

BUFFALO COUNTY MINUTES

Committee of the Board: Finance Committee

Date of the Meeting: April 15, 2021

Chair Mr. Dennis Bork called the meeting to order at 8:45 a.m. in the third floor County Board Room, Buffalo County Courthouse, Alma, Wisconsin.

Members Present: Mr. Max Weiss, Mr. Dennis Bork, and Mr. David Danzinger. Mr. Don Hillert joined the meeting at 8:51 a.m. Mr. Brad Schmidtkecht was excused.

Others Present for All or Parts of the Meeting in Person and Via Teams: Ms. Sonya Hansen, Ms. Roxann Halverson, and Ms. Tina Anibas.

Public Comments regarding Agenda Items: None.

Review/Discussion/Action Regarding Minutes of the Previous Meeting: Mr. Danzinger made a motion to approve the minutes, seconded by Mr. Weiss. All in favor. Carried.

Review/Discussion/Action regarding a Resolution to Create and Fill a Parts/Safety & Training Coordinator Position – Highway Department: This position was in place in the past and was not refilled when a vacancy occurred. The training portion of the position is very important for the safety of the employees and could possibly be utilized in other departments. Mr. Weiss made a motion to approve the resolution, seconded by Mr. Danzinger. Carried.

Review/Discussion/Action regarding A Resolution to Modify Wage Scales to Include County Patrol Superintendent/Parts/Safety & Training Coordinator and Change Materials Recovery Facility Supervisor/Truck Driver Scales: This resolution updates the wages for the new Part/Safety & Training Coordinator and the additional duties the person will be taking on as County Patrol Superintendent and Materials Recovery Facility Supervisor/Truck Driver. Mr. Hillert made a motion to approve the resolution, seconded by Mr. Weiss. Carried.

Review/Discussion/Action regarding A Resolution for County Aid for Towns Bridges and Culverts -Section 82.08 of the Statutes – Town of Canton Owen Valley Road: This was an emergency bridge replacement in the Town of Canton. Mr. Weiss made a motion to approve the resolution, seconded by Mr. Danzinger. Carried.

Review/Discussion/Action ~ Monthly Vendor Invoices/Vouchers/Employee Payroll/Funds Investment Report: Invoices were reviewed. Mr. Hillert made a motion to approve invoices and vouchers, seconded by Mr. Weiss. Carried.

Review/Discussion regarding a Financial Update: Ms. Hansen gave a financial update for the end of 2020 and through March of 2021. Road work, American Rescue Funds, and planning for capital expenditures was also discussed.

Review/Discussion/Action regarding Grant Procedures: Ms. Hansen reviewed the grant procedures and form. A discussion was held on how to rate or prioritize grant requests from departments. This document will need to be modified as Mr. Schiffli and Ms. Hansen work through grants with departments.

Committee Chair Report: None.

Administrative Coordinator Report: Ms. Hansen reported on the telecommuting policy, website update, ATV/UTV ordinance, Flyway Trail RFP, financial software, Veteran Memorial Committee meeting, and the American Rescue Act.

Review/Discussion/Action Regarding the Next Meeting Date and Time: Thursday, May 20, 2021 at 8:30 a.m. will be the next meeting date and time.

Public Comments Not Related to Agenda Items: Ms. Anibas informed the committee that AB232 had passed the Senate. This bill would give back 10% of the citizen's 2020 property tax bill. It would be the responsibility of the county to reimburse those funds which would cause an increase in workload and other administrative expenses. She will keep them informed of the progress of that bill.

Adjourned: Mr. Hillert made a motion to adjourn seconded by Mr. Weiss. Meeting adjourned at 10:50 a.m.

Respectfully submitted,

Roxann Halverson
Buffalo County Clerk