

*County of Buffalo*  
Alma, Wisconsin  
**Notice of Public Meeting**

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**Committee:** **Executive Committee**

**Date:** Wednesday, April 15, 2020

**Time:** 11:30 a.m.

**Location:** 3<sup>rd</sup> Floor County Board Room – Buffalo County Courthouse  
407 S 2<sup>nd</sup> Street  
Alma, WI 54610

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The meeting is available to the public via telephone. Anyone wanting to attend should call the County Clerk's Office at 608-685-6206 for arrangements. The following matters may be considered and acted upon at the meeting, but deviation from the order shown may occur:

1. Call to Order
2. Public Comments Regarding Agenda Items
3. Review/Discussion/Action ~ Minutes of the Previous Meeting(s)
4. Review/Discussion/Action ~ Review of Clerk of Court Temporary Position
5. Review/Discussion/Action ~ The Committee May Go into Closed Session to Consider Compensation for Temporary Assignment

*The Committee may enter into closed session and return to open session pursuant to WI State Statutes 19.85(1)(f) for the purpose of discussing employee performance which may have a substantial effect on the reputation of any person involved over which the governmental body has jurisdiction or exercises responsibility.*

6. Review/Discussion/Action ~ The Committee May Return to Open Session
7. Review/Discussion/Action ~ Monthly Vendor Invoices/Vouchers/Employee Payroll/Funds Investment Report
8. Chairperson Report
9. Administrative Coordinator Report
10. Personnel Advisor Report
11. Public Comments Not Related to Agenda
12. Review/Discussion/Action ~ Next Meeting Date
13. Adjournment.

Date: April 9, 2020

Mary Anne McMillan Urell, Chair

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By: Roxann Halverson, County Clerk

**Board Members:** If unable to attend, please contact the Chair. If the Chair is not available, please contact the County Clerk's Office at 608-685-6209.

**Persons with Disabilities:** If you require special accommodations in order to attend this meeting, please contact the County Clerk's Office at 608-685-6209.

**Public Access to the Courthouse:** The South Entrance will be the only access to the building after 4:30 p.m.