

Buffalo County Minutes

Committee/Board: Finance Committee

Date of Meeting: Wednesday, August 15, 2018

Electronic and Hard Copy Filing Date: Friday, August 17, 2018

Mr. Hillert called the meeting to order at 1:00 p.m.

Board Members Present: Mr. Donald Hillert, Mr. David Danzinger, Ms. Nettie Rosenow, Mr. Larry Grisen and Ms. Mary Anne McMillan Urell.

Others Present for All or Parts of the Meeting: Ms. Sonya Hansen, Ms. Roxann Halverson, Sheriff Schmidtknecht, Ms. Tina Anibas, Mr. Bruce Auset, Mr. Dave Rynders, Mr. Michael Owecke, Mr. Shawn Squires, Ms. Carrie Renchin, Mr. Stephen LaValla, and Mr. Bruce Fuerbringer.

Public Comments Regarding Posted Agenda Items: None.

Minutes: Ms. McMillan Urell made a motion to approve the minutes, seconded by Mr. Grisen. Carried.

Review/Discussion/Action regarding A Resolution to Support and Fund the Remonumentation Project: Ms. Hansen explained the Land Information Committee tabled this resolution. It was the plan to have the project finished over a six year period using funds from CAPX and Land Information grant funds. Mr. Danzinger explained that the committee felt this is more of a priority than LiDar due to the effect remonumentation has on parcel mapping. He explained that some organizations use google earth maps as opposed to having LiDar and orthophotography being redone every few years. Three of the five remaining towns are willing to pay for their portion of the remonumentation project. Land Information grants and funds were discussed. No action was taken at this time.

Review/Discussion/Acton regarding A Resolution to Backfill One (1) Deputy Position Due to the Creation of Two (2) Patrol Sergeant Positions: This item was tabled by the HR Committee and sent back to Law Enforcement Committee for more information on how to fund the position.

Review/Discussion/Action regarding A Resolution to Purchase One (1) New Replacement Squad Using Insurance Deductible Funds: The car that was damaged was a 2005 patrol car. The cost of the deductible is \$10,000.00 and this includes moving the equipment from the old car to the new car. Mr. Danzinger made a motion to approve the resolution, seconded by Mr. Grisen. Carried.

Review/Discussion/Action regarding A Resolution to Establish and Adjust Permit Application Fees for Ordinance Administration by the Zoning Department: Mr. Owecke explained the review of fees was necessary with some changes made in the

new Zoning Ordinance and to cover costs of the Zoning Department budget. Ms. McMillan Urell made a motion to approve the resolution, seconded by Mr. Danzinger. Carried.

Review/Discussion/Action regarding the DHHS 2019 Budget: The Agent of the State budget was reviewed. \$2,226.00 will be taken from reserves to balance the budget. The DHHS budget was reviewed. The budget included moving the limited term Case Manager position to a permanent position. It also eliminates the two part time positions for the front desk. The part-time WIC position would be moved to full-time, the contracted supervised visitation position would be moved from contracted to an in-house employee. The DHHS fund balances were reviewed as well as out of home placements.

Review/Discussion/Action regarding A Resolution to Authorize the Purchase of Liquid Propane for 2018-2019 Heating Season: There were five bids received for propane. Premier Cooperative came in with the low bid of \$1.079 for 40,000-45,000 gallons. Mr. McMillan Urell made a motion to approve the bid of \$1.079 for 40,000 gallons from Premier Cooperative, seconded by Mr. Grisen. Carried.

Review/Discussion/Action regarding the Recycling Program Report: Mr. Fuerbringer gave a presentation on the recycling program. He spent a day with Recycling Driver Randy Johnson to see what issues he faces. He also talked with all the municipalities to see what they like about the program, what needs to be improved and if any municipality that is not in the program would be interested in joining. He believes more outreach and education needs to be done to keep the program going and cooperative recycling opportunities need to be explored.

Review/Discussion/Action regarding the Financial System: Ms. Hansen explained the issues with the financial system. There was no maintenance contract to make the repairs and therefore to repair the hardware was \$6,100.00. Ms. Amber Leininger drove to Waite Park, Minnesota to test our backup tapes to see if we could get the system working. The tapes were good, but now need to be installed into our hardware. There is a person coming from IBM in Rochester at a cost of \$3,900.00 to install those tapes. Even if we were to switch to a new system we would need to retrieve the data from this system to convert it. The cost of a new IBM 9 system is \$32,000.00. Ms. McMillan Urell made a motion to approve the purchase of the new IBM 9 financial system at a cost of \$32,000.00, seconded by Mr. Grisen. Carried.

Review/Discussion regarding ~ Monthly Vendor Invoices/Vouchers/Employee Payroll/Funds Investment Report: Mr. Grisen made a motion to approve invoices, seconded by Ms. McMillan Urell. Carried.

Review/Discussion/Action regarding the Chairperson Report: Chair Hillert reported that he received a call regarding the county denying the request for the Nelson fire truck. The person felt it was not fair to give money to the Town of Milton for broadband but not give money for fire equipment.

Review/Discussion/Action regarding Administrative Coordinator Report: Ms. Hansen gave her report.

- Ms. Angie Dickenson will be at CFC School on August 20th to present a ground breaking award for the Town of Milton broadband project.
- Ms. Kathy Goodman sent an email regarding a scam that is targeting those who advertised in the Buffalo County Visitor Guide. They are asking for credit card information to advertise next year. She wants everyone to know we do not take credit card information for advertising.
- Mr. Paul Kaljin will be holding a community meeting in the county to show new staff at UW Eau Claire the area.
- A keypad is being explored at the Highway Shop for the gas pumps so that Law Enforcement can get gas out there and save money by purchasing in bulk.

Public Comments: Mr. Bruce Ausetz brought some sample signs that he had for new address signs. He brought one from Lange and one from Badger. The signs have a full seven year warranty for reflection and then an additional three year warranty for reduced reflectivity. The cost of the signs through Badger is \$8.00. This would be an approximate \$50,000.00 savings over the Lange signs.

Adjournment: Mr. Grisen made a motion to adjourn at 4:40 p.m., seconded by Mr. Danzinger. Carried.

Respectfully Submitted,

Roxann Halverson
Buffalo County Clerk