

DECEMBER SESSION

MONDAY, DECEMBER 17, 2018 AT 7:00 P.M.

The Board met. Ms. Mary Anne McMillan Urell in the Chair.

The roll was called. All members were present except Mr. Jon Seipel and Mr. Dennis Bork. Others in attendance for all or portions of the meeting were Mr. Dave Brommerich, Ms. Sonya Hansen, Mr. Dave Rynders and Mr. Scott Bechel.

The Pledge of Allegiance was recited.

Public Comments regarding Agenda items: None.

Review/Discussion/Action regarding the Previous Meeting Minutes: Mr. Kriesel made a motion to dispense with the reading of the minutes and approve them as presented, seconded by Mr. Nelson. Carried.

Review/Discussion/Action regarding Resolution #18-12-01, A Resolution to Approve the Lewis Addition Final Plat, Section 31, Town of Belvidere : Mr. Taylor explained that the property owner applied for the development of a platted area in the Town of Belvidere. He indicated that the Zoning Committee and Highway Commissioner have reviewed the documents and that the County Board of Supervisors has the final authority to approve the plat and he recommended its adoption. Mr. Danzinger indicated that the Town of Belvidere has also reviewed the documents and have no issues and made a motion to approve the resolution, seconded by Mr. Taylor. Carried.

Review/Discussion/Action regarding Resolution #18-12-02, A Resolution to Appoint County Surveyor: Mr. Danzinger explained that the County Board is to appoint a registered land surveyor to carry out the surveyor duties for the County under the statutes. Mr. Danzinger made a motion to approve the resolution, seconded by Mr. Kriesel to appoint Mr. Joe Nelson until December 31, 2019. Carried.

Review/Discussion/Action regarding Resolution #18-12-03, A Resolution to Create One (1) Full-Time Communications/Corrections Officer Position: Mr. Brunkow explained that this position was included in the 2019 budget proposal adopted by the County Board of Supervisors and meets the recommendation of the Jail Inspector Report to increase staffing in the jail. Mr. Taylor made a motion to approve the resolution, seconded by Mr. Nelson. Carried.

Review/Discussion/Action regarding Resolution #18-12-04, A Resolution Requesting Increased Funding and Oversight Reforms for Wisconsin's Child Protective Services System: Mr. Kriesel informed the members that this resolution urges the State of Wisconsin to review the Child Protective Services funding, staffing needs and make legislative changes to help share in the cost of out-of-home placements due to the rising

meth cases in Buffalo County. Mr. Hillert made a motion to approve the resolution, seconded by Mr. Nelson. Carried.

Review/Discussion/Action regarding Resolution #18-12-05, A Resolution to Amend Salary Classification and Compensation System for Non-Represented Employees:

Mr. Grisen explained that the Human Resource Committee at their last meeting made the following changes to the paygrade scales as follows: added a Family & Community Specialist to the Case Management Class, adding Case Manager I Scale; adding the UW Administrative Assistant to the Administrative-Finance Class; adding the Part-Time Deputies and Changing the title of the WIC Technician in the Clerical Support to Public Health/Social Services Support Staff Specialist. Mr. Hillert made a motion to amend the resolution to include the changes as identified by Mr. Grisen, seconded by Mr. Kriesel. Carried.

Mr. Grisen explained that the paygrade scales were developed after researching other county wages and the Human Resource Committee believes the new scales are believed to be fair and equitable compensation and made a motion to approve the resolution, seconded by Mr. Hillert by roll call vote. 12 voting yes, 2 excused. Carried.

Review/Discussion/Action regarding Resolution #18-12-06, A Resolution to Amend Policy No. 301 of the Buffalo County Employee Handbook:

Mr. Grisen explained that this resolution makes changes to the Buffalo County Employee handbook to address the change in reimbursement to individual employees for health insurance deductibles. Ms. Hansen further identified the change of the health insurance incentive will now only be a cash payout and that the Health Reimbursement Account balances will be frozen in 2018 and no longer be rolled over from year to year for an employee. She indicated that changes also brought consistency in other benefits as to starting dates and separation dates and more clearly identified part-time employee eligibility. Mr. Nelson made a motion to approve the resolution, seconded by Mr. Weiss. Carried.

Review/Discussion/Action regarding Resolution #18-12-07, A Resolution to Approve Donation to Buffalo County from Xcel Energy for Winona Connector Trail Project:

Ms. Hansen explained that CenturyLink has fiber optic connections attached to Xcel Energy's distribution poles. She stated the current trail plan requires relocation of the CenturyLink lines to be moved from where they are currently located to allow the trail to be constructed. The estimated cost for the relocation is approximately \$6,000.00. Ms. Hansen stated that Xcel Energy has to charge for this relocation service but are able to give a donation to the project and that this resolution authorizes the County to accept the \$5,000.00 donation. Ms. Rosenow made a motion to approve, seconded by Mr. Black. Carried.

Review/Discussion/Action regarding Resolution #18-12-08, A Resolution to Extend a Full-Time Limited Term Child Welfare Case Manager Position an Additional Six Months Through December 31, 2019:

Mr. Dave Rynders explained that this position was created to meet the caseload level requirements for current Children and Family Program caseloads due to the high incidence of methamphetamine and other drug abuse among parents. He stated that this resolution will extend this full time limited

case manager position through December 31, 2019 which is included in the budget. Mr. Nelson made a motion to approve the resolution, seconded by Mr. Taylor. Carried.

Review/Discussion/Action regarding Resolution #18-12-09, A Resolution to Change a Part-Time WIC Support Position to a full-Time WIC Social Services Support Staff Specialist Position:

Mr. Dave Rynders explained that as part of the 2019 budget process to meet reduction in tax levy requirements, they are leaving a Support Staff Specialist Position vacant and increasing the part-time WIC Support Staff position to a full-time WIC Social Services Support Staff Specialist, which is a cost savings to the County. He stated that this plan was part of his 2019 budget proposal.

Mr. Grisen made a motion to approve the resolution, seconded by Mr. Kriesel. Carried.

Review/Discussion/Action regarding Resolution #18-12-10, A Resolution to Create a Full-Time Family and Community Specialist Position:

Mr. Kriesel informed the members that this resolution authorizes the creation of a position to provide family services including parenting skills training and supervised visitations that previously had been covered under a contract arrangement that will discontinue at the end of 2018. He stated that this position was part of the 2019 budget at a cost savings to the County. Mr. Nelson made a motion to approve the resolution, seconded by Ms. Rosenow. Carried.

Review/Discussion/Action regarding Resolution #1 8-12-11, A Resolution to Ratify Buffalo County Law Enforcement Officers WPPA/LEER Collective Bargaining Agreement:

Mr. Grisen explained that the Human Resource Committee bargained in good faith in a fair settlement of wages and language changes with the WPPA/LEER bargaining unit. He stated that this resolution was ratified by the bargaining unit for a three year agreement with a 3% increase in 2019 and split 3% implementation of wages for the second and third years of the contract. Mr. Taylor made a motion to approve the resolution, seconded by Mr. Black by roll call vote. 12 voting yes, 2 excused. Carried.

Review/Discussion/Action regarding Resolution #18-12-12, a Resolution Providing for the Issuance, Sale and Delivery of \$450,000 General Obligation Promissory Note:

Ms. Hansen explained that this resolution authorizes the short term financing in the amount of \$450,000.00 with Citizen Community Federal with the lowest interest rate bid of 2.80% with a maturity rate of February 1, 2020 with an option redemption date of no later than August 1, 2019 for the purpose of financing 2019 Highway Department road construction and maintenance projects. She indicated that it authorizes the County Clerk and Chair to execute the note on behalf of the County. Mr. Hillert made a motion to approve the resolution, seconded by Mr. Brunkow by roll call vote. 12 voting yes, 2 excused. Carried

Review/Discussion/Action regarding Resolution #18-12-13, A Resolution to Establish the Fee Schedule for Performing Uniform Dwelling Code (UDC) Inspections as Mandated by County and S.SPS320.06:

Mr. Taylor indicated that this resolution establishes the fees for the UDC Inspector and is consistent with surrounding counties. He indicated that we currently contract with Fred Weber. Mr. Brunkow stated that Mr. Weber does an excellent job for the County and that there are not very many individuals that perform this type of work. Ms. Rosenow informed the members that the County

received a \$25 processing fee and the balances of the fees are paid to the inspector. Mr. Kriesel made a motion to approve the resolution, seconded by Mr. Nelson. Carried.

Review/Discussion/Action regarding Resolution #18-12-14, a Resolution to Establish Fees for Services of County Coroner: Mr. Hillert explained that this resolution establishes the fees for the County Coroner but that we are limited by administrative code as to the amount of increase. Mr. Hillert made a motion to approve the resolution, seconded by Mr. Nelson. Carried.

Review/Discussion/Action regarding Resolution #18-12-15, A Resolution to Pay Remaining Dog License Fund Money to the Buffalo County Humane Association and Approve 2018 Contract: Chair McMillan Urell explained that the Finance Committee tabled this resolution at their last meeting and requested a face-to-face meeting with the organization to answer some questions and concerns and that no action is required of the board at this time.

Review/Discussion/Action regarding Resolution #18-12-16, A Resolution to Purchase Two New Patrol Trucks and Dump Boxes and Attachments: Mr. Grisen explained that this resolution authorizes the Highway Department to purchase one new Tandem and one new Tri Axel patrol trucks with dump boxes to replace aging eleven year old equipment with a warranty on the engine. Mr. Danzinger stated that the Highway Department has a machinery fund that is used to capture depreciation to pay for the on-going replacement of equipment. Mr. Grisen indicated that these purchases are less than the budget and not expended until the trucks are delivered. Mr. Smith inquired as to the reason for the change in purchasing tandem and tri axle trucks as in the past only single axle trucks were needed. Mr. Danzinger stated that the Highway Department saw efficiency in the ability to haul more with less manpower. Mr. Grisen stated that there are delays in the time from ordering the truck until delivery. Mr. Kriesel made a motion to approve the resolution, seconded by Mr. Taylor with a roll call vote. 12 voting yes, 2 excused. Carried.

Review/Discussion/Action regarding Guidelines for 2018 Departmental Annual Reports: Ms. Hansen distributed a draft of the guidelines for the annual reports that she plans to provide to the Department Managers/Elected Official. She asked if there was any additional information the members would like to see in the reports and how they would like to handle the presentation of the reports. It was the consensus of the members that they would like to see the major departments present annual reports and small departments every other year unless they have a new program or service that they would like to present. Ms. Hansen indicated she would work out a schedule with the Departments/Elected Officials.

Review/Discussion/Action regarding 2019 County Board of Supervisors Proposed Calendar of Meeting Dates: Mr. Weiss noted that the May 20th date should reflect the year 2019. No action was taken by the board. Chair McMillan Urell stated that the calendar can be adjusted if needed.

Committee Reports:

Emergency Management: Mr. Taylor informed the members that the Emergency Management Interim Director had applied for a computer grant in the amount of \$1,100.00 that was received. He indicated that Mr. Fuerbringer stated that the department will be under budget in 2018.

Law Enforcement: Mr. Brunkow stated there has been a delay in the replacement of the squad cars as Ford cancelled their orders as they are no longer manufacturing the Explorer. The Sheriff is working with Enterprise on other alternatives. He stated that they are hoping to have one of the Communications/Corrections Officer positions filled shortly and that there are two positions in the recruitment stage with twelve (12) applications received to date. Mr. Brunkow further stated that the number of incarcerated individuals is down to 9 with 2 being transferred to the Dodge Correctional facility.

Land Conservation: Ms. Rosenow informed the members that the Committee has authorized approximately \$127,000 of the allocated \$150,000 CAPX2020 funding to repair the dams through the cost share program developed after the flooding. She stated that the Committee more than likely will be coming back to the board to request the use of the additional \$50,000 contingency funds to be used on the Rose Valley project. She stated that they are looking at utilizing public-private partnerships on the Rose Valley Dam project to prevent sedimentation from entering the pond. Ms. Rosenow informed the members that they are closely monitoring the activities of the contractor on the Rose Valley Project and that all parts are to be delivered by January and as soon as weather permits, completion of the project.

Department of Health and Human Services: Mr. Kriesel reported that the department continues to struggle with the challenges of the increase in the caseload of the Children and Families Unit with methamphetamine and other drug abuse among parents and that there are no "real" answers.

Economic Development: Mr. Danzinger reported that the Committee authorized to move forward with a 2019 brochure and soliciting for ads. He indicated that the Committee recently met with representatives from the School District of Cochrane-Fountain City and School District of Alma to discuss collaboration efforts and the development of an Entrepreneurism program.

Highway Department: Mr. Brunkow reported that several members of the Mondovi ATV Club had attended the December meeting of the Highway Department as they requested to be placed on the agenda to discuss the possibility of allowing county roads to be designated as ATV trails on a route they had identified. He indicated that the Highway Committee asked them to contact all of the townships where the proposed route would connect with township roads to make sure that they were willing to allow such use. Mr. Grisen reported that the Chief Deputy Sheriff was in attendance at the meeting and shared some of his safety concerns. Mr. David Danzinger stated that some counties have a designed full-time recreational officer and that additional costs to the County would need to be taken under consideration.

Administrative Coordinator 's Report:

Personnel: Ms. Hansen reported that Keith Bollinger had tendered his resignation as the Zoning Specialist as of January 3, 2019.

Winona Connector Trail Project: Ms. Hansen reported that the project has run into a challenge with one of the land owners and that Mr. Schmidt plans to meet with them after the first of the year to work through some details and that she would keep the board informed.

Finance: Ms. Hansen reported that the State has accepted the 2017 audit and management letter.

Phone Issues: Ms. Hansen reported that the caller identification issues should now be working so that the correct extension of the originating call should show up on your phone.

Highway Bond: Ms. Hansen reported that the Finance Committee reviewed the draft of the potential bonding projects and that the next step would be to work with our Financial Advisors on the funding options for the board to consider.

Technology: Ms. Hansen reported that the transition from IronCore to Itechra is scheduled for December 27th with a January 3, 2019 kick off meeting with Department Managers and Elected Officials. She had requested Mr. Jason Poser to prepare a presentation at the January meeting as to how we can use technology to digitalize county board and committee meeting documents.

Pool 4 Dredged Material: Ms. Hansen reported that she had attended a meeting with a member of the DNR, Mayor for the City of Alma, Bob Platteter and Mr. Grisen to discuss the status of the Pool 4 Material Management Plan. She indicated that the City of Wabasha plans to take the majority of the sand under their Port Authority and that the stock pile at the Alma Beach will remain relatively the same. The DNR representative encouraged us to have our Mondovi site ready to receive material, should the Corps need additional storage space.

Class Action Lawsuit: Ms. Hansen reported that Buffalo County was part of a class member lawsuit that asked for reimbursement of any underpayments for 2015 and 2016 due under the Payments in Lieu of Taxes Program. She stated that judgment was awarded to the plaintiffs and that Buffalo County should receive \$601.00.

County Board Chair Report: Chair McMillan Urell had nothing additional to report.

Chair McMillan Urell adjourned the meeting at 8:12 p.m.

Respectfully submitted,

Sonya J. Hansen
Acting Secretary