

BUFFALO COUNTY MINUTES

Committee of the Board: Land Information Council

Date of the Meeting: October 19, 2018

Chair Mr. Barry Drazkowski called the meeting to order at 9:04 a.m. in the third floor County Board meeting room, Buffalo County Courthouse, Alma, Wisconsin.

**Board Members Present:** Mr. Barry Drazkowski, Mr. David Danzinger, Mr. Max Weiss, Mr. Joe Nelsen, Mr. Jason Poser, Ms. Tammy Huber, Mr. Dennis Bork and Ms. Carol Burmeister. Excused or absent were: Ms. Tina Anibas and Ms. Susan Loomis.

**Others Present for All or Parts of the Meeting:** Ms. Sonya Hansen and Mr. John Ebert.

**Public Comments Regarding Agenda Items:** There were no public comments.

**Review/Discussion/Action Regarding Minutes of the Previous Meeting:** A motion was made by Mr. Dennis Bork seconded by Mr. Joe Nelsen to approve the minutes of the previous meeting as sent. Motion carried.

**Review/Discussion/Action – Land Records Modernization Plan-Overview, Discussion and Possible Action with Referral to the Land Information Committee:**

Land Information Officer Jason Poser gave an overview of the plan. He indicated the plan is required by state statutes and meets the guidelines. The plan has been submitted to the State, which includes peer review and he has received no comments back from the State regarding any questions, corrections or amendments.

Land Information Officer Jason Poser explained this is the draft version for the Committee to review. He further explained that the “ownership of data” is the custodian of the records referenced in the plan.

Discussion was held in regard to the purpose of the Land Information Committee and the Land Information Council and whether they both needed to exist. Chair Barry Drazkowski referenced the resolution that created the committee was to oversee the land information functions of the County to promote and coordinate the integration of land information systems throughout the County. The Land Information Council was established by state statute to review the priorities and needs of the Land Information Office and advise the County on matters affecting the Land Information Office. Further discussion was held on whether or not the Chair of any Standing Committee should be required to be a County Board of Supervisor. Ms. Sonya Hansen was instructed to request this matter be placed on the agenda for the next Committee of the Board meeting.

Mr. Joe Nelson recommended that the State Plan should meet the minimum requirements to enable the County to receive State funding for land records and then have the County develop a County Plan, using the State Plan, to address land record needs and concerns that are specific to the County. He indicated that the State Plan could then be modified if there were differences between the two plans.

A motion as made by Mr. Joe Nelson seconded by Mr. Max Weiss to approve the plan with the following minor corrections that do not materially affect the contents of the plan and defer the matter to the Land Information Committee to address specific County issues. Amendments are as follows:

- Amend the Executive Summary to reflect the creation of the Land Information Committee and purpose;
- Amend the plan to represent the benchmarks and the development of a County Operational Plan.

Motion carried.

**Review/Discussion/Action – Ortho Imagery Materials and Plan Discussion and Possible Action with Referral to the Land Information Committee:**

Land Information Officer Jason Poser distributed a copy of the Amendment to the Agreement with Ayres and Associates to expire on December 31, 2025 that authorizes aerial imagery during the spring of 2019 at a cost of \$61,320.00. The project would be completed and submitted by December 31, 2019. Funding for the project has been set aside from the grants since 2015 and is part of our current Land Modernization Plan.

A motion was made by Mr. Max Weiss seconded by Mr. David Danzinger to recommend the approval of the Amendment to the Agreement with Ayres and Associates to move forward with the Ortho Imagery plan as presented. Motion carried.

**Review/Discussion/Action – Land Information Grant Review, Discussion and Possible Action with Referral to the Land Information Committee:**

Due to the time constraints, Chair Barry Drazkowski asked for any objections of the Committee to have this matter addressed at the Land Information Committee meeting which is being held immediately following this meeting. There were no objections received by the Committee members.

**Review/Discussion – Updates by Land Information Council Members:**

Ms. Carol Burmeister, Registrar of Deeds, informed the Committee that she has offered the vacate Chief Register of Deeds Deputy position to an individual that will be starting employment with Buffalo County in two (2) weeks.

**Review/Discussion/Action - Land Information Officer Report:**

The Committee reviewed the monthly report prepared by the Land Information Officer.

**Public Comments:** There were no public comments.

**Next Meeting:** The next meeting of the Land Information Council is scheduled for November 16, 2018 at 9:00 a.m.

**Adjourned:** Mr. Dennis Bork made a motion to adjourn at 10:18 a.m., seconded by Mr. Joe Nelsen. Motion Carried.

Respectfully submitted,

Sonya J. Hansen  
Recording Secretary