

County of Buffalo
Alma, Wisconsin
Notice of Public Meeting

AGENDA

Committee: Human Resources Sub-Committee
Date: Monday, September 13, 2021
Time: 8:30 a.m.
Location: 3rd Floor County Board Room
Buffalo County Courthouse
407 S. 2nd Street
Alma, Wisconsin 54610
Remote Access: N/A

The meeting is open to the public. The following matters may be considered and acted upon at the meeting, but deviation from the order shown may occur:

1. Call to Order
2. Public comment regarding any matters that will be taken up by the Committee at this meeting.
3. Review/Discussion/Action ~ Minutes of the Previous Meeting
4. Review/Discussion ~ Wage and Classification Proposed Structure
5. Review/Discussion ~ Determination of Next Steps
6. Review/Discussion/Action ~ Next Meeting Date and Time
7. Public Comment Not Related to Agenda Items
8. Adjournment

Date: September 8, 2021

Larry Grisen, Chair

By: _____
Roxann Halverson, County Clerk

Board Members: If unable to attend, please contact the Chair. If the Chair is unavailable, please contact the County Clerk's Office at 608-685-6209. If the Chair and the County Clerk are not available, please call the Administrative Coordinator at 608-685-6234.

Persons with Disabilities: Buffalo County shall attempt to provide reasonable accommodations to the public for access to its public meetings, provided reasonable notice of special need is given. If you require special accommodations to attend this meeting, please contact the County Clerk's Office at 608-685-6209.

Public Access to the Courthouse: The South Entrance will be the only access to the building after 4:30 p.m.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Buffalo County Minutes

Committee/Board: Human Resources Sub-Committee

Date of Meeting: Monday, August 16, 2021

Electronic and Hard Copy Filing Date: Thursday, September 2, 2021

Meeting was called to order by Chair Larry Grisen at 9:33 a.m.

MEMBERS PRESENT: Larry Grisen, Mike Taylor, Brenda Creighton, Bob Platteter, Sonya Hansen.

Excused: Carri Renchin, Carol Burmeister

PUBLIC COMMENT REGARDING POSTED AGENDA ITEMS:

No public comments were received.

REVIEW/DISCUSSION: Wage Scale Review Process & Guidelines

The members were presented a draft spreadsheet with position broken into different salary classifications. Classifications were based on current wage scale, wages of surrounding counties and job responsibilities (supervision, etc.). Mr. Grisen requested an expense cost analysis review to consider budget impact. Brenda Creighton indicated she will compile this costing spreadsheet for next meeting.

REVIEW/DISCUSSION/ACTION: Next meeting date and time:

The next meeting date and time will be coordinated with the next full HR Committee meeting. September 14, 2021, sub committee to meet at 8:30 a.m., and 9:30 a.m. when full committee is scheduled to meet.

PUBLIC COMMENTS NOT RELATED TO AGENDA ITEMS:

No comments were received.

ADJOURNMENT: Motion to adjourn: Mike Taylor, Second: Bob Platteter.
Mr. Grisen adjourned the meeting at 10:03 a.m.

Respectfully Submitted,

Brenda Creighton, Recording Secretary