

Buffalo County Minutes

Committee/Board: BUFFALO COUNTY HIGHWAY COMMITTEE

Date of Meeting: Tuesday, September 11, 2018

Location: Highway Department Committee Room
S1672 State Road 37, Alma, Wisconsin

Electronic and Hardcopy Filing Date:

Chairman Grisen called a regular scheduled meeting of the Buffalo County Highway Committee to order at 9:02 a.m. on Tuesday, September 11, 2018 in the Highway Department Committee Room, S1672 State Road 37, Alma, Wisconsin.

Buffalo County Highway Committee members present at the meeting were: Mr. Danzinger, Mr. Brunkow, Mr. Bork and Mr. Grisen. Mr. Platteter, Buffalo County Highway Commissioner, was also present. Others present for all/part of the meeting were Kelly Johnston, Patrol Superintendent. Mr. Taylor Excused. Mr. Brunkow leaving early, Excused.

The minutes of the August 14, 2018 regular Buffalo County Highway Committee meeting were reviewed. A motion to approve the minutes as written was made by Mr. Bork, seconded by Mr. Brunkow and unanimously approved by the committee.

The meeting agenda was approved.

There were no public comments regarding Agenda items.

The Highway Committee members reviewed and discussed accounts payable vouchers #025251 through #025317, totaling \$443,875.93. A motion to approve the accounts payable was made by Mr. Brunkow, and seconded by Mr. Danzinger. Unanimously approved by the committee.

Staffing:

- A. Job Description Changes (Class II & III) – the current job description says 5 yrs. to move from a Class I to a Class II and 8 yrs. from Class II to a Class III. The new job description would change a Class I to Class II after 3 yrs. and a Class II to Class III after 5 yrs. Prior experience and updated safety training are also factors. This will still be based off supervisor approval as well. Mr. Bork made a motion to have a finalized description wrote up for the next meeting, Mr. Brunkow seconded. Carried.
- B. Job Description-Summer LTE – Read over job description that was written up for limited term employee position/positions. Hire as needed throughout the summer. Mr. Bork made a motion to approve and forward to H.R., Mr. Brunkow seconded. Carried.

Equipment:

- A. Kobelco Excavator – Excavator is working great. After cancelling \$4,000.00 for the man-lift, \$5,000.00 for misc. and putting the \$5,200.00 for leasing the excavator towards road construction we came in about \$700.00 over budget.
- B. Brine Maker & Anti-Icing Equipment – working on getting the last quote to finalize prices for the equipment purchase. This is a fully state funded program.
- C. Rip-Rap Bucket – Started out that WisDOT agreed to pay for the purchase. The BCHD then paid for some modifications and repairs so charging for the usage of the bucket is not possible being both parties are invested. If the BCHD pays for the bucket, WisDOT can be charged for the usage. Mr. Danzinger made a motion the BCHD purchase the Rip Rap Bucket out of the PBM account. Mr. Brunkow seconded. Carried.

Buildings & Grounds:

- A. Shop Lights – Viking Electric from Eau Claire was contacted to get recommendations and specs for shop lights at the Alma and Fountain City Shops. These specs will be used for bidding of the two jobs
- B. Town of Waumandee Agreement – It was discovered that an amendment was done in 1984 to the original agreement of 1978 that BCHD pays 100% of the building insurance. The amendment of 2018 contradicts the 1984 amendment. Mr. Brunkow made a motion that BCHD re-write the 2018 amendment to state that we agree to still pay the 100% building insurance. Mr. Danzinger seconded. Carried.
- C. Fuel Management – Come up with actual cost for all three card trolls to be purchased and installed then forward onto Finance Committee. On average unleaded gas savings would be about \$.20 per gallon as of 9/11/18. Mr. Brunkow made a motion to get the pricing and forward to Finance Committee where if approved, it will be sent back to BCHD to develop a resolution. Mr. Bork seconded. Carried.
- D. Tower Roof Repair – BCSD is wondering if BCHD would be willing to pay for half the cost of the roof repair where a tree fell and damaged it. BCHD shares the tower at no cost. Mr. Danzinger made a motion that we pay for half of the \$650 bill for the roof. Our cost will be \$325.00. Mr. Brunkow seconded. Carried.

Roads & Bridges:

- a) Construction Projects – CTH J will have minimal ditching and dirt work done. There are only 8 culverts to replace; then mill, rock and pave. Finishing Chip-sealing of county roads today. Chip-sealing Town of Glencoe tomorrow, then back to CTH CC to continue construction work.
- b) Maintenance Projects – Minimal storm damage on the county side for maintenance. CTH N to the south had some washing. Most of the damage was on the state side for the county.
- c) Bridge Replacements – We have been approved for 9 bridges but will not see any money until 2021 for the first 3 bridges and 2022 for the other 6 bridges. To redo all 9 bridges it is estimated to cost an additional \$1,572,169.50.
- d) Culvert Inventory & Joint Meeting w/ LCD – Mr. Platteter, Ms. Olson and Mr. Poser will meet to discuss doing GPS on culverts for county inventory and culvert issues. Discussion of what will be needed to get the work done. A camera system will be needed and Administration has an extra laptop if needed. Mr. Platteter will follow up with them to set up a time and place to meet. Discuss possible issues where LCD can help landowners with issues.

2018 Budget Update: Administration has advised that all departments do a 4% budget cut for 2019. Will look to see what can be done to cut the 4% from the budget.

Corps of Engineer Sand Storage: Check to see what needs to be done to continue. Mondovi sandpit would be available provided they do the trucking or pay for the trucking.

Commissioner's Report: Ayres Associates would like to address the Committee at the October meeting.

Committee Member's Report: Mr. Danzinger expressed concern that we did work for Oium Blacktop on a Town of Belvidere project without an agreement. They will discuss further with Oium, but may come back to the county to discuss as well. We need to be more conscientious of agreeing to do work with private contractors involved.

Next meeting will be Tuesday, October 9, 2018 at 10:00 a.m.

Adjournment – Mr. Bork made a motion to adjourn the meeting, Mr. Danzinger seconded. Carried.

Respectfully submitted,

Secretary, Buffalo County Highway Committee