

## Buffalo County Minutes

<b><u>Committee/Board:</u></b>	Finance Committee
<b><u>Date of Meeting:</u></b>	Wednesday, March 21, 2018
<b><u>Electronic and Hard Copy Filing Date:</u></b>	Monday, March 26, 2018

Chair Douglas Kane called the meeting to order at 1:00 p.m.

**Board Members Present:** Mr. Douglas Kane, Mr. Donald Hillert, Mr. Larry Grisen, Ms. Nettie Rosenow, and Mr. David Danzinger (via phone).

**Others Present for All or Parts of the Meeting:** Ms. Sonya Hansen, Ms. Roxann Halverson, Ms. Tina Anibas, Mr. Mark Rasmussen, Mr. Bob Platteter, Ms. Roselle Schlosser, Sheriff Mike Schmidtknecht, Ms. Carrie Olson, Mr. Brett Felsman, Mr. Marvin Rieck, Ms. Diane Prenot, and Ms. Pat Malone.

**Public Comments Regarding Posted Agenda Items:** None.

**Minutes:** Mr. Hillert made a motion to approve the minutes, seconded by Ms. Rosenow. Carried.

**Review/Discussion/Action regarding Fleet Vehicle Leasing with Enterprise:** Mr. Felsman gave a presentation of what types of vehicles would be available for Administration, DHHS, and the Sheriff's Department. He reviewed a 10 year plan for each office showing the potential savings to the County using a leasing program for fleet vehicles. Mr. Danzinger made a motion to approve three cars in DHHS, one car in Administration, and five cars in the Sheriff's Department, seconded by Mr. Grisen. Carried.

**Review/Discussion/Action regarding a Request by AG & Extension Committee to Use Excess 2017 Funding for 2018 Educational Project(s):** Ms. Malone explained how funding worked prior to reorganization of UW-Extension. A check has been sent to the County for \$4,829 for funds not spent in 2017. She would like to use this money for 4H and youth services. Chair Kane explained how the County is trying to keep budgets realistic and not have non-lapsing accounts. Mr. Danzinger made a motion to put the check into the General Fund and take funds from Contingencies to pay for 4H and youth programs, seconded by Mr. Hillert. Carried.

**Review/Discussion/Action regarding A Resolution to Participate in the Wisconsin Department of Natural Resources Wisconsin Habitat Partnership Fund:** Mr. Rasmussen and Ms. Olson explained the grant program which develops partnerships to complete conservation work. There will be no levy money used. Ms. Rosenow made a motion to approve the Resolution, seconded by Mr. Hillert. Carried.

**Review/Discussion/Action regarding A Resolution to Increase Buffalo County Coroner, Chief Deputy Coroner and Deputy Coroner Per Diem:** This Resolution raises the per diem for death calls to the Coroner (effective Jan. 1, 2019) and Chief Deputy Coroner and Deputy Coroner (effective April 1, 2018). Mr. Hillert made a motion to approve the Resolution, seconded by Ms. Rosenow. Carried.

**Review/Discussion/Action regarding A Resolution to Establish the Elected Officials Compensation Level for 2019-2022 for Clerk of Court, Coroner and Sheriff:** Mr. Grisen explained the Resolution sets the Sheriff's wage to match what is being given to the Pepin County Sheriff. The Clerk of Court wages will match the other elected officials for the first two years then receive a 5% increase in 2021 and 3% increase in 2022. The Coroner wages will be increased by the same percentage as the Clerk of Court. Mr. Grisen made a motion to approve the Resolution, seconded by Mr. Hillert. Carried.

**Review/Discussion/Action regarding A Resolution to Authorize Courthouse Maintenance Lighting Upgrade from Bond Disbursement for 2018:** Ms. Hansen and Mr. Rieck explained the bid for replacing the lighting in the courthouse with LED lighting. This project should pay for itself in savings within 2 years. The bid was for \$51,871.00 before any incentives. Ms. Hansen explained that she did not get a Resolution prepared but this can be approved by the Finance Committee. Mr. Hillert made a motion to move forward with the lighting project, seconded by Mr. Grisen. Carried.

**Review/Discussion/Action regarding A Resolution to Amend the Established Job Category and Pay Grade for Salary Schedule for Non-Represented Employees:** Mr. Grisen explained the HR Committee's work on the appeals. The decision of the appeals was based on qualifications. The cost is approximately \$7,900.00. Mr. Grisen made a motion to approve the Resolution, seconded by Ms. Rosenow. Carried.

**Review/Discussion/Action regarding A Resolution to Purchase 2015 Used Self-Propelled Broom:** Mr. Danzinger explained the Highway Department found a used broom and will keep the broom they have so they have two available. Mr. Danzinger made a motion to approve the Resolution seconded by Mr. Grisen. Carried.

**Review/Discussion/Action regarding Monthly Vendor Invoices, Vouchers, Employee Payroll and Funds Investment Report:** Mr. Grisen made a motion to approve the invoices, seconded by Mr. Hillert. Carried.

**Review/Discussion/Action regarding the Chairperson Report:** None.

**Review/Discussion/Action regarding Administrative Coordinator Report:** Ms. Hansen gave her report.

- The Auditors will be here from April 30<sup>th</sup> – May 7<sup>th</sup>.
- The Elk Creek clean-up has been completed.

- The homes that will be removed in Gilmanton area due to flooding will also include removing a berm along one property.
- The City of Mondovi is remaining firm on not being open the hours Buffalo County requested. Mr. Johnson will be informing the City if they are only open 8.5 hours then the agreed upon \$7,500 will be reduced accordingly.

**Public Comments:** None.

**Adjournment:** Mr. Grisen made a motion to adjourn at 4:15 p.m., seconded by Mr. Hillert. Carried.

Respectfully Submitted,

Roxann M. Halverson  
Buffalo County Clerk