

Buffalo County Minutes

Committee/Board: Local Emergency Planning Committee

Date of Meeting: Thursday, November 17, 2016

Date of Filing: Tuesday, December 13, 2016

The meeting was called to order by Chairman David Brommerich at 2:00 p.m.

Members present: Mr. Stephen Schiffli, Mr. Tom Hentges, Mr. Jason Poser, Ms. Jenny Legaspi, Sheriff Mike Schmidtkecht, Ms. Mary Anne McMillian-Urell, Ms. Sonya Hansen, Mr. Dave Rynders, Ms. Roxann Halverson, Mr. David Brommerich, and Mr. Leif Tolokken.

The Minutes of the May 19, 2016, meeting were presented. Mr. Hentges made a motion to approve the minutes, seconded by Mr. Schmidtkecht. Carried.

Public Comments: None.

Review and Update of the LEPC Rules of Order: A discussion was held on the Rules of Order. Dates and times of meetings were discussed. Meetings will be held the third Thursday of May and August and the second Thursday of December at 3:00 p.m. Public comments was another item reviewed. The public comment portion will be limited to a 30 minute time period. Mr. Hentges made a motion to approve these changes, seconded by Mr. Tolokken. Carried.

Review of the HAZMAT Response Policy: Mr. Schiffli explained that if there is a spill in Buffalo County it is the job of the LEPC to pursue payment from the responsible party for any cleanup that was required to be completed. The letter that is sent out to request payment was reviewed. There were no major changes, only formatting. It was asked that acronyms be spelled out before using them so that everyone knows what they stand for. Mr. Tolokken made a motion to approve with the changes, seconded by Ms. Legaspi. Carried.

Review of Designation of State as LEPC Compliance Inspector: A discussion was held. Mr. Schiffli made a motion to select the State as the LEPC Compliance Inspector, seconded by Mr. Schmidtkecht. Carried.

Review of the Hazard Mitigation Plan: Mr. Schiffli explained the plan requires an annual update. The only items that need to be updated are to show the training that was held jointly with Pepin County and any spills that occurred. Mr. Rynders made a motion to approve the Plan, seconded by Ms. Hansen. Carried.

Review the LEPC Financial Summary: Mr. Schiffli explained the financial summary. Expenses were reviewed for a land line phone, mileage, lodging and payroll.

Review of the Facility List: There are five facilities in Buffalo County. Mr. Schiffli will do some research on a facility located in the Southern part of Buffalo County to see if it needs to be added to the list.

Review of the Spill Report: There was a spill in Goose Lake Park in the Village of Cochrane. The machinery being used to excavate the lake became stuck and a small amount of fuel was leaked into the water.

Review of the Emergency Directors Report: Mr. Schiffli reported that the new smart board has arrived and will be installed in the EOC. New radios have been purchased and are being installed so that they can be used up and down the River Corridor. There was no cost for these items as grant money covered the cost.

Review of LEPC Member Reports: An update was given on flood grants. A donation fund has been established at Alliance Bank in Mondovi for flood victims. Mr. Schiffli has sent requests to the railroad for information on the derailment and has not received the information requested.

Chair Report: No items to report.

Review Next Meeting Date: The next meeting will be the 3rd Thursday in May at 3 p.m. in the 2nd Floor Conference Room.

Meeting was adjourned by the Chair at 2:40 p.m.

Respectfully Submitted:

Roxann M. Halverson
Buffalo County Clerk