

JULY SESSION
MONDAY, JULY 23, 2018 AT 7:00 P.M.

The Board met. Ms. Mary Anne McMillan Urell in the Chair.

The roll was called and all members were present except Mr. Don Black and Mr. Scott Smith, who were excused. Others in attendance for all or portions of the meeting were Ms. Roxann Halverson, Ms. Sonya Hansen, Mr. David Brommerich, Mr. Matt Biesterveld, Mr. Don Looock, Mr. Ty Johnson, Ms. Jeanne Franz, Mr. Roger Osegard, Ms. Shaun Duvall, Judge Duvall, Mr. Dale Klopp, Ms. Brenda Berning, Ms. Tanisha Bautch, Ms. Julie Lindstrom, Mr. Dave Rynders, Ms. Carol Burmeister, Mr. Mike Owecke, and Mr. Keith Bollinger.

Public Comments regarding Agenda items: None.

Review/Discussion/Action regarding Previous Meeting Minutes: Mr. Kriesel made a motion to approve the minutes, seconded by Mr. Brunkow. Carried.

Review/Discussion regarding 2017 Circuit Court Annual Report and Community Justice Services Annual Report: Judge Duvall thanked the Board for the opportunity to speak to them one more time before his retirement. He has been the Buffalo County Circuit Court Judge since 2005 and was District Attorney for 25 years prior to that. He explained how the more he worked with government the more he grew to believe in government and know the many blessings we have. He explained how he has worked in a great office and is proud of both the Clerk of Court's Office and the Judge's Office. All the employees do a good job, work well with others and do their best to keep things in budget. Prior to Judge Duvall taking over, Court Appointed Attorney fees were budgeted at \$30,000.00. With the work of the Clerk of Court and the Judge's Office this is down to under \$2,000.00. There is less staff in both offices in recently years, yet the work is still being completed in a timely basis. Mandatory pretrial conferences for traffic cases has helped to reduce the number of late trial cancellations, which saves money for the county.

Judge Duvall explained how he worked with a group of individuals to create the Criminal Justice Coordinating Council. They meet monthly to discuss ways to work better together. One program created by CJCC was the Community Service Sanctions Program. There are 552 people that have participated in the program that were able to give back to the community in a positive way. They have found ways to strengthen families, help offenders find jobs, and created adult literacy and financial literacy programs. All these programs are run on a donation from the county of \$5,000.00 per year. He wants to remind the Board that these programs are important and so is the funding. Another program that has been started and is instrumental in keeping the inmate population down is the Criminal Justice Services Program. The program is run by Ms. Brenda Berning and Ms. Tanisha Bautch.

Ms. Berning explained the work the CJS program does. They work with medium to high risk non-violent offenders to find them treatment and services to prevent them from offending again. They find the offender transportation to appointments, help them with work, and make sure they appear at court appearances. The program was started in 2017 and has screened 150 individuals

for participation. 40 individuals have completed the program to date. The funding for the program is through the TAD Grant and fees charged to the individuals using the program. She shared a story of an individual who was in the program that wanted to thank Judge Duvall for this chance as he believes it saved his life.

Review/Discussion/Action regarding Resolution #18-07-07 “A Resolution to Recognize and Honor the Retirement of Judge James Duvall”: Ms. Sonya Hansen read the resolution to recognize and honor Judge Duvall for his over 37 years of service to Buffalo County. Judge Duvall served as Assistant District Attorney, District Attorney, Corporation Counsel, and became the Buffalo County Circuit Court Judge in 2005. Ms. Hansen thanked Judge Duvall for all he has taught her over the years, his service to Buffalo County, and presented him with a plaque. Mr. Brunkow made a motion to approve the resolution, seconded by Mr. Weiss. Carried.

Review/Discussion/Action regarding Ordinance #18-07-01 “An Ordinance to Comprehensively Revise the Buffalo County Code of Ordinances Entitled “Buffalo County Zoning Ordinance” and adopt the Revised Buffalo County Zoning District Map”: The original Zoning Ordinance was adopted in 1965 and as time has gone on new information on ways to protect the people and preserve the land in Buffalo County has been learned. This revision process began in 2015 with the Zoning Department working with each town to create the maps. Numerous meetings were held throughout the county to give citizens time to suggest changes. Fees for permits will be reviewed and presented at a future meeting. All fees are handled by resolution so that if they need to be adjusted it does not require the public hearing, just Board approval. Discussions were held regarding changes to chicken barns, residential lots sizes, and the effect towns will face if they do not adopt the Zoning Ordinance. Mr. Taylor made a motion to adopt the ordinance by roll call vote, seconded by Mr. Kriesel. Voting yes: Mr. Grisen, Mr. Taylor, Mr. Brunkow, Mr. Danzinger, Ms. McMillan Urell, Mr. Nelson, Ms. Rosenow, Mr. Seipel and Mr. Kriesel. Voting no: Mr. Weiss, Mr. Hillert, and Mr. Bork. Excused were Mr. Black and Mr. Smith. The ordinance is enacted with a 2/3 vote.

Review/Discussion/Action regarding Resolution #18-07-01 “A Resolution to Extend Limited Term Child Welfare Case Manager Position an Additional Six Months”: Mr. Rynders explained there was a vacancy in DHHS that was filled by the person that occupied this limited term position. With only six months remaining of this limited term position it would be difficult to recruit an individual and get them trained before the term was up. This resolution if approved will extend the position through June 30, 2019. Mr. Grisen made a motion to approve the resolution by roll call vote, seconded by Mr. Taylor. 12 voting yes, 2 excused. Carried.

Review/Discussion/Action regarding Resolution #18-07-02 “A Resolution to Purchase Three Vehicles with Wisconsin Department of Transportation 85.21 Grant Funds”: Mr. Rynders explained the vehicles that are currently used in the elderly and disability programs and where they are located. He also reviewed the number of miles on each car, how 85.21 funds are obtained and how they can be used. Mr. Kriesel made a motion to approve the resolution by roll call vote, seconded by Ms. Rosenow. 12 voting yes, 2 excused. Carried.

Review/Discussion/Action regarding #18-07-03 “A Resolution to Purchase One New Motor Grader with Snow Wing”: Mr. Grisen explained that different units were test drove and

demoed to see how they worked. Two bids were received and the lowest bid is for a Caterpillar with snow wing. The funds will come from retained earnings and not levy money. A discussion was held regarding leasing equipment versus purchasing equipment. Mr. Taylor made a motion to approve the resolution by roll call vote, seconded by Mr. Nelson. 12 voting yes, 2 excused. Carried.

Review/Discussion/Action regarding Resolution #18-07-04 “A Resolution to Support Village of Nelson & Nelson Fire Department for Matching Contribution from CAPX2020 Funding for Brush Truck”: Mr. Brunkow explained the Nelson Fire Department is looking to purchase a new brush truck. Village of Nelson has agreed to help with the purchase and together with the Fire Department is requesting 1/3 of the funds come from CAPX2020 funds. The total cost of the truck is \$75,365.00 with each portion being \$25,122.00. A discussion was held regarding the types of projects CAPX2020 funds are to be used for and whether or not the money should be set aside and only the interest from investing the money used for projects. Mr. Kriesel made a motion to approve the resolution by roll call vote, seconded by Mr. Grisen. Voting no: Mr. Danzinger, Mr. Weiss, Mr. Taylor, Mr. Kriesel, Mr. Seipel, Ms. Rosenow, Mr. Hillert, Mr. Nelson, Mr. Bork, and Ms. McMillan Urell. Voting yes: Mr. Grisen and Mr. Brunkow. Mr. Black and Mr. Smith excused. The resolution failed.

Review/Discussion/Action regarding Resolution #18-07-05 “A Resolution to Appoint County Surveyor”: Mr. Joe Nelsen was appointed the surveyor approximately 20 years ago, but the appointment was never renewed although he has continued to work and provide services as the County Surveyor. Mr. Nelsen would like the appointment renewed and to appoint a Deputy Surveyor to take over in his absence. Mr. Danzinger made a motion to approve the resolution, seconded by Mr. Bork. Carried.

Review/Discussion/Action regarding Resolution #18-07-06 “A Resolution to Support Replacement and Upgrade of Uniform Address Signs”: A discussion was held on replacement of address signs, the costs, and who would pay for the signs. Currently there is an intern working in the county to GPS sign locations and make notes of any issues she finds while out in the field. At the beginning of July she had seven towns completed. Mr. Danzinger explained he talked with the Towns Association about the county paying for half of the signs and the towns paying for the other half. Our current ordinance shows that the signs are the responsibility of the town and should be paid 100% by them. It was found that the towns can place a special charge on the tax roll over the next two years for their portion of the signs. The approximate cost per sign is \$41.00, but the bid is only good until September. Mr. Nelson suggested to have the blue and white signs as he is an EMT and finds those easier to see at night. Cities and Villages will need to be contacted as well as there are some of these signs in those municipalities as well. Mr. Bork read from the WTA minutes that they voted down the proposal to pay for half of the new signs. It was discussed that this offer would be sent to all municipalities, but only those that were willing to pay for half would receive the signs. The deadline for municipalities to respond is September 1st. Mr. Brunkow made a motion to approve the resolution adding that the signs need to be blue and white in color, seconded by Mr. Weiss. A roll call vote was taken. 11 voting yes, Mr. Bork voting no. Carried.

Committee Chair Reports: The Law Enforcement Committee reported that all inmates that

were being housed in different counties have returned to our jail. The new squads are in Fountain City awaiting to be equipped and then will be put into service one at a time as they are ready. Five squads were recently damaged by deer hits, with one of these being totaled. The totaled vehicle will be replaced by the insurance company with a \$10,000.00 deductible. Interviews for a female Communications/Corrections Officer will be held on the 31st. The recently hired male Communications/Corrections Officer has resigned.

The Human Resources Committee will be meeting with six insurance representatives to review health insurance plans.

The DHHS Department continues to battle out of home placements.

Mr. Taylor would like to thank the Board for passing the Zoning Ordinance.

Administrative Coordinator Report: Ms. Hansen gave her report.

- The budget process is beginning. The first draft will be to County Board in September, the second draft in October, and final approval in November.
- The EAP Grant from the flood of 2016 is wrapping up.
- The Elk Creek project is complete.
- The District Attorney Administrative Assistant and Victim Witness Coordinator interviews were held. The Governor has not yet announced the appointment of the District Attorney replacement. Office space will need to be rented in the Seifert Schultz building until an open space is found in the courthouse. It was found that due to the nature of business the DA is involved in office space cannot be shared with another office due to confidentiality.
- The parking lot was resealed and should be open again by Wednesday.
- The Finance Committee awarded the first \$100,000.00 grant to CCT for broadband expansion. The overall project cost was approximately \$1.3 million.
- The Fair Association came in for clarification on the \$135,000.00 the county approved for fairground bathrooms. Finance agreed it was \$135,000.00 to be paid towards the project. The Fair Association also asked for the second distribution of their loan for the bleacher project.
- The fire suppression system has been updated.
- The Committee of the Board will meet on Friday for strategic planning.
- There will be training on diversity tomorrow. All members and employees need to attend.
- The county will be joining a class action law suit regarding a payment we receive in lieu of taxes for federal lands. Other counties are joining in as it is unsure if all the money that the counties are entitled to has actually been received.
- The opioid lawsuit is still proceeding.
- HR will be looking at all employee benefits and ways to have one agent work with employees on these benefits.

County Board Chair Report: Chair McMillan Urell reminded everyone of the importance to attend the diversity trainings. Times are as follows:

Tuesday, July 24, 2018 9:30 a.m. - Noon

Tuesday, July 24, 2018	2:00 p.m. - 4:00 p.m.
Thursday, July 26, 2018	10:00 a.m. – Noon 1:00 p.m. – 3:00 p.m.
Wednesday, August 1 st	10:00 a.m. – Noon 1:00 p.m. – 3:00 p.m.

The meeting of the Committee of the Board will be Friday, July 27th beginning at 10:30 a.m. Please bring ideas for strategic planning.

Public Comments Not Regarding Agenda Items: None.

Adjourned at 9:02 p.m.

Respectfully submitted,

Roxann M. Halverson
Buffalo County Clerk