

Buffalo County Minutes

Committee/Board:

Finance Committee

Date of Meeting:

Wednesday, September 5, 2018

Electronic and Hard Copy Filing Date:

Thursday, September 13, 2018

Mr. Hillert called the meeting to order at 12:00 p.m.

Board Members Present: Mr. Donald Hillert, Mr. David Danzinger, Ms. Nettie Rosenow, Mr. Larry Grisen and Ms. Mary Anne McMillan Urell.

Others Present for All or Parts of the Meeting: Ms. Sonya Hansen, Ms. Roxann Halverson, Mr. Shawn Squires, Ms. Peggy Zeman, Mr. Paul Hoch, Mr. Kelly Herold, Mr. Marv Rieck, Mr. Mike Owecke, Ms. Tina Anibas, Mr. Bruce Fuerbringer, Ms. Roselle Schlosser, Ms. Renee Pronschinske, and Judge Tom Clark.

Public Comments Regarding Posted Agenda Items: None.

Review/Discussion/Action regarding Buffalo County Departmental 2019 Budget Presentations:

Department of Health and Human Services (DHHS): Mr. Squires, Ms. Zeman, and Mr. Hoch gave the budget presentations for DHHS, Agent of the State and ADRC. Pepin County has elected to withdraw from the WIC partnership with Buffalo County. The State was then responsible to find someone to run the program and Pierce County has been chosen and agreed to run the WIC program for Pepin County. This will reduce the original proposal to make the WIC Technician a full-time employee to keeping the position part-time. The committee asked if the WIC program can be run on the funds provided by the State and no additional levy dollars. They would also like to know what the WIC program would look like if the program was just run on the state funds.

The Agent of the State program showed no changes since the previous presentation. Fund balance dollars will be used to balance the budget.

The ADRC budget uses no levy dollars. It is 100% funded by state and federal funds.

Coroner: At this time there has been nothing submitted for the Coroner budget. Ms. Hansen will return a call to Ms. Giese to finish this up for the meeting on Thursday or Friday.

Historical Society: Mr. Herold explained the program and requested the same assistance as last year, \$7,000.00. The committee asked what year the Historical Society moved into the courthouse and if there was room to move their office to their building on Main Street. Mr. Herold believes the Historical Society moved into the courthouse in 1991 or 1992. He also explained that with all the inventory they have stored at their building on Main Street there would be little room for offices there.

Zoning: Mr. Owecke reviewed the Zoning budget. He does not want to adjust revenue from fees at this time as he does not know how the new fees will affect that revenue. Certain types of permits are down due to the economy in the Ag industry.

Buildings & Grounds: Mr. Rieck explained the budget covers two employees with occasional help with snow removal and lawn mowing. He reviewed the maintenance contracts, and a proposal for repair to windows on the third and fourth floor due to water leakage. Office space is being reviewed for bringing the District Attorney and staff within the courthouse. Other projects that will be completed this fall were reviewed.

Treasurer: Ms. Anibas reviewed her budget. MFL might be slightly higher with some changes at the state level. The office budget covers 2 ½ employees. The other portion of one employee's wages comes from the Land Information Grant for parcel mapping.

Emergency Management/Local Emergency Planning Commission (LEPC): Mr. Fuerbringer explained the EM and LEPC budget. Previously these were presented as two separate budgets but it is to the advantage of the county to present them as one budget. This helps track expenses more efficiently and has potential to see a little more grant revenue. A discussion was held on purchasing a truck to have equipped for emergency responses. He will look further into grant funds available to help with this purchase.

Recycling: Mr. Fuerbringer explained that the amount of state aid is unknown at this time so the budget was kept the same as it was in 2018. There will be a new truck purchased for hauling recycling materials. The old one is getting lots of miles and repair issues.

Clerk of Court: Ms. Schlosser reviewed revenues and how precharging an individual affects those revenues. She is requesting for part-time help for debt collections in-house. This will save the 19% fee the current company charges.

Circuit Court: Judge Clark and Ms. Pronschinske presented their budget. They would like to maintain the \$5,000 for the CJS program as has been done in the past. There will be a new court commissioner and hours will be billed on a regular basis. This will allow child support fees to be collected and will affect federal revenues. Interpreter fees and changes to how this is funded was discussed.

Review/Discussion/Action regarding 2019 Budget

Questions/Concerns/Recommendations: Ms. Hansen will check on the amount budgeted for electric in the building and grounds budget.

Public Comments: None.

Adjournment: Mr. Grisen made a motion to adjourn at 4:05 p.m., seconded by Ms. McMillan Urell. Carried.

Respectfully Submitted,

Roxann Halverson
Buffalo County Clerk