

County of Buffalo
Alma, Wisconsin
Notice of Public Meeting

AGENDA

Committee: Buffalo County Finance Committee
Date: Thursday, March 18, 2021
Time: 8:30 a.m.
Location: 3rd Floor County Board Room

Remote Access: [Click here to join the meeting](#)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to Order
2. Public comment regarding any matters that will be taken up by the Committee at this meeting.
3. Review/Discussion/Action ~ Minutes of Previous Meeting
4. Review/Discussion/Action ~ A Resolution to Support the Great River State Trail – Winona Connector – Phase II
5. Review/Discussion/Action ~ Resolution to Approve Limited Term Public Health Care Worker Position to Support COVID-19 Response
6. Review/Discussion/Action ~ Resolution to Merge Buffalo County WIC Program with the Trempealeau County WIC Program
7. Review/Discussion/Action ~ A Resolution to Approve 2021 Wage Increase for Administrative Coordinator
8. Review/Discussion ~ Review of Rule 24 Rules of Government Relating to County Board Attendance
9. Review/Discussion ~ Review of Zoning Department Permits and Revenues
10. Review/Discussion/Action ~ Monthly Vendor Invoices/Vouchers/Employee Payroll/Funds Investment Report
11. Review/Discussion/Action ~ Financial Update
12. Review/Discussion ~ Committee Chair Report
13. Review/Discussion ~ Administrative Coordinator Report
14. Review/Discussion/Action ~ Next Meeting April 15, 2021 at 8:30 a.m.
15. Public Comment Not Related to Agenda Items
16. Adjournment

Date: March 11, 2021

Dennis Bork, Chair

By: _____
By: Roxann Halverson, County Clerk

Board Members: If unable to attend or wish to attend remotely, please contact the Chair. If the Chair is unavailable, please contact the County Clerk's Office at 608-685-6209. If the Chair and the County Clerk are not available, please call the Administrative Coordinator at 608-685-6234.

Persons with Disabilities: Buffalo County shall attempt to provide reasonable accommodations to the public for access to its public meetings, provided reasonable notice of special need is given. If you require special accommodations to attend this meeting, please contact the County Clerk's Office at 608-685-6209.

Public Access to the Courthouse: The South Entrance will be the only access to the building after 4:30 p.m.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

BUFFALO COUNTY MINUTES

Committee of the Board:

Finance Committee

Date of the Meeting:

February 18, 2021

Chair Mr. Dennis Bork called the meeting to order at 8:40 a.m. in the third floor County Board Room, Buffalo County Courthouse, Alma, Wisconsin.

Members Present: Mr. Max Weiss, Mr. Don Hillert, Mr. Brad Schmidtknecht and Mr. Dennis Bork appeared in person. Mr. David Danzinger appeared via Teams at 9:05 a.m.

Others Present for All or Parts of the Meeting in Person and Via Teams: Ms. Sonya Hansen, Chief Deputy Lee Engfer, Ms. Tina Anibas, Mr. Dave Rynders, Mr. Steve Schiffler and Sheriff Michael Schmidtknecht appeared in person. Ms. Lisa Schuh, Mr. Marvin Rieck and Ms. Roxann Halverson appeared via teams.

Public Comments regarding Agenda Items: There were no public comments.

Review/Discussion/Action Regarding Minutes of the Previous Meeting: A motion was made by Mr. Max Weiss seconded by Mr. Brad Schmidtknecht to approve the minute as sent. Motion Carried.

Review/Discussion/Action: A Resolution to Amend Salary Classification and Compensation System for Non-Represented Employees to Add Economic Development Coordinator/Grant Writer:

A motion was made by Mr. Don Hillert seconded by Mr. Max Weiss to approve the resolution to amend the salary classification to establish a wage scale for the Economic Development Coordinator/Grant Writer. Motion Carried.

Review/Discussion/Action: A Resolution to Add Addendum to Policy 206 of the Buffalo County Employee Handbook – Leaves: Family, Medical, Military and Emergency Health Leave – Coronavirus Response Policy:

A motion was made by Mr. Max Weiss seconded by Mr. Brad Schmidtknecht to approve the resolution to add addendum to Policy 206 of the Buffalo County Employee Handbook – Leaves: Family, Medical, Military and Emergency Health Leave – Coronavirus Response Policy. This addendum expires on June 30, 2021 and will be reviewed at that time to see if the policy should be broader to cover other communicable diseases. Motion Carried.

Review/Discussion/Action: A Resolution in Support of Increased Adult Protection Services Funding:

A motion was made by Mr. Don Hillert seconded by Mr. Brad Schmidt knecht to approve the resolution in support of increased funding for adult protective services. Motion carried.

Review/Discussion/Action: A Resolution to Amend 2021 Budget to Include Expenditures for Economic Development/Grant Writer Department:

A motion was made by Mr. Don Hillert seconded by Mr. Max Weiss to approve the resolution to amend the 2021 budget to include expenditures for Economic Development/Grant Writer Department. It was noted that the Wisconsin Retirement System (WRS) line item included the prior years' retirement contribution for both the employee and the employer portion due to the military leave of absence. The employee will reimburse 50% or the employee's share of this expense. This process complies with WRS rules. Roll Call vote: Mr. Danzinger – yes, Mr. Weiss – yes, Mr. Schmidt knecht – yes, Mr. Bork – yes and Mr. Hillert – yes. Motion Carried.

The Committee clarified that Mr. Steve Schiffli has authority to expend budgeted expenditures under the contributions line item if the County participated in the event or advertisement in the past and a decision needs to be made prior to a committee meeting being scheduled.

Review/Discussion/Action ~ A Resolution to Approve Unbudgeted Courthouse Intercom System: Chief Deputy Lee Engfer informed the Committee that the original system was installed in 1984-1985 and has reached its end of life and parts are no longer available to make the current system operable. He reviewed the quotes for the two systems and explained the differences.

A motion was made by Mr. Don Hillert seconded by Mr. Brad Schmidt knecht to amend the resolution to approve the AiPhone Intercom System and increase the amount from \$25,000 to \$26,000 to include the cost of the optional paging system. Roll Call Vote: Mr. Bork – yes, Mr. Danzinger – yes, Mr. Schmidt knecht – yes, Mr. Hillert – yes and Mr. Weiss – yes. Motion Carried.

A motion was made by Mr. Max Weiss seconded by Mr. Don Hillert to approve the resolution as amended to approve the unbudgeted courthouse intercom system. Roll Call Vote: Mr. Danzinger – yes, Mr. Schmidt knecht – yes, Mr. Hillert – yes, Mr. Bork – yes and Mr. Weiss – yes. Motion Carried.

Review/Discussion/Action ~ Approval of Waste Transport, LLC, Waste Management & Wabasha Rubbish Removal, LLC Waste Hauler Permits: A motion

was made by Mr. Brad Schmidtknecht seconded by Mr. Don Hillert to approve Waste Transport, LLC, Waste Management, and Wabasha Rubbish Removal, LLC waste hauler permits for 2021. Motion carried.

Review/Discussion ~ Unbudgeted ESRI Software, License & Computer Purchase:

Ms. Hansen informed the Committee that the Land Information Department has a three-year Small Enterprise Licensing Agreement (2020-2023) but the Land Conservation Department is not part of the Land Information Department. She indicated that there are 4 ArcGIS Pro Basic and 4 Spatial Analyst licenses current available under the Land Information Department. ESRI's system does currently show that the Zoning Department has some of the modules assigned to them. Ms. Hansen will work with getting the Zoning Department assigned the modules available to them under the current licenses. She indicated that there is currently \$5,000 in the computer budget for computer purchases and will use this funding to purchase the computer to handle the requirements of these modules.

Review/Discussion/Action ~ Quality Air Test for Alma Highway Shop: A motion was made by Mr. Don Hillert seconded by Mr. Max Weiss to table this agenda item as the Highway Commissioner is taking steps to address the issue and will discuss options with the Highway Committee at their next meeting. Roll Call Vote: Mr. Weiss – yes, Mr. Schmidtknecht – yes, Mr. Hillert – yes, Mr. Bork – yes and Mr. Danzinger – yes. Motion carried.

Review/Discussion ~ 2020 Financial Update: Ms. Hansen reviewed the 2020 Financial Update report with the Committee. It was noted that that several departments still have revenues coming from the State and some of the internal account transfers have not yet been completed. Ms. Hansen indicated that some of the revenues in the Zoning Department are down due to COVID-19. The Highway Department has not yet requested the bond payment transfer for 2020, Land Conservation is working on reimbursement for the Tells Farms Trim Grant, there is some outstanding balance on the Garden Valley PL-566 project which needs to be researched. The Committee requested that the Land Conservationist attend the next meeting to review the status of the outstanding projects and that the Zoning Administrator provide a written report summarizing the revenues and compare them from prior year(s).

Review/Discussion/Action ~ Monthly Vendor Invoices/Vouchers/Employee

Payroll/Funds Investment Report: A motion was made by Mr. Brad Schmidtknecht seconded by Mr. Don Hillert to approve the invoices as presented. Roll Call Vote: Mr. Hillert – yes, Mr. Danzinger – yes, Mr. Bork, Mr. Weiss- yes and Mr. Schmidtknecht – yes. Motion Carried.

Chairperson Report: Chair Mr. Dennis Bork clarified with the County Clerk that the current election machines are secure.

Administrative Coordinator Report: Ms. Sonya Hansen reviewed the public hearing notice on the ATV/UTV ordinance and the Committee recommended changing the date

for written comments to March 18th and to add language to identify how many individuals are attending that want to personally speak on the issue.

Ms. Sonya Hansen reviewed some of the proposed funding in the Governor's proposed budget that have an impact on counties, including but not limited to, a .5% sales tax, 2% tax levy increase, 2% shared revenue increase, 2% general transportation aid and other increased funding for the Department of Health and Human Services and broadband. She indicated that if the Federal Coronavirus Relief Package is passed, that Buffalo County would receive approximately \$2,500,000 to replenish lost revenue and mitigate economic harm from the COVID-19 pandemic.

Public Comments Not Relate to Agenda Items: There were no public comments. Committee member Mr. Don Hillert inquired as to the status of the re-monumentation project. Ms. Hansen indicated that we are currently working on the Town of Belvidere and that this should be completed this summer and the Committee will need to work with the next township.

Next Meeting: The next meeting is scheduled for March 18 at 8:30 a.m.

Adjourned: Mr. Max Weiss made a motion to adjourn seconded by Mr. Brad Schmidtknecht. Meeting adjourned at 11:50 a.m.

Respectfully submitted,

Sonya J. Hansen
Recording Secretary

Buffalo County Resolution

Agenda Item 5



Drafted By:
Stephen S. Schiffli
Presented Month/Year:
March 2021
Involved Committees:
Finance
Economic Development Committee

County Department:
Economic Development
Fiscal Impact: YES / NO
AC Approved: YES / NO

RESOLUTION # _____

A RESOLUTION TO SUPPORT THE GREAT RIVER STATE TRAIL-WINONA CONNECTOR- PHASE II

WHEREAS, Buffalo County adopted Resolution No. 19-09-03 approving the application for Federal Land Access Program (FLAP) Grant for Phase II of the Great River State Trail-Winona Connector; and,

WHEREAS, Buffalo County was awarded a FLAP Grant, with funds available in FY22 in the amount of \$1,200,000.00 for phase II projects, with a cost share of \$240,000.00; and,

WHEREAS, a capital campaign has been established to raise private funding from Minnesota and Wisconsin businesses and residents, by Crescendo Fundraising Professionals hired by the Flyway Trail Board, a citizen group committed to this project and to be used as matching funds for eligible grants; and,

WHEREAS, Buffalo County was awarded a Wisconsin Department of Transportation, Transportation Alternatives Grant (TAP) Grant in 2004 for Phase I; and,

WHEREAS, the TAP Grant funding has a remaining balance of approximately \$90,000.00, under design ID 7224-00-02 which may be utilized for Phase-II design costs until June 30, 2023 for; and,

WHEREAS, the Flyway Trail Donation Campaign has received pledges for Phase II in the amount of \$403,000.00; and,

WHEREAS, the Flyway Trail Board is asking for support from Buffalo County to facilitate the RFP process allowing for the creation of engineering studies and plans for Phase II and to use grant funding combined with funding raised from the capital donation campaign to pay for these costs; and,

WHEREAS, Buffalo County supports Phase II which completes the final 2.8 miles section of the Winona Connector to provide access to over 200 plus miles of trails in Wisconsin and over 3,000-mile Mississippi River Trail.

NOW, THEREFORE BE IT RESOLVED, that the Buffalo County Board of Supervisors grant authorization for the Phase II Engineering Study with no use of levied tax dollars and to authorize the County Administrative Coordinator authorization to sign any contract awarded to complete the study.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the _____ day of _____, 2021.

County Clerk

ATTEST:

County Board Chairperson

Respectfully Submitted:

Economic Development Committee

Max Weiss

LeeAnne Bulman

Brad Schmidtknecht

Thomas Taylor

David Danzinger

Finance Committee

Dennis Bork

Donald Hillert

Brad Schmidtknecht

Max Weiss

David Danzinger

ANTICIPATED FINANCIAL IMPACT STATEMENT

Preliminary Engineering	\$150,000.00
Construction Engineering	\$320,000.00
Construction Costs	\$1,430,000.00
Total	\$1,900,000.00

Buffalo County Resolution



Drafted By:

Dave Rynders

Presented Month/Year:

March, 2021

Involved Committees:

DHHS & Veterans Services
Human Resources
Finance

County Department:

DHHS

Fiscal Impact: YES / NO

CA Approved: YES/ NO

RESOLUTION # _____

A RESOLUTION TO ADD LIMITED TERM PUBLIC HEALTH WORKER POSITION TO SUPPORT COVID-19 RESPONSE

WHEREAS, the Buffalo County Department of Health and Human Services (DHHS) added three full time limited term positions in 2020 to help its Public Health unit meet the needs of individuals contracting COVID-19 and to support reducing the spread of this disease; and

WHEREAS, DHHS permanent staff and limited term staff continued effort to control the spread of COVID-19 now includes providing local vaccination clinics; and

WHEREAS, the operation of these vaccination clinics requires additional support services in order to efficiently function; and

WHEREAS, needed support services include outreach and registration of eligible residents, recruitment of volunteers, billing consultation, and other direct COVID-19 response support activities; and

WHEREAS, a Public Health Worker job description has been created to perform the duties mentioned above; and

WHEREAS, the Wisconsin Department of Health Services (DHS) has allocated \$86,200,000 Centers for Disease Control and Prevention (CDC) Epidemiology and Laboratory Capacity (ELC) supplemental funds to local and tribal health departments; and

WHEREAS, the Buffalo County portion of ELC funds, available for use until November 15, 2022, is \$432,000; and

WHEREAS, less than \$200,000 of the \$432,000 ELC allocation ELC is committed to cover current limited term positions, the public health on-call system, highway shop rental for use for clinic sites, a dedicated staff member to answer COVID related phone calls and law enforcement clinic support. There are sufficient ELC funds available to pay for this limited term Public Health Worker position; and

WHEREAS, the federal COVID-19 relief bill, which if passed would make available additional funds supporting Buffalo County's COVID-19 response efforts.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the _____ day of _____, 2021.

County Clerk

ATTEST:

County Board Chairperson

Respectfully Submitted:

Veterans/DHHS Committee

Human Resources Committee

Finance Committee


Mary Anne McMillan Urell, Chair


Larry Grisen, Chair

Dennis Bork, Chair


Larry Grisen


Mary Anne McMillan Urell

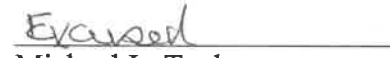
David Danzinger


Brad Schmidtkecht



Nathan Nelson


Max Weiss


Carol McDonough


Michael L. Taylor

Brad Schmidtkecht


Wendy Kleinschmidt


Donald A. Hillert

Donald A. Hillert

Richard Mueller

Steve Nelson

Vacant

Vacant

ANTICIPATED FINANCIAL IMPACT STATEMENT:

2021 Salary = \$15.41 X 600 hours = \$9,246

2021 Benefits = Social Security: \$707.32 + Work Comp: \$342.10 = \$1,392

TOTAL IMPACT = \$10,638

Buffalo County Resolution



Drafted By:
Dave Rynders
Presented Month/Year:
March, 2021
Involved Committees:
DHHS & Veterans Services

County Department:
DHHS
Fiscal Impact: YES / NO
CA Approved: YES / NO

RESOLUTION # _____

A RESOLUTION TO MERGE BUFFALO COUNTY WIC PROGRAM WITH THE TREMPEALEAU COUNTY WIC PROGRAM

WHEREAS, throughout Wisconsin and locally, WIC programs have experienced a gradual decline in caseload due to birth rate reduction trends; and

WHEREAS, The State of Wisconsin is strongly encouraging counties to form regional consortiums to administer WIC programs to reduce administrative time and allow maximum resources to be used for program benefits and outreach, and

WHEREAS, The WIC programs in Trempealeau and Buffalo Counties have been sharing staff and program responsibilities for the last 2 years through Memorandums of Understanding (MOUs), billing each other for staff time. Recently, Buffalo County has lost their program dietician/nutritionist and the responsibilities are now being covered by Trempealeau County Staff through previous MOU. Administration requirements are being executed separately for each county, doubling the administration time required for a merged county program, and

WHEREAS, Merging the two WIC Programs will save time and expenses for invoicing/payments as Trempealeau County will be the financial manager of the two programs and their related grants and all Program staff will be employed by Trempealeau County, and

WHEREAS, The Buffalo County Veterans/Health and Human Services Committee voted on December 1, 2020 to support the merger and have verbally agreed to the roles and responsibilities shown in the merger MOU, and

WHEREAS, The merger of the two programs will increase administrative efficiency and increase resources for client counseling, services and community outreach, and

WHEREAS, WIC participation has been declining and the grant funding is allocated based on the number of clients served by the program and the merger will increase the number clients and increase time allotment for recruitment of new clients, and

WHEREAS, Trempealeau County will be recognized as a regional leader in the WIC Program, and

WHEREAS, No additional county levy is required at this time. If levy is required due to a shortfall of grant funds in the future, the costs will be shared by both counties in proportion to the home county of the WIC recipients.

NOW, BE IT RESOLVED that the Buffalo County WIC Program will merge with the Trempealeau County WIC Program as shown in the MOU for the merger. Trempealeau County will be the administrator for the combined Program.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the _____ day of March, 2021.

County Clerk

ATTEST:

County Board Chairperson

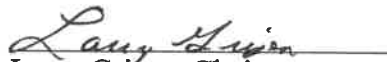
Respectfully Submitted:

Veterans/DHHS Committee

Human Resources Committee

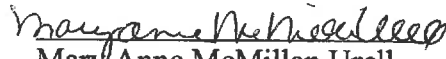
Finance Committee


Mary Anne McMillan Urell, Chair


Larry Grisen, Chair

Dennis Bork, Chair

Vacant



Mary Anne McMillan Urell

David Danzinger


Brad Schmidt

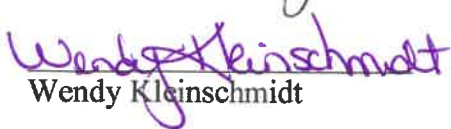

Nathan Nelson

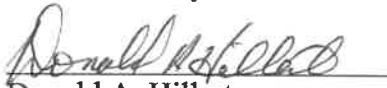
Max Weiss


Carol McDonough


Michael L. Taylor

Brad Schmidt


Wendy Kleinschmidt


Donald A. Hillert

Donald A. Hillert

Richard Mueller

Joette Gillett

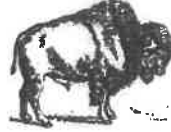
Steve Nelson


Larry Grisen

ANTICIPATED FINANCIAL IMPACT STATEMENT

\$0

Buffalo County Resolution



Drafted By:
Sonya J. Hansen
Presented Month/Year:
February 2021
Involved Committees:
Committee of the Board
Human Resources
Finance

County Department:
Administration
Fiscal Impact: YES / NO
AC Approved: YES / NO

RESOLUTION # _____

A RESOLUTION TO APPROVE 2021 WAGE INCREASE FOR ADMINISTRATIVE COORDINATOR

WHEREAS, the Administrative Coordinator position does not have an established wage scale as other non-represented positions within Buffalo County and,

WHEREAS, the proposed wage rate adjustment and applicable fringe benefits are accounted for in the current 2021 budget and,

WHEREAS, the Committee of the Board conducted an annual performance review on Ms. Sonya Hansen, Administrative Coordinator on February 22, 2021, reflecting on her meritorious performance during calendar year 2020,

NOW, THEREFORE BE IT RESOLVED, that the Buffalo County Board of Supervisors hereby grants authorization for a 3% wage rate increase, which would be an annualized salary of \$87,517 to the Administrative Coordinator, retroactive to January 1, 2021.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the _____ day of _____, 2021.

Roxann Halverson,
County Clerk

ATTEST:

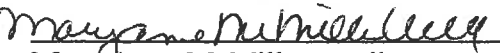
Dennis Bork, County Board Chairperson

Respectfully Submitted:

Human Resources Committee:



Larry Grisen, Chair



Mary Anne McMillan Urell



Nathan Nelson



Donald A. Hillert

Michael L. Taylor

Finance Committee:

Dennis Bork, Chair

Max Weiss

David Danzinger

Brad Schmidtknecht

Donald A. Hillert

ANTICIPATED FINANCIAL IMPACT STATEMENT

2021 Budget:

None

RULE 24- COUNTY BOARD ATTENDANCE

- (a) A County Board member shall attend every County Board and standing committee meeting appointed to; the required attendance being a mandatory obligation.
- (b) No member or officer of the County Board shall absent himself or herself from any session (or part of a session) of the County Board or standing committee meeting without having been properly excused by the Chairperson or appropriate notification to the Buffalo County Clerk's Office or Administrative Coordinator Office or Department Manager/Elected Official.
- (c) Failure to comply with this meeting attendance requirement will subject the offender to the penalties as provided for in Wisconsin State Statutes Chapter 59.15, or as that particular Statute is revised, amended or renumbered.
- (d) The use of remote participation for standing committee meeting attendance and voting requirements is permissible due to personal illness, personal disability, emergency, or geographic distance subject to the following:
 - 1. Any meeting is conducted in accordance with the Open Meetings Law.
 - 2. Approval of the attendance by remote participation must be preapproved by the Standing Committee Chairperson at least twenty-four (24) hours in advance of the meeting unless such advanced notice is impracticable.
 - 3. All Committee members who attend a meeting through remote participation shall be entitled to vote as if they were personally and physically present at the meeting, but their vote shall be recorded as done by electronic attendance.
 - 4. At least a quorum of the members of the Standing Committee must be physically present unless approved by the County Board Chairperson and the meeting must be chaired by a person who is physically present.
 - 5. All votes taken during a meeting in which a member participates remotely must be by roll call vote.
 - 6. If technical difficulties arise as a result of utilizing remote participation, the Chairperson or in the chairperson's absence, the person chairing the meeting, may decide how to address the situation. Whenever possible, the Chairperson or person chairing the meeting is to suspend discussion while reasonable efforts are made to correct any problem that interferes with a remote participant's ability to hear or be heard clearly by all persons present at the meeting. If a remote participant is disconnected from the meeting, the minutes must note that fact and the time of which the disconnection occurred.

7. At the start of any meeting which a member will participate remotely, the Chairperson or person chairing the meeting must announce the name and member who is participating remotely.
 8. Members who participate remotely and all persons present at the meeting location must be clearly audible to each other and must be connected at least 5 minutes prior to the start time of any meeting. Any member wishing to participate electronically is responsible to provide their own equipment for remote access. Tests of equipment should be done prior to participation at any meeting.
 9. Members who attend remotely shall be paid one-half of the per diem meeting compensation and shall indicate on their reimbursement request that their attendance was done remotely. Members attending remotely are not entitled to receive any mileage.
- (e) Acceptable means of remote participation include telephone, internet, or satellite enabled audio or video conferencing, or any other technology that enables the remote participant and all persons present at the meeting location to be clearly audible to one another. Texts messaging, instant messaging, email and web chat without audio are not acceptable methods of remote participation.

March 2021 Financial Report
Tina Anibas, Buffalo County Treasurer

Investment Notes	
2/10/2021	Renewed \$250,000 CDARS for 1 YR 0.50%
2/18/2021	From General to WISC PMA \$1,500,000.00
2/18/2021	From LGIP Recycling to General \$48,976.35
2/24/2021	From Debt Service LGIP to General \$34,408.25
2/25/2021	From General to WISC PMA \$700,000.00

General Investments Available Cash			
Local Government Investment Pool	0.080%		\$24,065.34
Trust Point Bonds / Money Market	2.210%		\$983,263.83
Alliance Bank Money Market Acct	0.310%		\$641,094.64
Waumandee State Bank Money Market	0.850%		\$616,828.20
PMA WISC Account	0.040%		\$3,089,179.99
Bank of Alma	0.050%		\$360,979.80
			\$5,715,411.80

Long Term Investments				
Effective		Maturity		
5/14/2020	Waumandee State Bank CDARS Acct	5/13/2021	1.250%	\$250,000.00
5/14/2020	Waumandee State Bank CDARS Acct	5/13/2021	1.250%	\$250,000.00
7/5/2019	Waumandee State Bank CDARS Acct	7/1/2021	2.326%	\$250,000.00
8/27/2020	Waumandee State Bank CDARS Acct	8/26/2021	0.950%	\$250,000.00
9/23/2019	Waumandee State Bank CDARS Acct	9/23/2021	1.950%	\$250,000.00
9/24/2020	Waumandee State Bank CDARS Acct	9/23/2021	0.850%	\$250,000.00
2/11/2021	Waumandee State Bank CDARS Acct	2/10/2022	0.500%	\$250,000.00
8/15/2019	Waumandee State Bank CDARS Acct	8/11/2022	2.250%	\$500,000.00
	TOTAL CDARS ACCT			\$2,250,000.00

Total Investments	\$7,965,411.80
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LAND RECORDS			0.080%	
	Local Government Investment Pool			\$99,547.53
VEHICLE REPLACEMENT			0.080%	
	Local Government Investment Pool			\$48,835.64
HEALTH INSURANCE				
	Bank of Alma		0.050%	\$14,946.76
	Local Government Investment Pool		0.080%	\$77,385.28
	TOTAL HEALTH INSURANCE			\$92,332.04
DEBT SERVICE				
	Local Government Investment Pool		0.080%	\$21,824.54
	Citizens Community Federal Money Market		0.090%	\$158,385.20
	TOTAL DEBT SERVICE			\$180,209.74
RECYCLING				
	Local Government Investment Pool		0.080%	\$92,206.00
	1/28/2021 Waumandee State Bank CDARS (6 month)	7/29/2021	0.450%	\$75,568.31
	TOTAL RECYCLING			\$167,774.31
LAND INFORMATION LIDAR			0.080%	
	Local Government Investment Pool			\$27,837.00
CAPX 2020				
	7/2/2020 Waumandee State Bank CDARS Acct	7/1/2021	1.110%	\$425,000.00
	12/31/2020 Waumandee State Bank CDARS Acct	12/30/2021	0.600%	\$250,000.00
	TOTAL CAPX2020 INVESTMENTS			\$675,000.00
2019 Highway Bond Remaining Funds				
	Balance			\$2,902,496.34
	2/26/2021	0.05%		\$89.04
			Balance	\$2,902,585.38

Monthly Interest Received

Bank of Alma	\$53.01
Alliance Bank	\$0.58
Alliance Bank Money Market	\$152.42
PMA, WISC and CD's	\$12.03
LGIP	\$1.21
Trustpoint Inc.	\$571.70
Waumandee State Bank Money Ma	\$401.94
Waumandee State Bank CDARS	\$562.26
TOTAL	\$1,755.15

Cash Interest Received	2020		2021	
January	\$6,001.68		\$715.53	
February	\$6,219.22	\$12,220.90	\$1,755.15	\$2,470.68
March	\$6,524.54	\$18,745.44		\$2,470.68
April	\$4,706.17	\$23,451.61		\$2,470.68
May	\$13,023.71	\$36,475.32		\$2,470.68
June	\$2,719.39	\$39,194.71		\$2,470.68
July	\$7,785.56	\$46,980.27		\$2,470.68
August	\$6,866.90	\$53,847.17		\$2,470.68
September	\$14,444.02	\$68,291.19		\$2,470.68
October	\$1,632.81	\$69,924.00		\$2,470.68
November	\$1,754.03	\$71,678.03		\$2,470.68
December	\$37,454.21	\$109,132.24		\$2,470.68
TOTAL		\$109,132.24		\$2,470.68
February Total Receipts	\$4,355,063.43			
February Total Distributed	\$4,499,551.66			

<u>UNPAID TAX REPORT PAYABLE</u>	<u>March</u>	<u>5, 2021</u>
2017-2019 Delinquent	\$344,508.28	
2020 Delinquent	\$407,614.33	
2020 Postponed	\$5,479,434.82	
Total Taxes	\$6,231,557.43	

Zoning Department Permit Applications Received - Annual Comparison

PERMIT TYPE	2015	2016	2017	2018	2019	2020					Total	<u>Average</u>
Dwelling	37	27	36	35	35	24					194	32
Acc. Structure	43	26	28	25	26	37					185	31
Addition	22	15	14	10	15	11					87	15
Commercial/Industrial	6	5	9	15	23	7					65	11
Tourist House	2	3	1	5	0	0					11	2
Land Alteration	4	0	3	3	4	2					16	3
Septic	76	98	91	68	57	74					464	77
Non-Plumbing Septic	0	2	5	8	4	16					35	6
Soil Evaluation	58	104	82	58	56	61					419	70
Address	38	42	56	37	48	27					248	41
Driveway	9	10	9	10	18	12					68	11
CUP	6	6	11	4	16	3					46	7
Var. / Spec Ex	4	1	0	4	2	2					13	2
Ag Structure 150- 1000	5*	5	8	3	4	6					26	5
Ag Structures 1001-2000	8*	10	10	6	7	8					41	8
Ag Structures 2001-4000	10*	16	9	11	10	6					52	10
Ag Structures over 4000	12*	15	20	5	11	8					59	12
Total	340	385	392	307	336	304	0	0	0	0	2064	343

*Indicates average - for year prior to permitting agricultural structures.

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Report Selection:

RUN GROUP... 3/18FC COMMENT... 3/18 20/21 FIN COMMITTEE

DATA-JE-ID	DATA COMMENT
D-03182021-326	03/18/21 DHHS FINANCE
D-03182021-327	03/18/21 ADRC FINANCE
D-03182021-328	3/18 @FY@ FINANCE COMMIT
D-03182021-329	3/18/2021 FINANCE COMMIT

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L	ALYSSA	01		LAS4002	Y	S	6	066	10			

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
A-1 GLASS COMPANY INC SQUAD #85 WINDSHIELD	330.00	INSURANCE	10.02.52110.0000.511		I554384		329 00006
ADVANCED CORRECTIONAL HE 1099 3/2021 PHY/NURSE	3,534.34	OTHER PROFESSIONAL SERVI	10.02.52710.0000.219		103750		329 00007
1099 3/2021 MENTAL HEALT	817.74	CONTRACTED MENTAL HEALTH	10.02.52710.0000.297		103750		329 00008
@FY@1099 12/20 POOLRECON	696.13	OTHER PROFESSIONAL SERVI	10.02.52710.0000.219		103751		328 00001
1099 4/2021 PHY/NURSE	3,534.34	OTHER PROFESSIONAL SERVI	10.02.52710.0000.219		104571		329 00009
1099 4/2021 MENTAL HEALT	817.74	CONTRACTED MENTAL HEALTH	10.02.52710.0000.297		104571		329 00010
	9,400.29	*VENDOR TOTAL					
ARNOLD'S SUPPLY JANITORIAL SUPPLIES	317.80	JANITORIAL SUPPLIES	10.01.51610.0000.344		639395		329 00011
ATCO INTERNATIONAL JANITORIAL SUPPLIES	452.00	JANITORIAL SUPPLIES	10.01.51610.0000.344		I0572224		329 00012
AUTH CONSULTING & ASSOC 01/2021 OFFICE HOURS	937.12	SURVEYING	10.01.51720.0000.213		16351		329 00013
@FY@ 2020 MILEAGE	79.46	SURVEYING	10.01.51720.1713.213		16352		328 00002
01/2021 BELVIDERE	15,611.68	SURVEYING	10.01.51720.1713.213		16352		329 00014
	16,628.26	*VENDOR TOTAL					
B & S EXPRESS 1099 2/2021 VEH GAS LE	62.28	VEHICLE GAS	10.02.52110.0000.351		0000163771		329 00015
BAURES/BEKKA FUEL FORD ESCAPE	27.86	OTHER SUPPLIES & EXPENSE	23.20.54520.0000.391		4078754 DHHS		326 00001
BILSKI & FRENCH LLC 1099 2/2021 CORP COUNSEL	5,000.00	LEGAL, ATTORNEY & CO COMM	10.01.51320.0000.202				329 00016
1099 3/2021 CORP COUNSEL	5,000.00	LEGAL, ATTORNEY & CO COMM	10.01.51320.0000.202				329 00017
	10,000.00	*VENDOR TOTAL					
BUFFALO CO HIGHWAY DEPAR @FY@11/10 RECYC DIESEL	77.63	VEHICLE GAS	22.03.53640.0000.351		JOB #15110.02		328 00015
3/2021 HWY APPROPRIATION	206,937.50	LOCAL GOVERNMENT ROADS-M	10.03.53331.0000.999		21-03		329 00019
	207,015.13	*VENDOR TOTAL					
BUFFALO CO REGISTER OF D COST SHARE CONTRACT SWRM	60.00	LWRM PROGRAM	24.06.56820.0000.264		274935/274936		329 00018
BUFFALO CO SNOWMOBILE AS 2/4-2/21 GROOM TRAILS	14,080.00	SNOWMOBILE TRAIL EXPENSE	10.05.55440.0000.999		B.C.S.A PB400		329 00020
2/4-2/22 GROOM TRAILS	9,840.00	SNOWMOBILE TRAIL EXPENSE	10.05.55440.0000.999		3700		329 00021
	23,920.00	*VENDOR TOTAL					
BUFFALO CO TREASURER ADD'L FEB INDIRECT COSTS	77.93	OTHER SUPPLIES & EXPENSE	23.20.54521.0000.391		02/21 ADRC		327 00003

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
BUFFALO CO TREASURER							
ADD'L FEB INDIRECT COSTS	77.93	OTHER SUPPLIES & EXPENSE	23.20.54521.0000.391		02/21 ADRC EBS		327 00002
OFFICE SUPPLIES	290.70	OTHER SUPPLIES & EXPENSE	23.20.54520.0000.391		02/26/21 DHHS		326 00002
INDIRECT COSTS	892.75	OTHER SUPPLIES & EXPENSE	23.20.54521.0000.391		03/2021 ADRC		327 00001
2/19 RECY GAS	651.34	FUEL	22.03.53640.0000.350		1967638		329 00022
	1,990.65	*VENDOR TOTAL					
CAMPBELL-WOOD/MARY							
3/4 COURSE REGISTRATION	250.00	EMPLOYEE EDUCATION & TRA	10.05.55627.0000.327		539025		329 00023
CDW GOVERNMENT INC							
USB FLASH DRIVE	57.20	COMPUTER EXPENSES & SUPP	10.01.51420.0000.316		7661529		329 00025
EPSON INK	14.95	COMPUTER EXPENSES & SUPP	10.01.51420.0000.316		7720991		329 00024
	72.15	*VENDOR TOTAL					
CEMETERY LOGGING & CONST							
@FY@1099 BLUFF PRAIRIE	2,375.00	CAPITAL OUTLAY EXPENSE	27.06.56280.1114.995				328 00003
1099 2021 BLUFF PRAIRIE	3,130.00	CAPITAL OUTLAY EXPENSE	27.06.56280.1114.995				329 00026
	5,505.00	*VENDOR TOTAL					
CENEX FLEETCARD							
2/2021 RECYC DIESEL FUEL	508.81	VEHICLE GAS	22.03.53640.0000.351		ACCT #9984352		329 00027
CENTURYLINK							
2/2021 LONG DISTANCE	823.73	TELEPHONE	10.01.51610.0000.225		88842308		329 00028
CHRYSLER WINONA							
3/4/21 #90 SQUAD SERVICE	250.00	VEHICLE REPAIR & MAINTEN	10.02.52110.0000.241		49794		329 00002
CITY OF ALMA							
@FY@ 9/27-9/28 VANG MILE	256.00	LEGAL, ATTORNEY & CO COMM	10.01.51430.0000.202				328 00004
COUNTRYSIDE CO-OP							
RECYCL BLACK MARKER	4.59	OFFICE SUPPLIES	22.03.53640.0000.310		ACCT #125180		329 00121
CVSOA OF WI							
6/6-6/11 CONFERENCE FEES	135.00	REGISTRATION FEES & TUIT	10.04.54710.0000.326		SPRING CONF 21		329 00029
DARRELS REPAIR LLC							
1099 #28 CAR REPAIRS	197.00	VEHICLE REPAIR & MAINTEN	10.01.51410.0000.241		8340		329 00030
DASH MEDICAL GLOVES							
MEDICAL GLOVES	591.80	MISCELLANEOUS EXPENSES	10.02.52110.1210.991		INV1229209		329 00031
DE LAGE LANDEN PUBLIC FI							
MINOLTA COPIER LEASE	98.97	OTHER SUPPLIES & EXPENSE	23.20.54520.0000.391		71618070 DHHS		326 00003
DELL FINANCIAL SERVICES							
1099 4/1/21-3/31/22 SERV	8,541.78	CAPITAL OUTLAY EXPENSE	10.07.57110.0000.995		80781318		329 00118

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DIGICOM INC JAIL SOFTWARE CHANGE	95.00	BUILDING REPAIR & MAINTENANCE	10.02.52710.0000.246		43357		329 00032
DRIFTLESS CUSTOM WORKS 1099 SIGN POSTS	4,010.00	SNOWMOBILE TRAIL EXPENSE	10.05.55440.0000.999				329 00033
DULEY/CARL REIMB 2/25 MILEAGE	24.38	MILEAGE	10.05.55620.0000.331				329 00034
2/23 2/24 UPS USPS SHIPP	77.90	16/17 MALT BARLEY PROD G	10.05.55629.0000.999				329 00035
REIMB 2/26/21 CONFER FEE	75.00	INDUSTRIAL HEMP RESEARCH	10.05.55632.0000.999				329 00036
	177.28	*VENDOR TOTAL					
FIDLAR TECHNOLOGIES INC 01/2021 LAREDO FEES	1,087.94	OTHER PROFESSIONAL SERVI	10.01.51710.0000.219		0227032-IN		329 00037
GALLS LLC 1099 RESTRAINT BELT	67.85	POLICE SUPPLIES & AMMUNI	10.02.52110.0000.347		017654924		329 00038
1099 JAIL BELT KNIFE	24.86	INMATE EXPENSE	10.02.52710.0000.345		017654924		329 00039
1099 PATROL RAIN COAT	88.26	UNIFORMS	10.02.52110.0000.346		017723115		329 00040
1099 DUTY BELT	28.22	UNIFORMS	10.02.52710.0000.346		017755267		329 00041
	209.19	*VENDOR TOTAL					
GOODYEAR TIRE & RUBBER C #98 - 4 TIRES	696.81	TIRES & BATTERIES	10.02.52110.0000.355		128-1141834		329 00042
GRAINGER @FY@ LENS COVER	21.40	BUILDING REPAIR & MAINTENANCE	10.01.51610.0000.246		9749946613		328 00005
GREEN CIRCLE RECYCLING L 1099 2/28 SINGLE STREAM	2,813.10	SINGLE STREAM HAULING	22.03.53640.0000.529		6055		329 00122
GROSSELL/TRAVIS 1099 TRAIL #9 REPAIR	1,012.00	SNOWMOBILE TRAIL EXPENSE	10.05.55440.0000.999		410		329 00043
GUIDINGER/BRENDA REIMB MAILED DRUG TEST	9.05	OFFICE SUPPLIES	20.25.54540.0000.310		3/9 USPS		329 00123
2/2021 BRENDA CELL REIMB	10.00	TELEPHONE	20.25.54540.0000.225		4160406799		329 00045
	19.05	*VENDOR TOTAL					
GUNDERSEN TRI-COUNTY MEM 1/21 BLOOD DRAWS	104.03	INMATE EXPENSE	10.02.52710.0000.345		GUAR # 4000004		329 00044
HENTHORN/ASHLEY N 1099 2/12 TRANSCRIPT	22.00	PHOTO COPIES	10.01.51310.0000.322		101		329 00046
HILL'S HARDWARE HANK KNIFE/BLADES/SHOVEL	27.97	BUILDING REPAIR & MAINTENANCE	10.01.51610.0000.246		6856220		329 00047
HILLYARD-HUTCHINSON JANITORIAL SUPPLIES	927.32	JANITORIAL SUPPLIES	10.01.51610.0000.344		604246759		329 00048

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HUBERT/JAMES M 1099 PER DIEM	40.00	PER DIEM	23.20.54521.0000.141		02/18/21 ADRC		327 00004
INTERSTATE BUILDING SUPP GLASS BOARD FOR 3RD FL	15.96	BUILDING REPAIR & MAINTENANCE	10.01.51610.0000.246		527690		329 00049
GLASS BOARD FOR 3RD FL	7.98CR	BUILDING REPAIR & MAINTENANCE	10.01.51610.0000.246		527691		329 00050
	7.98	*VENDOR TOTAL					
INTRINSIC INTERVENTIONS DRUG TESTS WITH ALCOHOL	628.75	TESTING-DRUG TESTING	20.25.54540.2150.207		12478		329 00124
ITECHRA INC 3/2021 MAINT SUPPORT	9,963.75	OTHER PROFESSIONAL SERVICES	10.01.51450.0000.219		119120		329 00051
3/2021 ACRONIS BACKUP	547.70	MAINTENANCE CONTRACTS	10.01.51450.0000.248		119121		329 00052
	10,511.45	*VENDOR TOTAL					
JOHN DEERE FINANCIAL RECYC SHOP TOWELS	80.00	OTHER OPERATING SUPPLIES	22.03.53640.0000.349		2192193		329 00125
JULS JOHNS LLC 1099 1/2021 MONDOVI	65.00	OTHER UTILITY SERVICES	22.03.53640.0000.229		841		329 00053
1099 1/2021 COCHRANE	65.00	OTHER UTILITY SERVICES	22.03.53640.0000.229		841		329 00054
	130.00	*VENDOR TOTAL					
JW TRANSCRIPTION 1099 2/2021 TRANSCRIPTIO	46.59	INVESTIGATIVE EXPENSE	10.02.52110.0000.201		20210023		329 00055
KING/TESSA L 1099 PER DIEM	40.00	PER DIEM	23.20.54521.0000.141		02/18/21 ADRC		327 00005
KLEINSCHMIDT/WENDY 1099 PER DIEM	40.00	PER DIEM	23.20.54520.0000.141		020221 DHHS		326 00004
BOARD MILEAGE	13.00	BOARD MILEAGE	23.20.54520.0000.332		020221 DHHS		326 00006
1099 PER DIEM	40.00	PER DIEM	23.20.54520.0000.141		030221 DHHS		326 00005
BOARD MILEAGE	13.00	BOARD MILEAGE	23.20.54520.0000.332		030221 DHHS		326 00007
	106.00	*VENDOR TOTAL					
KULLY SUPPLY INC JAIL PISTON KIT	102.26	BUILDING REPAIR & MAINTENANCE	10.02.52710.0000.246		539836		329 00056
KYLE MARSOLEK 2020 TAX OVERPAYMENT	9.05	DELINQUENT REAL ESTATE T	10.12200		026-00269-0000		329 00003
LANGER ENTERPRISES INC 13 ADDRESS SIGNS	384.05	SIGN PARTS & SUPPLIES	10.06.56320.0000.363		75275		329 00057
LEAHY/RUTH C 1099 PER DIEM	40.00	PER DIEM	23.20.54521.0000.141		02/18/21 ADRC		327 00008
BOARD MILEAGE	34.98	BOARD MILEAGE	23.20.54521.0000.332		02/18/21 ADRC		327 00009
	74.98	*VENDOR TOTAL					

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
LISOWSKI/ANNIE J										
	2/27 MILEAGE REIMB	42.40	MILEAGE	10.05.55620.0000.331					329	00119
	1/2021 MILEAGE	37.10	MILEAGE	10.05.55620.0000.331					329	00120
		79.50	*VENDOR TOTAL							
LOFFLER COMPANIES INC										
	SHARP/MX-3115 N COPIER	119.92	OTHER SUPPLIES & EXPENSE	23.20.54521.0000.391		3661398 ADRC			327	00010
	SHARP/MX3115 N COPIER	83.01	OTHER SUPPLIES & EXPENSE	23.20.54520.0000.391		3661399 DHHS			326	00008
	2/2021 PEPIN CO COPIES	1.41	PHOTO COPIES	20.25.54540.0000.322		3661403			329	00059
		204.34	*VENDOR TOTAL							
MCDONNELL/RITA L										
	1099 PER DIEM	40.00	PER DIEM	23.20.54521.0000.141		02/18/21 ADRC			327	00006
MEDIA ONE INC										
	CO CLK ANNUAL SUBSCRIPTI	49.00	PUBLICATIONS,SUBSCRIP,BO	10.01.51420.0000.320					329	00060
	2/10 BOA HEARING NOTICE	63.66	ADVERTISING & PRINTING	10.06.56410.0000.321		31705			329	00066
	2/11 2018 TAX DEED POST	450.68	ADVERTISING & PRINTING	10.01.51520.0000.321		31706			329	00062
	2/11 BALLOT NOTICE	728.00	ADVERTISING & PRINTING	10.01.51440.0000.321		31712			329	00061
	2/18 LE AD FOR CCO MALE	63.00	PUBLICATIONS,SUBSCRIP,BO	10.02.52710.0000.320		31804			329	00064
	2/18 2018 TAX DEED POST	355.68	ADVERTISING & PRINTING	10.01.51520.0000.321		31805			329	00063
	2/25 LE AD FOR CCO MALE	63.00	PUBLICATIONS,SUBSCRIP,BO	10.02.52710.0000.320		31829			329	00065
		1,773.02	*VENDOR TOTAL							
MONDOVI PHARMACY										
	2/8 R.MERICK MED EXPENSE	61.40	INMATE EXPENSE	10.02.52710.0000.345		ACCT #1221			329	00067
MORGAN/ALLAN L										
	@FY@1099 ATT FEE J.M.H.	700.00	CT APPT ATTY FEES-CRIMIN	10.01.51210.0000.251		CASE 20 CM 73			328	00009
	@FY@1099 GAL FEE-NB	20.00	GUARDIAN AD LITEM FEE-GU	10.01.51210.0000.255		CASE 20 GN 11			328	00006
	MILEAGE GAL FEE N.B.	23.85	GUARDIAN AD LITEM FEE-GU	10.01.51210.0000.255		CASE 20 GN 11			329	00068
	1099 GAL FEE N.B.	360.00	GUARDIAN AD LITEM FEE-GU	10.01.51210.0000.255		CASE 20 GN 11			329	00069
	@FY@1099 ATT FEE-J.R.P	790.00	CT APPT ATTY FEES-CRIMIN	10.01.51210.0000.251		20 CF 17/34			328	00007
	1099 ATT FEE J.M.H	340.00	CT APPT ATTY FEES-CRIMIN	10.01.51210.0000.251		20 CM 73			329	00082
	1099 GAL FEE J.D.H.	150.00	GUARDIAN AD LITEM FEE-JU	10.01.51210.0000.254		20 JC 06			329	00085
	1099 GAL FEE C.I.M.	150.00	GUARDIAN AD LITEM FEE-JU	10.01.51210.0000.254		20 JC 07			329	00083
	@FY@ MISC J.R.P.	6.65	CT APPT ATTY FEES-CRIMIN	10.01.51210.0000.251		20CF17 20CM34			328	00008
	1099 ATT FEE-J.R.P.	170.00	CT APPT ATTY FEES-CRIMIN	10.01.51210.0000.251		20CF17 20CM34			329	00081
	1099 GAL FEES A.E.S.	420.00	GUARDIAN AD LITEM FEE-FA	10.01.51210.0000.256		21 CV 04			329	00084
	1099 GAL FEE S.D.A.	540.00	GUARDIAN AD LITEM FEE-GU	10.01.51210.0000.255		21 GN 01			329	00086
		3,670.50	*VENDOR TOTAL							
MUELLER/RICHARD G										
	1099 PER DIEM	40.00	PER DIEM	23.20.54520.0000.141		03/02/21 DHHS			326	00009
	BOARD MILEAGE	1.56	BOARD MILEAGE	23.20.54520.0000.332		03/02/21 DHHS			326	00010
		41.56	*VENDOR TOTAL							
OFFICE DEPOT										
	2/1-2/28 OFFICE SUPPLIES	415.98	OFFICE SUPPLIES	10.01.51420.0000.310		ACCT 41996251			329	00070
	2/1-2/28 COMP SUPPLIES	622.82	COMPUTER EXPENSES & SUPP	10.01.51420.0000.316		ACCT 41996251			329	00071
	2/1-2/28 COPY PAPER	329.89	PHOTO COPIES	10.01.51610.0000.322		ACCT 41996251			329	00072

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
OFFICE DEPOT	1,368.69	*VENDOR TOTAL					
OPTUM INC 2/2021 COBRA PLAN	80.50	LEGAL, ATTORNEY & CO COMM	10.01.51430.0000.202		10199053611		329 00073
PARTS HOUSE INC GREASE/LAMP/SWITCH	58.07	OTHER OPERATING SUPPLIES	22.03.53640.0000.349		4878-333779		329 00074
PEPIN CO DHS							
SALARIES	12,867.06	SALARIES	23.20.54521.0000.111		01/2021 ADRC		327 00011
SOCIAL SECURITY	1,154.07	SOCIAL SECURITY	23.20.54521.0000.151		01/2021 ADRC		327 00012
RETIREMENT	1,062.44	RETIREMENT-EMPLOYERS SHA	23.20.54521.0000.152		01/2021 ADRC		327 00013
HEALTH INSURANCE	2,447.82	HEALTH INSURANCE	23.20.54521.0000.154		01/2021 ADRC		327 00014
TELEPHONE	96.62	OTHER SUPPLIES & EXPENSE	23.20.54521.0000.391		01/2021 ADRC		327 00015
AMSO	3,752.51	OTHER SUPPLIES & EXPENSE	23.20.54521.0000.391		01/2021 ADRC		327 00016
INDIRECT COSTS	2,698.90	OTHER SUPPLIES & EXPENSE	23.20.54521.0000.391		01/2021 ADRC		327 00017
EBS SALARIES	5,199.23	SALARIES	23.20.54521.0000.111		01/2021 ADRC		327 00018
EBS SOCIAL SECURITY	421.71	SOCIAL SECURITY	23.20.54521.0000.151		01/2021 ADRC		327 00019
EBS RETIREMENT	404.88	RETIREMENT-EMPLOYERS SHA	23.20.54521.0000.152		01/2021 ADRC		327 00020
EBS HEALTH INSURANCE	1,561.35	HEALTH INSURANCE	23.20.54521.0000.154		01/2021 ADRC		327 00021
EBS AMSO	2,016.70	OTHER SUPPLIES & EXPENSE	23.20.54521.0000.391		01/2021 ADRC		327 00022
EBS INDIRECT COSTS	1,449.19	OTHER SUPPLIES & EXPENSE	23.20.54521.0000.391		01/2021 ADRC		327 00023
	35,132.48	*VENDOR TOTAL					
PEPIN CO TREASURER							
JAN 2021 PC PHONE	0.08	TELEPHONE	20.25.54540.0000.225		1000051215380		329 00075
1/2021 LD PHONE	11.22	TELEPHONE	20.25.54540.0000.225		1000051215380		329 00076
	11.30	*VENDOR TOTAL					
PETERSEN LAW FIRM LLC							
DOCUMENT FEE	3.10	CT APPT ATTY FEES-CRIMIN	10.01.51210.0000.251		20CM205/206/20		329 00077
1099 ATT FEE	380.00	CT APPT ATTY FEES-CRIMIN	10.01.51210.0000.251		20CM205/206/20		329 00078
DISCOVERY FEE	11.60	CT APPT ATTY FEES-CRIMIN	10.01.51210.0000.251		21CF2		329 00079
1099 ATT FEE	560.00	CT APPT ATTY FEES-CRIMIN	10.01.51210.0000.251		21CF2		329 00080
	954.70	*VENDOR TOTAL					
PITNEY BOWES INC							
POSTAGE METER INK	80.74	POSTAGE	10.01.51610.0000.311		1017548898		329 00087
POESCHEL TRUCK & TRAILER							
1099 RECYCLING PARTS	27.89	MACHINERY & EQUIPMENT	22.03.53640.0000.353		CI000252		329 00088
RANDTKE/STEPHEN J							
@FY@1099 ATT FEE J.D.	60.00	CT APPT ATTY FEES-CRIMIN	10.01.51210.0000.251		CASE 20 CM 180		328 00010
@FY@ 2020 PHONE EXPENSE	10.00	CT APPT ATTY FEES-CRIMIN	10.01.51210.0000.251		CASE 20 CM 180		328 00011
1099 ATT FEE J.D.	360.00	CT APPT ATTY FEES-CRIMIN	10.01.51210.0000.251		20CM180		329 00089
	430.00	*VENDOR TOTAL					

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REDWOOD TOXICOLOGY LAB I 1/22 DRUG TEST	400.00	TESTING-DRUG TESTING	20.25.54540.2150.207		733888		329 00090
REGLIN EXCAVATING LLC @FY@1099 DOZER WORK	315.00	2020 MUNI DISCHGE VARCE	24.06.56821.3200.999		750		328 00012
1099 2021 1/5 1/6 DOZER	990.50	2020 MUNI DISCHGE VARCE	24.06.56821.3200.999		750		329 00091
	1,305.50	*VENDOR TOTAL					
RIVER CITY PARTS LLC 1099 CAR 26 BATTERY	136.00	VEHICLE REPAIR & MAINTEN	10.01.51410.0000.241		210983		329 00092
1099 TOOLS	47.99	GROUND & IMPROVE REP & M	10.01.51610.0000.247		211036		329 00093
1099 '14 FORD FOCUS PART	135.00	VEHICLE REPAIR & MAINTEN	10.01.51410.0000.241		211039		329 00094
1099 '14 FORD FOCUS PART	26.99	VEHICLE REPAIR & MAINTEN	10.01.51410.0000.241		211049		329 00095
	345.98	*VENDOR TOTAL					
RIVERLAND ENERGY COOP 2/1 - 3/1 RADIO TOWER	48.12	RADIO	10.02.52110.0000.226		ACCT #61264004		329 00096
2/1-3/1 RADIO TOWER	46.06	RADIO	10.02.52110.0000.226		ACCT #61264005		329 00097
	94.18	*VENDOR TOTAL					
SCHNEIDER/THOMAS T 1099 2/4/21 SNOW REMOVAL	45.00	JANITORIAL SERVICES	10.01.51610.0000.215				329 00098
SHEAHAN INC TRAIL REPAIR	405.00	SNOWMOBILE TRAIL EXPENSE	10.05.55440.0000.999		315		329 00099
SNAPPER'S COUNTRY MUFFLE 1099 #96 OIL/ROTATE/PADS	547.53	VEHICLE REPAIR & MAINTEN	10.02.52110.0000.241		058301		329 00100
1099 #98 OIL/ROTATE	38.44	VEHICLE REPAIR & MAINTEN	10.02.52110.0000.241		058301		329 00101
	585.97	*VENDOR TOTAL					
SOUTHERN WISCONSIN INTER 01/21 INTERPRETER	119.50	INTERPRETER FEES	10.01.51210.0000.253		50051		329 00102
STERICYCLE INC SHARPS CONTAINERS	282.15	OTHER SUPPLIES & EXPENSE	23.20.54520.0000.391		4009968863DHHS		326 00011
STEWART/HEIDI 1099 3/1 BLOOD DRAW	40.00	INMATE EXPENSE	10.02.52710.0000.345				329 00104
STRESS & ASSOCIATES LLC/ 1099 2/5 EXAM 2021-GN-01	600.00	MED FEE,STAFF PHY EXAM,A	10.01.51210.0000.203		2021028		329 00103
SUMMIT COMPANIES ANNUAL FIRE EXT TEST	155.00	MAINTENANCE CONTRACTS	10.01.51610.0000.248		195001078		329 00105
THE UNIFORM SHOPPE #82 UNIFORM PANT	189.90	UNIFORMS	10.02.52110.0000.346		308188		329 00106

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
TOM'S LOCK SERVICE 2 KEYS MADE	12.50	BUILDING REPAIR & MAINTENANCE	10.01.51610.0000.246		84043		329 00107
TRY MEDIATION INC 3/2021 MEDIATION	250.00	LEGAL, ATTORNEY & CO COMM	10.01.51240.0000.202		797200		329 00108
UNIQUE COMMUNICATIONS JAIL INTERCOM SERVICE	450.00	BUILDING REPAIR & MAINTENANCE	10.02.52710.0000.246		50521		329 00109
ADD MIC IN COURT ROOM	379.65	BUILDING REPAIR & MAINTENANCE	10.01.51610.0000.246		50521		329 00110
	829.65	*VENDOR TOTAL					
UW-MADISON-LOC GOV CENTE CONTINUE EDUCATION TRAIN	20.00	EMPLOYEE EDUCATION & TRAINING	10.06.56410.0000.327		REG #1000269		329 00004
VETTRUS/TERESA 1099 PER DIEM	40.00	PER DIEM	23.20.54521.0000.141		02/18/21 ADRC		327 00007
VON BRIESEN & ROPER S C 1099 1/2021 LEGAL FEE	29.00	LEGAL, ATTORNEY & CO COMM	10.01.51430.0000.202		346044		329 00111
W C C A RENEW MEMBERSHIP OWECKE	40.00	MEMBERSHIP DUES & LICENSING	10.06.56410.0000.324				329 00112
RENEW MEMBERSHIP- BRIAR	30.00	MEMBERSHIP DUES & LICENSING	10.06.56410.0000.324				329 00113
	70.00	*VENDOR TOTAL					
WASTE TRANSPORT LLC 1099 3/2021 GARBAGE/RECY	231.69	GARBAGE DISPOSAL	10.01.51610.0000.224		119622		329 00114
WCHSA WCHSA DUES	500.00	OTHER SUPPLIES & EXPENSE	23.20.54520.0000.391		03/01/21 DHHS		326 00012
WHV INC @FY@ 2020 BLDG UPGRADES	13,561.00	CAPITAL OUTLAY EXPENSE	27.06.56280.0000.995		24335		328 00013
WI EXTENSION ASSOCIATION 2021 MEMBERSHIP	50.00	MEMBERSHIP DUES & LICENSING	10.01.51100.0000.324		BUFFALO COUNTY		329 00005
WI JUVENILE COURT CLERK 2021 MEMBERSHIP DUES	40.00	MEMBERSHIP DUES & LICENSING	10.01.51210.0000.324		R PRONSCHINKE		329 00115
WI SHERIFF'S & DEP SHER 2021 MEMBERSHIP	190.00	MEMBERSHIP DUES & LICENSING	10.02.52110.0000.324		BUFFALO COUNTY		329 00116
WORDEN-WACHSMUTH LAW OFF @FY@1099 GAL FEE A.S.	45.00	GUARDIAN AD LITEM FEE-GU	10.01.51210.0000.255		CASE 93-GN-6P		328 00014
1099 GAL FEE A.S.	120.00	GUARDIAN AD LITEM FEE-GU	10.01.51210.0000.255		93-GN-6P		329 00117
	165.00	*VENDOR TOTAL					
1ST CHOICE PEST SOLUTION 1099 EXTERMINATION	65.00	EXTERMINATOR	10.01.51610.0000.216		1376		329 00001

Schedule of Bills

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
DESCRIPTION									
REPORT TOTALS:	375,460.01								

RECORDS PRINTED - 000174

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
10	GENERAL FUND	311,650.33
20	CJS	1,060.51
22	RECYCLING FUND	4,351.43
23	HUMAN SERVICES FUND	37,966.24
24	LAND CON DEPT SPEC PROJ FUND	1,365.50
27	CAPX2020	19,066.00
TOTAL ALL FUNDS		375,460.01

BANK RECAP:

BANK	NAME	DISBURSEMENTS
GREN	BANK OF ALMA (MISC)	375,460.01
TOTAL ALL BANKS		375,460.01

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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\$\$\$ 2020 BUDGET \$\$\$

The Zoning Department ended the year **under budget by \$19,863** which was returned to the general fund. The under-budget amount resulted from department revenue being \$13,405 under the projected amount and the expenses being \$33,268.20 less than projected.

Revenue History:

2015 --- \$59,170
 2016 --- \$85,480
 2017 --- \$77,130
 2018 --- \$88,224
 2019 --- \$120,835
 2020 --- \$81,260

2020 Zoning Department Budget

Revenues		Budgeted	Actual	Difference
	County (Tax) Levy	\$135,552.00	\$135,552.00	0.00
	Zoning Permit Fees	\$30,000.00	\$24,100.00	-\$5,900.00
	Conditional Use Permit Fee	\$3,600.00	\$600.00	-\$3,000.00
	Variance Request Fee	\$1,200.00	\$2,400.00	+\$1,200.00
	Maintenance Tracking Fees	\$18,000.00	\$17,760.00	-\$240.00
	Uniform Dwelling Code Permit	\$700.00	\$525.00	-\$175.00
	Sanitary Program	\$30,000.00	\$24,950.00	-\$5050.00
	Driveway Access Permits	\$1,300.00	\$1,560.00	+\$260.00
	Uniform Numbering/Addressing Permits	\$3,900.00	\$3,550.00	-\$350.00
	Zoning Miscellaneous Revenue	0.00	0.00	0.00
	Soil & Site Evaluation Filing Fees	\$4,500.00	\$4350.00	-\$150.00
	Total Revenues	\$228,752.00	\$215,347.00	-\$13,405.00
Expenditures				
	Salaries	\$149,717.00	\$145,110.62	-\$4606.38
	Per Diem	\$3,000.00	\$1,770.00	-\$1,230
	Fringe Benefits	\$64,215.00	\$39,358.52	-\$24856.48
	Contractual Services	\$1,625.00	\$1,624.50	-\$.50
	Vehicle Repair & Maintenance	\$400.00	\$912.88	+512.88
	Office Supplies	\$150.00	\$149.99	-.01
	Postage	\$1,500.00	\$1,087.24	-\$412.76
	Office Stationery & Forms	\$500.00	\$328.85	-\$171.15
	Office Equipment	0.00	0.00	0.00

Publications, Subscriptions, Books	\$200.00	\$146.63	-\$53.37
Advertising & Printing	\$1,500.00	\$735.12	-\$64.88
Photocopies	\$50.00	0.00	-\$50.00
Membership Dues & Licenses	\$540.00	\$791.73	+\$251.73
Registration Fees & Tuition	\$50.00	0.00	-\$50.00
Employee Education & Training	\$1,160.00	\$237.20	-\$922.80
Mileage	\$100.00	0.00	-\$100.00
Board Mileage	\$1,100.00	\$657.73	-\$442.27
Meals	\$100.00	\$39.83	-\$60.17
Lodging	\$560.00	\$164.00	-\$396.00
Other Supplies & Expense	\$100.00	0.00	-\$100.00
Field Small Tools	\$100.00	0.00	-\$100.00
Sign Parts & Supplies	\$1,400.00	\$1,783.96	+\$383.96
Sanitary Permit Review – Remittance to State	\$6,500.00	\$6,400.00	-\$100.00
Total Expenses	\$234,567.00	\$201,298.80	-\$33,268.20 (under budget)
Ending Budget Balance (balance back to general fund)			\$19,863.20

Zoning Permit Activity in 2020

	# of Permits	Total Revenue
New Single-Family Dwellings	24	\$6,480
Additions	11	\$1,430
Commercial /Industrial/Municipal	7	\$2,580
Accessory Structure	37	\$4,810
Agricultural Structure – 150 – 1,000 sq. ft.	6	\$400
Agricultural Structure – 1,001 – 2,000 sq. ft.	8	\$1,040
Agricultural Structure – 2,001 – 4,000 sq. ft.	6	\$1,620
Agricultural Structure - > 4,000 sq. ft.	8	\$4,000
Substantial Land Alteration	2	\$540
RV Siting	0	0
Rezone	2	\$1,200
Total		\$24,100

Driveway Permits

	# of Permits	Total Revenue
Driveway Permits Issued	12	\$1,560

Sanitary Permits

	# of Permits	Total Revenue
State Permits	78	\$26,830
County Permits		
Non-plumbing & Reconnect	10	\$1,250
Soil & Site Evaluations	61	\$4,575
Maintenance – Tracking Fees		\$17,760
Total		\$50,415

Address Numbers Issued

	# of Permits	Total Revenue
New Address	22	\$2,860

Unified Dwelling Code (UDC) Administrative Fee

	# of Permits	Total Revenue
Uniform Dwelling Code Fees	21	\$525

Conditional Use Permits

	# of Permits	Total Revenue
Conditional Use Permits	3	\$3,700
Transfer to Law Enforcement Department – E911	0	-\$3,100
Total		\$600

Variances

	# of Permits	Total Revenue
Variances	2	\$1,200