

DRAFT

Buffalo County Public Meeting Minutes

Committee/Board: LAW ENFORCEMENT AND EMERGENCY MANAGEMENT
COMMITTEE

Date of Meeting: February 25, 2019

Electronic and Hardcopy Filing Date: March 11, 2019

Meeting called to order by Mr. Brunkow at 9:35 am.

Members present pursuant to roll call: Bernie Brunkow, John Kriesel, Mike Taylor, and Dennis Bork

Others present: Sheriff Schmidtknecht, Melissa Brunner, Chief Deputy Engfer, Lieutenant Mikelson, and Sonya Hansen

Public-None

Nomination of a vice-chair: Mr. Kriesel made a motion to nominate Mr. Bork, second by Mr. Taylor. Nomination carried. Mr. Bork is now vice-chair.

Minutes: Approved as mailed. Motion by Mr. Kriesel, second by Mr. Bork. Motion carried.

Emergency Management Expenditures/written report: Mr. Brunkow read Mr. Fuerbringer's written report as mailed. The Plan of Work requirements have still been a main focus. To date, 3/4 EPCRA off-site plans have been updated, and several county emergency action plan annexes have also been updated.

The EM Department has developed a Facebook page; the idea is to provide real-time updates and seasonal safety tips on a regular basis. The EM county webpage will be linked to the FB page, as well.

Mr. Fuerbringer has attended several meetings since the committee last met, and hosted the first planning meeting for the Fountain City disaster exercise, which was discussed to hold a full-scale exercise in 2020.

Bills: Discussion of WI Department of Justice voucher. Sheriff Schmidtknecht explained to the committee that the invoice was quarterly for the TIME System, which is a managed database of information accessible to law enforcement TIME trained. Sheriff Schmidtknecht informed the committee that two Dodge Durangos are on order and should be ready by June. Mr. Bork questioned the City Limits voucher amount of \$1369.32...it appears it should have read \$168.93; Ms. Brunner will run a finance breakdown report to confirm the amount paid and she will report back to the committee. Mr. Taylor made a motion to approve the bills as presented pending the corrected amount of the City Limits invoice, second by Mr. Bork. Motion carried.

Expenditures: Sheriff Schmidtknecht advised that the 2018 numbers aren't all in yet and will be ready by the next committee meeting; finance is closing the 2018 books on March 20th.

There was discussion of the insurance replacement vehicle. There was some confusion with the insurance company as to what was part of the replacement costs but law enforcement worked with Ms. Hansen and the insurance company to get clarification.

Resolution: Sheriff Schmidtknecht discussed the resolution. As background, Chief Deputy Engfer is driving a 2016 Ford F150 with approximately 43,000 for mileage. Bruce Fuerbringer would be interested in purchasing that vehicle for EM/LEPC funds that had been previously set aside for, what he believes, an emergency vehicle. He will be doing a historical search of minutes to determine where the original funds came from. If the purchase would go through, funds would be transferred to law enforcement to put towards a purchase or lease of a new vehicle to replace the F150, which the new vehicle would not need to be another truck.

The committee had concerns of law enforcement having all leased vehicles; what if the lease numbers go up? Chief Deputy Engfer advised that not all of LE's vehicles are leased, however, he understood the concerns. He advised that he did receive a lease quote and it will change in a couple of months. Sheriff Schmidtknecht advised that it didn't matter to him either way; budget wise, it was a more stable figure to lease versus purchasing outright.

There was discussion as to the order of other committee approval. The resolution will need to be forwarded to the LEPC Committee next, so, in effort to save time, Mr. Brunkow thinks it would be good idea to be prepared and sign the resolution and move it forward; it can always be rescinded. Mr. Taylor made a motion to sign the resolution pursuant to LEPC's movement, second by Mr. Bork. Ms. Hansen advised the committee that she is not sure about moving the resolution forward since the origination of the LEPC funds have not been confirmed.

Chief Deputy Report: Chief Deputy Engfer stated that there were 621 Calls for Service for January; a total of 39.75 hours of over-time; 20 of those hours will be reimbursed by grants. Special events for the month were Deputy Sheyann Wieczorek started DARE Instructor School, and K9 Owen had some significant, successful drug finds during routine traffic stops.

Chief Deputy Engfer advised the committee that tentatively a LiveScan Grant was approved for the agency, due to the work of Sergeant Logan Olson.

Updates for the CCO's positions are that the male position is about 90% completed; the female is still at the PEP results; he's waiting for some clarification regarding the test. There will likely be no double training of CCOs.

Jail Lieutenant Report: Lieutenant Mikelson stated that there were 43 bookings for January. She discussed a several minor incidents/violations within the jail; communication of passing of notes by inmates and the confiscation of calling card PIN#s. The jail staff is able to discipline but a hearing must take place which allows the inmate to plead their case. A daily head count of 15.32 for the month of January.

Crystal Bauer-Wieczorek recently completed jailer school and was elected as Sergeant-at-Arms at Fox Valley Technical College. Sergeant Brownell was invited to join the jail administrator committee, which is a committee that coordinates the next jail conference, and puts together agenda items, and guest speakers.

Sheriff's Report: Sheriff Schmidtknecht advised the committee that grant funds were received by the West Central Drug Task Force for over-time reimbursement for meth and heroin grants. Those funds will be deposited back to the county for revenue into the grant OT reimbursement line item.

Additionally, he advised the committee that with the severe amount of snowfall, the county will need to be prepared for flooding as the weather starts to turn warmer.

Next meeting is currently set for March 25th at 9:30am.

Additional agenda items to bring forward:

- Jail inspection report;
- 2018 Law Enforcement/Jail figures

10:43a.m., motion to adjourn by Mr. Bork, second by Mr. Taylor.

Melissa L. Brunner, Secretary