

**Buffalo County Minutes**

**Committee/Board:** Health and Human Services and Veterans Service Committee

**Date of Meeting:** Tuesday, September 4, 2018

**Electronic and Hard Copy Filing Date:**

**Location:** Department of Health and Human Services  
Buffalo County Courthouse – 3<sup>rd</sup> Floor  
3<sup>rd</sup> Floor Conference Room  
407 S 2<sup>nd</sup> Street, Alma, Wisconsin

The meeting was called to order by Chairman, John Kriesel at 6:00 PM.

**1. ROLL CALL/BOARD MEMBERS PRESENT**

Roll call was taken. Members present were Joette Gillett, Wendy Kleinschmidt, John Kriesel, Richard Mueller, Nettie Rosenow, Linda Smith, and Scott Smith.

**OTHERS PRESENT FOR ALL OR PART OF THE MEETING**

Carri Renchin, Stephen LaValla, Jim Goss, Mary Hildebrand

**2. APPROVAL OF COMMITTEE MEETING MINUTES**

A motion was made by Mr. Mueller to approve the August 7<sup>th</sup> minutes as presented and Ms. Kleinschmidt seconded the motion. Motion carried.

**3. PUBLIC COMMENT REGARDING POSTED AGENDA ITEMS**

None

**4. REVIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY VOUCHERS**

The monthly vouchers were presented by Mr. Goss and reviewed by members. A motion was made by Ms. Smith to approve the vouchers as presented and Ms. Rosenow seconded the motion. Motion carried.

**5. REVIEW/DISCUSSION/ACTION – VETERANS SERVICES 2019 BUDGET**

Mr. Goss presented the 2019 Veterans Services budget. Ms. Rosenow questioned the negative numbers on the tax levy line item. Mr. Goss will check with Administration on the formulas on the spreadsheet. After review and discussion, a motion was made by Mr. Mueller to approve the 2019 budget as presented and Ms. Kleinschmidt seconded the motion. Motion approved.

**6. REVIEW/DISCUSSION/ACTION – PUBLIC HEALTH REPORT**

The Public Health report was reviewed and questions were raised on the definition of the communicable diseases listed on the report. Mr. LaValla researched the definitions and informed every one of their meanings. Ms. Smith reported the Fountain City Lion's club's health fair that was scheduled for October 13<sup>th</sup> in conjunction with the EMS spaghetti fundraiser has been postponed until next fall.

**7. REVIEW/DISCUSSION/ACTION –2019 WIC PLANNING**

Mr. LaValla gave an update on Pepin County's decision to not partner with Buffalo County's WIC program in 2019. Mr. Rynders reached out to the Pierce County Health Officer and they confirmed they will be doing the WIC program for Pepin County in 2019 and will receive the WIC allocation from the

State. Mr. LaValla also reported the effect this will have on our WIC staff. Ms. Inqli's position which was approved for full-time will now be .65.

**8. REVIEW/DISCUSSION/ACTION – 2019 DHHS BUDGET**

Ms. Renchin reported the only 2019 DHHS budget change will be the WIC staff 1.0 FTE position will now be changed to .65.

**9. REVIEW/DISCUSSION/ACTION – FOSTER PARENT GRANT APPLICATION**

Ms. Renchin reported Buffalo County applied for a \$14,000 grant for Foster Parent retention; 51 agencies applied for the grant money and 14 grants were awarded. Buffalo County was not one of the recipients of the grant.

**10. REVIEW/DISCUSSION/ACTION – DHHS FINANCIAL UPDATE**

The 2017 audited financial update was reviewed as well as the 2018 financial update for the Agent of the State and DHHS.

**11. REVIEW/DISCUSSION/ACTION – DHHS MONTHLY VOUCHERS**

After review of the monthly vouchers in the new format, a motion was made by Ms. Smith and seconded by Ms. Gillett to approve the vouchers as presented. Motion approved.

**12. REVIEW/DISCUSSION/ACTION – MONTHLY UNIT REPORTS**

Ms. Renchin presented the Social Services report and gave an update that interviews have been completed for the LTE Case Manager position and the position has been filled. The other monthly unit reports were reviewed with no discussion.

**13. REVIEW/DISCUSSION/ACTION – DHHS DIRECTOR**

Mr. LaValla reiterated the follow-up on the 2019 WIC program and Ms. Renchin reported the Economic Support vacancy has been filled by Ms. Kari Wilde who started on September 4<sup>th</sup>.

**22. REVIEW/DISCUSSION/ACTION – CHAIRPERSON'S REPORT**

None

**23. REVIEW/DISCUSSION/ACTION – NEXT MEETING DATE AND AGENDA ITEMS**

The next Home Committee meeting will be held on Tuesday, October 2, 2018 at 6:00 PM. Mr. Mueller informed the Committee he will be absent at this meeting.

**24. PUBLIC COMMENTS REGARDING UNRELATED AGENDA ITEMS**

None

**25. ADJOURNMENT**

The meeting was adjourned at 6:45 PM.

Respectfully submitted,

  
Mary Hildebrand