

*Buffalo and Pepin Counties*  
Alma and Durand, Wisconsin  
*Notice of Public Meeting*

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**Committee:** Buffalo/Pepin Criminal Justice Collaborating Council

**Date:** Tuesday, September 21, 2021

**Time:** 12:00 p.m.

**Location:** Zoom Meeting

**Remote Access:** This meeting will be held remotely. The public is welcome to join remotely by following the Zoom directions, by clicking

<https://wicourts.zoom.us/j/94660737355>

To Join by telephone call, 1-312-626-6799 Meeting ID **946 6073 7355**

If problems in connecting remotely, contact the County Clerk's Office at 608-685-6209

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The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

- 1) Call to Order
- 2) Public comment regarding any matters that will be taken up by the Committee at this meeting.
- 3) Review/Discussion/Action ~ Minutes of Previous Meeting
- 4) Review/Discussion/Action ~ Financial Update ~ Ms. Rieck
- 5) Review/Discussion/Action ~ Community Work Service Report ~ Ms. Rieck
- 6) Review/Discussion/Action Inmate Status Report/Jail updates ~
  - i) Buffalo ~ Ms. Mikelson
  - ii) Pepin ~ Mr. McMahon
- 7) Review/Discussion/Action ~ Moving Forward Reentry Program Report ~ Manager Report ~ Ms. Wood
- 8) Review/Discussion/Action ~ Veterans Special Project update ~ Ms. Wood
- 9) Review/Discussion/Action ~ CJS Department Manager/Case Manager Report
  - i) August 2021 Financial Statement ~ Ms. Berning
  - ii) TAD 2022 Funding & Application Update ~ Ms. Berning
    - (1) Post-Charge Program
    - (2) Pre-Charge Program
  - iii) CJS Data Update as of 9/13/2021 ~ Ms. Bautch
- 10) Review/Discussion/Action ~ Next Meeting Date and Time – Wednesday,

- October 20, 2021 from 12:00 p.m. – 1:00 p.m. via Zoom
- 11) Public Comment Not Related to Agenda Items
  - 12) Adjournment

Date: September 14, 2021

Chair Name

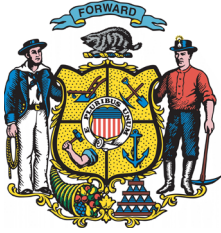
By: Brenda M. Berning  
Department Manager or  
Designee & Title

**Board Members:** If unable to attend or wish to attend remotely, please contact the Chair. If the Chair is unavailable, please contact the County Clerk's Office at 608-685-6209. If the Chair and the County Clerk are not available, please call the Administrative Coordinator at 608-685-6234.

**Persons with Disabilities:** Buffalo County shall attempt to provide reasonable accommodations to the public for access to its public meetings, provided reasonable notice of special need is given. If you require special accommodations to attend this meeting, please contact the County Clerk's Office at 608-685-6209.

**Public Access to the Courthouse:** The South Entrance will be the only access to the building after 4:30 p.m.

*Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.*



**Buffalo-Pepin Counties**  
**Criminal Justice Collaborating Council**  
*Effective Accountable Alternatives*

**CJCC Meeting Minutes**

**Community/Board:** Criminal Justice Collaborating Council (CJCC) – Buffalo and Pepin Counties

**Date of Meeting:** Tuesday, July 20, 2021

**Electronic and Hard Copy Filing Date:**

**Location:** Zoom Meeting

<https://wicourts.zoom.us/j/94660737355>

Join by telephone call 1-312-626-6799

Meeting ID: 946 6073 7355

**Meeting called to order** at 12:03 p.m.

**Present:** Tanisha Bautch, Brenda Berning, Tom Bilski, Craig Brooks, Aaron Cernohous, Judge Clark Office, Randy Keys, Audrey Lieffring, Matt Roesler, Roselle Schlosser, Gina Rieck, Danielle Schalinske, Phil Wicktor and Mary Campbell Wood

**Public Comments regarding Agenda items:** None.

**Review/Discussion/Action – Minutes of the June 16, 2021:** Mr. Wicktor accepted motion to approve minutes as presented, seconded by Mr. Roesler. Motion carried.

**CJCC Financial Report:** The CJCC financial report was presented with a balance of \$34,340.35.

**Community Work Service (CWS) Report:** Ms. Rieck sent out report (see below). Ms. Rieck stated things are slow.

**Inmate Status Report: (see reports below)**

**Moving Forward (Jail Reentry) Program Report:** Ms. Campbell Wood has been partnering with Dunn County in providing a teleconference MRT class called Coping with Anger in Pepin County jail. One person has now finished the class. She stated she would like to get these classes in Buffalo County Jail too. Ms. Bautch stated she may have an interested participant. Two new classes are starting in August, “Staying Quit” and “Stop the Chaos”. She is waiting on a schedule to share with both Pepin and Buffalo County Jails.

Ms. Campbell Wood stated she is ready to start the Literacy Link Program in both jails. She is currently resuming work with Ms. Shelly Place of Buffalo County DHHS.

The Certified Reentry/Recovery Peer Specialist (CRPS) is not being utilized. We have only had one person from the Pepin County Jail work with CRPS so far. There are no inmates stepping up to participate. Discussion ensued regarding how the program being presented to these individuals. Ms. Campbell Wood stated Pepin County Huber Officer, Rick Hinrichs is presenting MOVING FORWARD Reentry Program, which includes working with the CRPS. Discussed incentives to participating; gas cards, free cell phone with one month data card, assistance with clothing, employment and housing, etc.

**Veterans and Justice Systems Update:** Ms. Campbell Wood meets weekly with County Veteran Service Officers from Dunn, Pepin, Buffalo counties, as well as a UW-Extension colleague in Jackson County, UW-Stout summer intern Alexis Brunner, and new member, Cory Kavanaugh, Pepin County Sheriff Department Deputy and Army Veteran. Cory is interested and committed to the purpose of the project. The Veteran's Summary Report is almost completed. The goal is to complete by end of July. The Justice and Community Partner Summary Report is half done. Had 227 responses to the veteran survey and 233 responses to the Justice and Community Partner Survey. The Military Family Survey is still open as there were only 32 responses. Hoping to gather more responses. Ms. Campbell Wood stated they have enough information to develop training. Focusing on Justice and Community Partner Report to learn best practices to working with those in the military. Cory Kavanaugh is taking the lead on the training development and will deliver the trainings, beginning in the fall.

**CJS Coordinator Report:** Ms. Berning presented the June 2021 financial statement and pointed out there is no revenue coming in via IDIP and no expenses in the Soberlink line; however, they do balance one another out. When asked why no participation in IDPI she stated it is too expensive.

Ms. Berning is working on the second quarter TAD reports.

Ms. Berning informed committee working with Mr. Schiffli, Mr. Rynders and Ms. Campbell Wood on the 2022-2026 TAD Grant Application. She stated TAD funding cannot be used for Bail Bond Program the funding can only be used on Diversion/Treatment Programs. Ms. Berning has been working with the Buffalo County District Attorney's Office, Law Enforcement and Clerk of Court Office realigning the post-charge process and eliminating the bail bond condition. Effective immediately the CJS Program will be monitoring all Deferred Prosecution Agreements.

2022-2026 TAD Grant Application: CJS will be applying for two tracks pre-charge and post-charge diversion programs. Currently CJS office is working with the Buffalo County District Attorney's office when new charges come into the office to discuss if appropriate for diversion and if so which track. To date the CJS Program has not learned of a due date for the TAD Grant Application.

Ms. Berning emailed to the CJCC committee on Friday, July 16, 2021 Ms. Lushaj has resigned from her position as TAD Manager and Mike Derr the current TAD Program Improvement Specialist will be taking over Ms. Lushaj's duties.

**CJS Case Manager Report:** Ms. Bautch went over the CJS Data as of 7/12/2021. Since March, 2021 there has been a big increase of referrals especially in Pepin County. See data chart below.

**System Mapping update:** Ms. Berning received the final system mapping from Ms. Prom. She extended gratitude to the UW-Extension Office for allowing her to assist us with this project. The system map has greater detail and will be submitted with the 2022-2026 TAD Application.

**Next Meeting Date** is Wednesday, August 18, 2021 from 12:00 p.m. – 1:00 p.m. via Zoom. Ms. Berning stated she will be out of the office that week and unable to attend.

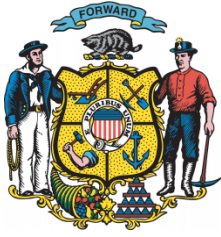
**Public Comment not Related to Agenda Items:** Mr. Keys, Assistant State Public Defender will be leaving the office on July 30, 2021. Mr. Trenton Piltz will be filling his position and attending the CJCC meetings.

**Adjournment:** Meeting Adjourned at 12:29 p.m.

**Respectfully submitted,**

**Brenda Berning,  
CJS Coordinator**

DRAFT



## COMMUNITY SERVICE PROGRAM 7/19/21

	March/April 2021	2021 Total	2020 Total	Total from 2011
Participants	3	8	82	690
Successful	0	6	53	479
Unsuccessful	1	4	20	204
Pending	7			7
Buffalo Cty Referrals	2	6	42	478
Pepin Cty Referrals	1	3	38	212
Total	3			690

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Total Community Service Hours:    242 ½ hrs. (2021)  
     904 ¾ hrs. (2020)  
     849 ¾ hrs. (2019)  
     543    hrs. (2018)  
     1,038 ¾ hrs. (2017)  
     2,294 ¾ hrs. (2016)  
     2,997 ¼ hrs. (2015)  
     2,360    hrs. (2014)  
     2,695 ¾ hrs. (2013)  
     1,971 ¾ hrs. (2012 and prior)  
     15,898    hrs. TOTAL

## PEPIN COUNTY JAIL CURRENT INMATE LIST 06-21-2021

Inmate Name	Date Admitted	Reason Detained	Arresting Agency	Next Court Date	Release Date	Huber Privileges	Edu. Level
Sorenson, Eric Wayne	04-13-21	Possession of Methamphetamine with Intent Delivery of Methamphetamine Maintain Drug Trafficking Place PO Hold	DPD	07-06-21	?	Not Eligible	HS
Smull, Jennifer Lynn	04-24-21	Possession of Methamphetamine Possession of Drug Paraphernalia	DPD	07-06-21	?	Not Eligible	HS
Cegielski, Jason Jay	05-14-21	Strangulation and Suffocation Battery Disorderly Conduct PO Hold	PESO	07-06-21	?	Not Eligible	HS
Melstrom, Jenna Deanne	05-26-21	Disorderly Conduct-Domestic Bail Jumping-Felony	DPD	06-22-21	?	Not Eligible	HS
Helmeid, Jason Ben	05-28-21	Hold for Hearing	--	07-13-21	?	Not Eligible	HS
Montroy, Cameron Jordan	06-04-21	JOC-2017CF36	--	07-13-21	08-28-21	Not Eligible	GED
Quinn Jr., Patrick Michael	06-05-21	JOC-2019CF28	--	--	11-26-21	Eligible	GED
Beck, Carl Jr Ray	06-10-21	JOC	--	07-06-21	08-31-21	Not Eligible	GED
Kottke, Samantha Audrey	06-16-21	Criminal Trespass to Dwelling Bail Jumping-Felony PO Hold	DPD	07-06-21	?	Not Eligible	HS
Ackerley, Anthony Michael	06-16-21	Criminal Trespass to Dwelling Obstructing an Officer	DPD	07-06-21	?	Not Eligible	No HS

## Buffalo County Jail Current Inmate Listing 7-20-21 (16) Inmates

<b>Inmate Name</b>	<b>Date Admitted</b>	<b>Reason Detained</b>	<b>Arresting Agency</b>	<b>Next Court Date</b>	<b>Release Date</b>	<b>Huber Privileges</b>	<b>Edu. Level</b>	<b>DNA ON FILE?</b>
Erick Tlatemohue Tepole	2-28-20	Bond- Cause Great Bodily Harm ICE Hold	BUSO	9-1@1330 in person	?	Not Eligible	No HS	Y
Chovis Choncoa	2-28-20	Bond- Cause Great Bodily Harm ICE Hold/TRSO Warrants	BUSO	8-19 @0930 in person	?	Not Eligible	No HS	Y
Randall Merrick	6-23-20	Bond-First Degree Intentional Homicide & Hiding A Corpse	BUSO	11-8@1500 Trial Dec. 6-10 <sup>th</sup> Anoka Co Case tbd	?	Not Eligible	GED	Y
Lonnie Garrett	10-21-20	Bond-1 <sup>st</sup> Degree Sexual Assault	BUSO	7-21 @1300 10-13 @0900 Trial Nov 17,18,19	?	Not Eligible	HS	Y
Jonathan Medeiros	1-25-21	1 <sup>st</sup> Degree Intentional Homicide	BUSO	8-18 @ 1400 in person	?	Not Eligible	Technical College	Y
Charles Victor Wayne Zaruba	3-2-21	Bond-Repeated Sexual Assault of Same Child	BUSO	Chippewa Co case 7-27 @ 1000 Buffalo Co case 9-1 @1500 in person	?	Not Eligible	HS	Y
Michael Joswick	5-7-21	JOC-Intentionally Point Firearm at Law Enforcement	BUSO	Sentenced	9-27-21	Not Eligible	College	Y
Charles Smith	5-14-21	JOC-Fail to Report to Jail	BUSO	Sentenced	6-26-21	Not Eligible	HS	Y
Jason Korpala	5-18-21	Bond-Burglary/Bail Jumping/Trespass/Poss Burglary Tools	BUSO	7-23 @1415	?	Not Eligible	HS	Y
Brian MacPhetridge	5-18-21	Bond-Obstructing/Resisting & Burglaryx2/Criminal Trespass/Poss Burglary Tools & PO Hold	BUSO	8-19 @ 1130 Prob. Rev Hearing 7-29 @1300 (jail)	?	Not Eligible	College	Y
Scott Matchey	5-22-21	JOC-Fail To Report To Jail & Monroe Co Hold	BUSO	Sentenced	8-17-21	Not Eligible	College	Y
Kayla Tanner	6-15-21	Sign. Bond-Neglecting A Child & PO Hold	BUSO	7-21 @1000 8-2 @ 0830 Prob	?	Not Eligible	HS	Y
Mark Ian Castro-Lopez	6-28-21	JOC-Poss. Meth	BUSO	Sentenced	7-27-21	Not Eligible	College	Y
Joseph Peaslee	6-30-21	Probation Hold	Probation	Prob Hearing In Jail 8-9 @ 1030	?	Not Eligible	HS	Y
Harred Wronske	7-17-21	Bond-Bail Jumping/Battery/DC/Crim Damage to Property	BUSO	8-18 @ 1030	?	Not Eligible	HS	N



Gary Evanson	7-17-21	Bond-Felony Bail Jumpingx2/DC/Misd Bail Jumpingx3	MPD	8-4 @ 0945	?	Not Eligible	HS	Y
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Electronic Monitoring  
7-20-21 (3)

Michael Kronebusch	9-23-19	Sign Bond-Burg/Bldg-Dwelling	BUSO	To Be Determined	?	Not Eligible
John Kujak	1-26-21	JOC-Mfg/Del THC	BUSO	Sentenced	1-25-22	Eligible
Brett Douglas	7-19-21	JOC-Party To The Crime-Forgery	BUSO	Sentenced	10-16-21	Eligible

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**NEW CJS Data** as of 7/12/2021: Served 225 individuals since 8/1/2017.

Active = 39

Soberlink = 2

Drug Testing = 35

IDIP = 0

Deferred Prosecution Agreement = 20 (BC – 20 and PC – 0)

TOTAL DPA SERVED: 53 (23 successful; 9 terminated; 1 voluntary withdrawal)

Pre-Charge Diversion = 3 (PC – 3)

Random Drug Screening = 2

	2017 (commence 7/31)	2018	2019	2020	2021	TOTALS
Total Screened	79	121	95	40	42	377
Graduated (successfully completed)	8	24	18	11	13	74
Administrative Discharge (not able to complete all requirements)	2	16	9	5	3	35
Terminated (failed to follow all conditions)	4	19	19	7	3	52
Voluntary Withdrawal (per client request)	0	2	3	6	5	16
Declined Participation	0	5	18	13	10	46
Ineligible (BW, charge, probation)	33	50	21	4	7	115
DPA	1 (new) BC-1 PC-0	17 (new) BC-13 PC-4	17 (new) BC-14 PC-3	12 (new) BC-12 PC-0	6 (new) BC-6 PC-0	53 BC – 46 PC – 7

## CJCC Financial Report

The current balance of the CJCC Financial Report as of September 1, 2021, is \$34,440.35.

Submitted by Gina Rieck.

**Buffalo-Pepin Counties**  
**Criminal Justice Coordinating Council**  
*Effective Accountable Alternatives*

**COMMUNITY SERVICE PROGRAM**  
**9/13/21**

	July/Aug/Sept 2021	2021 Total	2020 Total	Total from 2011
Participants	5	13	82	695
Successful	2	8	53	481
Unsuccessful	1	5	20	205
Pending	9			9
Buffalo Cty Referrals	2	6	42	478
Pepin Cty Referrals	1	3	38	212
Total	3			690

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Total Community Service Hours: 299 hrs. (2021)  
904 <sup>3</sup>/<sub>4</sub> hrs. (2020)  
849 <sup>3</sup>/<sub>4</sub> hrs. (2019)  
543 hrs. (2018)  
1,038 <sup>3</sup>/<sub>4</sub> hrs. (2017)  
2,294 <sup>3</sup>/<sub>4</sub> hrs. (2016)  
2,997 <sup>1</sup>/<sub>4</sub> hrs. (2015)  
2,360 hrs. (2014)  
2,695 <sup>3</sup>/<sub>4</sub> hrs. (2013)  
1,971 <sup>3</sup>/<sub>4</sub> hrs. (2012 and prior)  
15,954 <sup>1</sup>/<sub>2</sub> hrs. TOTAL

**BUFFALO COUNTY DEPARTMENT OF COMMUNITY JUSTICE SERVICES**  
**2021 ADOPTED BUDGET**  
**REPORT THROUGH August 2021**

ACCOUNT TITLE	2021 WORKING BUDGET		Y-T-D		Y-T-D REMAINING BUDGET		PERCENT OF BUDGET USED	
	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE
STATE/FEDERAL GRANT REVENUE	125,286.00		60,032.68		65,253.32		48%	
CJS DRUG TESTING REVENUE	16,125.00		7,976.00		8,149.00		49%	
ALCOHOL TESTING REVENUE	16,943.00		3,385.00		13,558.00		20%	
REVOLVING LOAN REVENUE	2,000.00		250.00		1,750.00		13%	
SWEAT DRUG PATCH REVENUE	3,780.00		3,406.00		374.00		90%	
LOCAL REVENUE/REFUNDS (CJCC) - FUND 10	10,000.00		10,000.00		0.00		100%	
IDIP - ALCOHOL TESTING - FUND 10	6,982.00		0.00		6,982.00		0%	
PRE-CHARGE/PRE-ARREST REV	0.00		0.00		0.00		0%	
DONATION	0.00		1,000.00		(1,000.00)		0%	
SALARIES		102,250.00		63,227.76		39,022.24		62%
SOCIAL SECURITY		7,822.00		4,573.73		3,248.27		58%
RETIREMENT-EMPLOYER'S SHARE		6,902.00		4,265.32		2,636.68		62%
HELATH INSURANCE		15,458.00		11,207.16				
LIFE INSURANCE		30.00		22.56		7.44		75%
WORKER'S COMPENSATION (not billed until EOY)		4,091.00		2,522.17		1,568.83		62%
TELEPHONE		879.00		532.78		346.22		61%
INTERPRETOR FEES		100.00		0.00		100.00		0%
AODA AND MENTAL HEALTH ASSESSMENTS AND TREATMENT (Contractual Services)		3,000.00		850.00		2,150.00		28%
OFFICE SUPPLIES (PENS,PAPER,POSTAGE, ETC.)		975.00		317.04		657.96		33%
OFFICE EQUIPMENT (CHAIR)		0.00		0.00		0.00		0%

PHOTO COPIES (COPIER/PRINTER X 2 - BC/PC)		2,010.00		1,213.63		796.37		60%
EMPLOYEE EDUCATION & TRAINING		0.00		0.00		0.00		0%
PROGRAM INCENTIVE/REWARDS		4,085.00		919.43		3,165.57		23%
MILEAGE		1,920.00		658.79		1,261.21		
MEALS		100.00		0.00		100.00		0%
PROGRAM SUPPLIES FOR CLIENTS (N/A BOOKS, FOLDERS, NOTEBOOKS)		653.00		862.10		(209.10)		132%
VEHICLE LEASE/GAS		10,680.00		5,121.30		5,558.70		48%
OTHER SUPPLIES & EXPENSES (VPN/ENCRPTION/BENEFIT PLAN ADMIN/GENERAL LIABILITY INS.= \$600/YR)		640.00		70.21		569.79		11%
ALCOHOL MONITOR		4,745.00		(10.00)		4,755.00		0%
ALCOHOL MONITOR - FUND 10		1,278.00		0.00		1,278.00		0%
DRUG TESTING		7,178.00		3,650.82		3,527.18		51%
SWEAT DRUG PATCH		4,320.00		2,000.00		2,320.00		46%
REVOLVING LOAN		2,000.00		0.00		2,000.00		0%
<b>TOTALS</b>		<b>181,116.00</b>	<b>181,116.00</b>	<b>86,049.68</b>	<b>99,482.63</b>	<b>95,066.32</b>	<b>74,860.36</b>	

ACCRUED EXPENSES	BUDGET TOTAL	INCLUDED YTD EXP	2016 & 2017	DHS Rollover	\$49,872.77	CASH BALANCE (net YTD + reserve)	\$66,499.95
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WORKERS COMP      3,783.25      2,522.17

Above amounts are prorated and entered as accrued expenses. Actual transaction will not occur until end of year.

2018  
Excess      Revenue      \$1,874.10

2019  
Excess      Revenue      \$13,362.93

2020  
Excess      Revenue      \$14,823.10

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\$79,932.90

In Bufalo County Non-Lapsing Fund  
10.25.54540.0000.295

**NEW CJS Data** as of 9/13/2021: Served 230 individuals since 8/1/2017.

Active = 35

Soberlink = 2

Drug Testing = 31

IDIP = 0

Deferred Prosecution Agreement = 18 (BC – 18 and PC – 0)

TOTAL DPA SERVED: 53 (25 successful; 9 terminated; 1 voluntary withdrawal)

Pre-Charge Diversion = 3 (PC – 2 and BC – 1)

Random Drug Screening = 2

	2017 (commence 7/31)	2018	2019	2020	2021	TOTALS
Total Screened	79	121	95	40	50	385
Graduated (successfully completed)	8	24	18	11	16	77
Administrative Discharge (not able to complete all requirements)	2	16	9	5	5	37
Terminated (failed to follow all conditions)	4	19	19	7	7	56
Voluntary Withdrawal (per client request)	0	2	3	6	5	16
Declined Participation	0	5	18	13	14	50
Ineligible (BW, charge, probation)	33	50	21	4	6	114
DPA	1 (new) BC-1 PC-0	17 (new) BC-13 PC-4	17 (new) BC-14 PC-3	12 (new) BC-12 PC-0	6 (new) BC-6 PC-0	53 BC – 46 PC – 7