

BUFFALO COUNTY MINUTES

Committee of the Board: Land Information Committee

Date of the Meeting: October 19, 2018

Chair Mr. Barry Drazkowski called the meeting to order at 10:20 a.m. in the third floor County Board meeting room, Buffalo County Courthouse, Alma, Wisconsin.

Board Members Present: Mr. Barry Drazkowski, Mr. David Danzinger, Mr. Max Weiss, Mr. Dennis Bork and Mr. John Ebert.

Others Present for All or Parts of the Meeting: Ms. Sonya Hansen and Mr. Jason Poser.

Public Comments Regarding Agenda Items: There were no public comments.

Chair Barry Drazkowski received a request by Mr. Joe Nelsen to amend the order of business to allow the County Surveyor's Report to following the approval of the minutes. No objections were received by the Committee members.

Review/Discussion/Action Regarding Minutes of the Previous Meeting: A motion was made by Mr. Dennis Bork seconded by Mr. John Ebert to approve the minutes of the previous meeting as sent. Motion Carried.

Review/Discussion – Surveyor's Report: Mr. Joe Nelsen distributed his report to the members which summarized his work and expenses for office hours and remonumentation projects to date. He stated that survey records are indexed using Access and backed up to the county server. These records are not available on line but are open to the public. Anyone wanting access to these records would need to physically come to the courthouse.

He further stated that he does accept calls or e-mail from department managers, elected officials and the public on days he is not physically present in the courthouse. Staff in the Treasurer's Office provides assistance to the public when he is not available.

He advised the Committee that he had requested an emergency purchase of the Administration Office per County policy to purchase 120 markers in the amount of \$974.00 since he had completely depleted his inventory.

Review/Discussion/Action – Land Records Modernization Plan: The Committee reviewed the draft Land Modernization Plan and discussed the use of LiDar and FEMA mapping. Mr. Jason Poser indicated that a second snapshot would be needed to determine any changes. The use of grant funding towards LiDar versus remonumentation was discussed. Chair Barry Drazkowski stated that the Land Information Council made the recommendation to amend the plan to acknowledge the Land Information Committee

structure and purpose and reference the development of a County Plan. The final draft will be reviewed at our next meeting.

Review/Discussion/Action – Ortho Imagery Plan: Chair Barry Draskowski stated that the Land Information Committee reviewed the amendment and made a recommendation to this Committee to approve the plan. A motion was made by Mr. David Danzinger seconded by Mr. Dennis Bork to approve the Amendment to Agreement with Ayres and Associates for digital aerial imagery as recommended by the Land Information Committee and to move it forward to the Finance Committee. Motion Carried.

Review/Discussion/Action – Land Information Grant: Land Information Officer Mr. Jason Poser stated that the grant is due December 31, 2018 and would be reviewed at our next meeting.

Review/Discussion/Action – Remonumentation Resolution and Finance Committee Action. Committee Strategy Reformulation, Township Engagement: Mr. David Danzinger informed the Committee that the members of the Finance Committee referred the resolution back to this Committee. The Finance Committee felt it was important to get a written commitment from the townships before they take action. The Land Information Committee developed the following plan:

David Danzinger would contact the Town of Canton and Town of Belvidere
Sonya Hansen would contact the Town of Milton
Max Weiss would contact the Town of Maxville
John Ebert would contact the Town of Nelson

The purpose of the initial contact is to request to be placed on the township's agenda to discuss the remonumentation project and how the County and township can work together to develop a financial and work plan to complete the project. Mr. Joe Nelsen stated that he would be willing to attend the meetings with the townships to answer any questions. The plan developed by the Committee at the last meeting could be used as talking points with the townships. This contact should be made prior to the next meeting, if possible.

Mr. Joe Nelson explained that the brass cap monuments are not necessarily accurate corner markers and therefore cannot just be assumed as the corner markers.

The Committee discussed the benefits of having a sub-division ordinance to move the remonumentation project forward. A sub-division ordinance would require surveys. Having remonumentation completed will reduce costs of surveys in a township.

A discussion was held on whether or not the County should require a Request for Proposal (RFP) to complete the remonumentation project and potential risks.

Review/Discussion/Action – County Land Information Strategy, GIS Needs, Discussions with County Departments, Next Steps and County Strategy for Efficient Land Information Management and Collaboration Across Departments:

Mr. Jason Poser stated that he has been working with department managers to discuss needs and reported no known problems. He stated he has met with Land Conservation and Highway to discuss the culvert project but was not sure where funds would come from to pay for the cost.

Mr. David Danzinger stated that the culvert inventory has been discussed at their Highway Committee meetings and that there could be some funds available to hire an intern to complete the project. The challenge presented is how to integrate the data and how much data do you obtain. Mr. John Ebert recommended that you need to define the purpose for the data and then you can determine the data you need to capture. The Committee recognized the need to work more closely together rather than silo perpetuating operations.

Mr. Dennis Bork made a motion seconded by Mr. John Ebert to recommend to the Committee of the Board to look at restructuring committees and departments to explore culture changing efficiencies to collaborate and bring more synergistic collaboration between departments. Motion Carried.

Review/Discussion – Land Information Officer’s Report: The Committee reviewed the written report prepared by the Land Information Officer.

Review/Discussion – Chair Report: The Chair had nothing further to report to the Committee.

Public Comments: Ms. Sonya Hansen informed the Committee that the County Surveyor appointment ends on December 31, 2018 and she requested that this be added to the agenda for the next meeting in November.

Next Meeting: The next meeting of the Land Information Committee is scheduled for November 16, 2018 at 9:30 a.m. Mr. David Danzinger stated he would like to appear via phone as he will not be able to be physically present.

Adjourned: Mr. Dennis Bork made a motion to adjourn at 12:42 p.m., seconded by Mr. Max Weiss. Motion Carried.

Respectfully submitted,

Sonya J. Hansen
Recording Secretary