

## Buffalo County Minutes

**Committee/Board:** Health and Human Services and Veterans Service Committee

**Date of Meeting:** Tuesday, November 6, 2018

**Electronic and Hard Copy Filing Date:**

**Location:** Department of Health and Human Services  
Buffalo County Courthouse – 3<sup>rd</sup> Floor  
3<sup>rd</sup> Floor Conference Room  
407 S 2<sup>nd</sup> Street, Alma, Wisconsin

The meeting was called to order by Chairman, John Kriesel at 6:00 PM.

### **1. ROLL CALL/BOARD MEMBERS PRESENT**

Roll call was taken. Members present were Joette Gillett, Wendy Kleinschmidt, John Kriesel, Richard Mueller, Nettie Rosenow, Linda Smith, and Scott Smith.

### **OTHERS PRESENT FOR ALL OR PART OF THE MEETING**

Dave Rynders, Stephen LaValla, James Goss, Mary Hildebrand

### **2. APPROVAL OF COMMITTEE MEETING MINUTES**

A motion was made by Ms. Smith to approve the October 2, 2018 minutes as presented and Ms. Rosenow seconded the motion. Motion carried.

### **3. PUBLIC COMMENT REGARDING POSTED AGENDA ITEMS**

None

### **4. REVIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY VOUCHERS**

The monthly vouchers were presented by Mr. Goss. A motion was made by Mr. Mueller and seconded by Ms. Gillett to approve the vouchers. Motion carried.

### **5. REVIEW/DISCUSSION/ACTION – 2019-2021 AGING PLAN**

Mr. LaValla presented the Aging Plan for 2019-2021. The plan sets forth the following goals:

- \*Promote older people to advocate for themselves in areas of emergency management and preparedness
- \*Expand efforts in the Nutrition Program for dining options (salad bar) and social isolation (Buddy dining) to homebound individuals.
- \*Promote better public knowledge regarding caregiver options
- \*Improve the transportation system for “on demand” trips
- \*Education and promotion of early detection for people with Dementia
- \*Promote healthy aging through interesting and engaging topics presented at community gathering locations

A motion was made to approve the 2019-2021 Aging Plan by Ms. Smith and seconded by Ms. Kleinschmidt. Motion carried.

**6. REVIEW/DISCUSSION/ACTION – OPEN AND REVIEW 2019 SENIOR NUTRITION CONTRACT BIDS**

Mr. Rynders opened four sealed bids for the 2019 Senior Nutrition Contract from American Lutheran Home/Mondovi, Panther Café/Gilmanton, River Ratz/Buffalo City, and Alma Hotel. The bids are as follows:

- \*Alma Hotel - \$8/meal (Bidding Alma location only)
- \*American Lutheran Home - \$6.97/meal (Bidding Alma, Buffalo City, Gilmanton, Modena, Mondovi and Nelson)
- \*River Ratz Restaurant - \$6.87/meal (Bidding Buffalo City location only)
- \*Panther Café - \$7/meal (Bidding Gilmanton and Modena)

After extensive discussion, it was decided Mr. LaValla will reach out to Alma Hotel and American Lutheran Home to gather additional information regarding their bids with a final decision made on December 4, 2018. A motion was made by Mr. Smith and seconded by Ms. Gillett to accept bids from River Ratz/Buffalo City, Panther Café for Gilmanton and Modena, and American Lutheran Home for Nelson and Mondovi. Motion carried.

**7. REVIEW/DISCUSSION/ACTION –PUBLIC HEALTH OPIOID MINI-GRANT**

The Public Health department applied for an Opioid Epidemic grant for \$19,216 in an effort to reduce stigma and promote awareness of the substance abuse issues and develop a community response. Partners involved in the project are Buffalo County Partnership Council (BCPC), Area School Districts, UW-Extension, Law Enforcement, Buffalo County DHS, EMS, AIDS Resource Center of Wisconsin (ARCW), Hope 4 U, and Leighton Broadcasting.

**8. REVIEW/DISCUSSION/ACTION – A RESOLUTION TO EXTEND A FULL-TIME LIMITED TERM CHILD WELFARE CASE MANAGER POSITION AN ADDITIONAL 6 MONTHS**

A resolution was presented by Mr. Rynders to extend a full-time limited term Child Welfare Case Manager position an additional 6 months. Mr. Rynders reiterated the need for this position due to the large caseload; 19 children in out-of-home placements at this time. The Human Resource Committee is looking into changing policy to include health insurance for limited term positions. Rynders said, with this Committee's support, he would bring the alternate resolution forward to make this position permanent if this policy cannot be changed. Ms. Rosenow made a motion and Ms. Kleinschmidt seconded it to extend the LTE Case Manager position for an additional 6 months through December 31, 2019. Motion approved.

**9. REVIEW/DISCUSSION/ACTION – A RESOLUTION TO CHANGE A WIC SUPPORT STAFF SPECIALIST POSITION FROM PART-TIME TO FULL-TIME**

A change in job description for a full time Public Health/Social Services Support Staff Specialist was presented. Mr. Rynders requested approval of the revisions to the job description which will include WIC administrative duties, WIC lab duties, Public Health duties, Social Services duties, and Receptionist duties. Ms. Gillett made a motion and Ms. Smith seconded it to approve the revisions to the job description. Motion carried. Mr. Rynders was directed by the Finance Committee to reduce county tax levy amounts by 4% in the 2019 proposed budget. DHHS presented a plan to not fill a vacant Support Staff Specialist/Social Services position while

increasing a WIC Support Staff Specialist position from part-time to full-time. After discussion, a motion was made to change the WIC Support Staff Specialist position from part-time to full-time by Mr. Scott and seconded by Mr. Mueller. Motion carried.

**10. REVIEW/DISCUSSION/ACTION – A RESOLUTION REQUESTING INCREASED FUNDING AND OVERSIGHT REFORMS FOR WISCONSIN’S CHILD PROTECTIVE SERVICES SYSTEM**

Mr. Rynders reported that all counties in the State with the exception of Milwaukee County will be requesting a resolution to increase funding of \$30 million annually for Child Protective Services to cover a greater share of out-of-home care costs and increase staffing levels based on the caseload standards. A motion was made to approve the resolution requesting increased funding and oversight reforms for Wisconsin’s Child Protective Services System by Ms. Smith and seconded by Ms. Kleinschmidt. Motion carried. Mr. Rynders shared that when the resolution passes, the directors of Buffalo, Pepin, and Trempealeau Counties will join forces to invite Legislators to an informative meeting to share with them the importance of the resolution and to summarize the case for why the funding is desperately needed for the CPS system.

**11. REVIEW/DISCUSSION/ACTION – AUTHORIZATION TO RE-FILL ECONOMIC SUPPORT SPECIALIST POSITION**

A request was made by Mr. Rynders to authorize re-filling the Economic Support Staff Specialist position. Mr. Smith made a motion and Ms. Kleinschmidt seconded the motion to approve the re-filling of the Economic Support Staff Specialist position. Motion approved.

**12. REVIEW/DISCUSSION/ACTION – DHHS FINANCIAL UPDATE – 2018 BUDGET PROJECTION**

The financial update – 2018 budget projection was reviewed for DHHS and Agent of the State.

**13. REVIEW/DISCUSSION/ACTION – DHHS MONTHLY VOUCHERS**

After review, the monthly vouchers were approved with a motion by Ms. Gillett and seconded by Mr. Mueller. Motion approved.

**14. REVIEW/DISCUSSION/ACTION – MONTHLY UNIT REPORTS**

The monthly unit reports were reviewed.

**15. REVIEW/DISCUSSION/ACTION – DHHS DIRECTOR – DIRECTOR ANNUAL PERFORMANCE EVALUATION PROCESS, TRAUMA INFORMED CARE TRAINING**

Mr. Rynders requested input regarding the process for his annual performance evaluation. After discussion, a motion was made by Ms. Smith and seconded by Ms. Gillett to have Ms. Hansen draft an initial evaluation for Mr. Rynders to be reviewed by the Home Committee members. Motion approved.

Mr. Rynders informed the committee of the upcoming Trauma Informed Care training that DHHS staff will be participating in.

A WIC Infrastructure grant was awarded to the Buffalo County WIC department in the amount of \$15,781 which will be used to enhance customer service for WIC clients.

**16. REVIEW/DISCUSSION/ACTION – CHAIRPERSON’S REPORT**

Mr. Kriesel inquired about the integration of Adult Protective Services (APS) with the ADRC. Mr. Rynders reported that the integration is in effect.

**17. REVIEW/DISCUSSION/ACTION – NEXT MEETING DATE AND AGENDA ITEMS**

The next meeting is scheduled for Tuesday, December 4<sup>th</sup> at 6:00 PM.

**18. PUBLIC COMMENTS REGARDING UNRELATED AGENDA ITEMS**

None

**19. ADJOURNMENT**

A motion was made by Mr. Mueller and seconded by Ms. Gillett to adjourn the meeting at 8:02 PM. Motion approved.

Respectfully submitted,

Mary Hildebrand

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