

Buffalo County Minutes

Committee/Board: Executive Committee

Date of Meeting: Wednesday, April 15, 2020

Electronic and Hard Copy Filing Date: Wednesday, April 15, 2020

Chair Mary Anne McMillan Urell called the meeting to order at 11:30 a.m.

Executive Committee Members Present: Ms. Mary Anne McMillan Urell, Mr. Larry Grisen, and Mr. Michael Taylor.

Others Present for All or Parts of the Meeting: Ms. Sonya Hansen, Ms. Roxann Halverson, Ms. Brenda Creighton, Ms. Roselle Schlosser, Judge Tom Clark, Sheriff Mike Schmidtknecht, Mr. David Danzinger (via phone), and Ms. Tina Anibas (via phone).

Public Comments Regarding Posted Agenda Items: None.

Review/Discussion/Action regarding Minutes from Previous Meeting(s): Chair McMillan Urell read the minutes from the March 24th, April 2nd, and April 6th meeting minutes. Mr. Grisen made a motion to approve the March 24th minutes, seconded by Mr. Taylor. Carried. Mr. Taylor makes a motion to approve the April 2nd minutes, seconded by Mr. Grisen. Carried. Mr. Taylor makes a motion to approve the April 6th minutes, seconded by Mr. Grisen. Carried.

Review/Discussion regarding Clerk of Court Temporary Position: Ms. Hansen explained this position was approved prior to the COVID-19 pandemic and filling all non-essential positions has been postponed at this time. Ms. Schlosser reviewed the accounts in her office and believe the budget will be okay with starting this position towards the end of May. She indicated that procedures are in place to keep all employees safe. Judge Clark spoke regarding the news he has been told that court cases may be low now, but once this is over, the number of cases will increase significantly. Mr. Grisen made a motion to move forward with filling the temporary position, seconded by Mr. Taylor. Carried.

Review/Discussion/Action regarding Monthly Vendor Invoices/Vouchers/Employee Payroll/Funds Investment Report: Ms. Anibas spoke regarding a bill that was passed by the Assembly yesterday and is now in the Senate to postpone the July 31st tax payment date to October 1st. There are some unanswered questions that will need to be addressed. Whether penalty and interest would start after that October date or revert back to February date, when settlement with the municipalities would happen, and when tax certificates could be issued. Investments were reviewed. The Committee would like to see a comparison from 2019 to 2020. Invoices were reviewed. Mr. Taylor made a motion to approve invoices, seconded by Mr. Grisen. Carried.

The Committee May go Into Closed Session to Consider Compensation for Temporary Assignment and PSLB Donation Request: Mr. Grisen made a motion to go into closed

session, seconded by Mr. Taylor. Ms. McMillan Urell – yes, Mr. Taylor – yes, and Mr. Grisen – yes. Carried.

The Committee May Return to Open Session: Mr. Grisen made a motion to return to open session, seconded by Mr. Taylor. Mr. Grisen-yes, Ms. McMillan Urell – yes, and Mr. Taylor – yes. Carried.

Mr. Taylor made a motion to approve the pay increase for the temporary assignment of duties in the Highway Department, seconded by Mr. Grisen. Carried.

Review/Discussion regarding the Chairperson Report: None.

Review/Discussion regarding the Administrative Coordinator Report: Ms. Hansen reported that there has been a 4th confirmed case in Buffalo County and that individual is in the hospital. The Coroner is having issues with getting clinical autopsies completed. Sacred Heart is not doing them at this time. She is working with Marshfield to see if they will do them. They do require the body to be tested for COVID-19, which leads to the need to store the body until that is completed. Payments for the brochure are still coming in. Ms. Goodman would like to put the brochure online and do a giveaway to promote it. The Committee agreed the brochure should go online with an annotation that there will be no paper copies. The CDBG money has been returned to the State with a letter indicating the county would like the money back to borrow to the City of Mondovi. The ATV/UTV ordinance draft has been sent to Mr. Platteter for review and will be on the next Highway Committee agenda. Two part-time Highway Department employees will be installing the remainder of the address signs.

Review/Discussion regarding the Personnel Advisor Report: Ms. Creighton reviewed the recruitment and resignation spreadsheet. She explained the Public Health/Social Services Support Staff position is a position that would need to be filled. This position could be advertised pending committee approval.

Public Comments: Mr. Schmidtknecht discussed issues he has had with getting information from Public Health regarding positive COVID-19 cases. EMS and Fire would like the name and address, so they are prepared if they are called out. It was discussed that names and addresses would be given to Dispatch and only released if an incident occurs. Ms. Hansen will check into this.

Chair McMillan Urell adjourned the meeting at 1:33 p.m.

Respectfully submitted,

Roxann Halverson
Buffalo County Clerk