split between the Administration Office and the Register in Probate Office. The Clerk of Court has requested additional staffing in her office to assist with state debt collection. The person would also help with running equipment in the courtroom that will be used when the Court Reporter retires. This position is still being reviewed. Ms. Hansen explained that her office has done some restructuring and at this time does not need to refill this portion of staff in her office. She would like to fill the part-time Deputy Register in Probate as a limited term position while researching the staff needs of the Clerk of Court. Mr. Grisen made a motion to approve by roll call vote the part-time limited term Deputy Register in Probate position, seconded by Ms. Rosenow. Carried.

Review/Discussion/Action regarding A Resolution to Fund Cost Sharing for Conservation Structures in Rose Valley Watershed: Ms. Rosenow explained there are some funds left from the prior CAPX request that Land Conservation would like to use on the Rose Valley Watershed structure. Ms. Rosenow made a motion to approve by roll call vote the resolution, seconded by Ms. McMillan Urell. Carried.

Review/Discussion/Action regarding 2019 Summer Intern Projects: The 2019 Summer Intern was discussed. The exact job duties have not been created as of yet, but a general idea is to work on items in the Land Conservation Office and working with the Highway Department on inventorying culverts. The cost of the summer intern is \$5,000.00. Ms. Rosenow made a motion to approve by roll call vote the 2019 Summer Intern position to come from Contingency Funds, seconded by Mr. Grisen. All in favor. Carried.

Review/Discussion/Action regarding Approval of the City of Mondovi Tax Deed Bid: Ms. Halverson explained she had shown the house a few times, one as late as this morning. The high bid at 10:00 a.m. was for \$26,500 to Accent Finishing from Eau Claire. There was approximately \$7,800.00 in taxes and bills against the property. Mr. Grisen made a motion to accept the high bid by roll call vote, seconded by Ms. McMillan Urell. All in favor. Carried.

Review/Discussion/Action regarding a Request for Proposal/Banking Comparisons: Ms. Tina Anibas has spoken with PMA about doing an RFP for banking. PMA advised that doing an RFP could cost as much as \$2,500.00 and could damage the relationship between the County and the banks if it is not followed through with. Ms. Anibas gave examples of fees that could be charged and which ones are waived for us with our current bank. Ms. Anibas did explain that money could be moved to higher interest accounts and moved back as needed. Mr. Grisen made a motion to approve by roll call vote to table this item, seconded by Ms. McMillan Urell. All in favor. Carried.

Review/Discussion/Action regarding Monthly Vendor Invoices / Vouchers/ Employee Payroll / Funds Investment Report: Ms. McMillan Urell made a motion to approve invoices and vouchers by roll call vote, seconded by Mr. Grisen. All in favor. Carried.

Review/Discussion/Action regarding the Chairperson Report: Chair Hillert discussed how Eau Claire County is having financial issues, as are other counties. They are working with Legislatures to allow a cost of living increase to the levy.

Review/Discussion/Action regarding the Administrative Coordinator Report: Ms. Hansen discussed a wage correction for Class IV Signman and Class V Foreman positions. The cost for the adjustment is about \$900.00.

The Village of Cochrane is holding a meeting regarding creating a TIF district. She will be attending on behalf of the County.

A one-year pilot program for Highway to work 10-hour days during holiday weeks was approved at HR. The workers will also have to use PTO or no pay to reach the 40 hour work week.

A preliminary 2018 review shows \$19,327,000 received for revenues and \$19,332,000 in expenses.

Review/Discussion/Action regarding the next meeting date and time: The next meeting will be March 20th at 1:00 p.m.

Review/Discussion/Action regarding Public Comments: None.

Chair Hillert adjourned the meeting at 2:50 p.m.

Respectfully Submitted,

Roxann Halverson
County Clerk