

**APRIL COUNTY BOARD SESSION**  
**Tuesday, April 20, 2021 at 9:00 a.m.**

The Board met. Mr. Dennis Bork in the Chair.

The Pledge of Allegiance was said.

The roll was called, and all members were present, except Ms. Mary Anne McMillan Urell and Mr. Michael Taylor, who were excused. Others in attendance for all or portions of the meeting were Ms. Roxann Halverson, Ms. Sonya Hansen, Ms. Tina Anibas, Mr. Bob Platteter, Mr. Dave Rynders, Ms. Carol Burmeister, Mr. Carl Duley, and Sheriff Mike Schmidtknecht. Other individuals joined remotely via TEAMS.

**Public Comments:** None.

**Review/Discussion/Action regarding Previous Meeting Minutes:** Mr. Hillert made a motion to approve the minutes, seconded by Mr. Ruff. Carried.

**Review/Discussion regarding an ATV/UTV Project Update:** A discussion was held on the status of the ATV/UTV project. The City of Buffalo City has concerns of allowing ATV/UTV usage on the county roads that travel through their municipality due to an ordinance they have that does not allow usage on the roads. They have checked with the League of Municipalities and were told they have jurisdiction over those county roads. The Wisconsin Counties Association has informed us that the county has jurisdiction over those roads not the municipality. The Buffalo County Trail Riders per the ordinance are responsible for purchasing and installation of the signs. The ordinance does not take effect until the signs are in place and the ordinance has been published in the newspaper. The County Clerk will send correspondence to Buffalo City in regard to the difference of opinion of the WCA and League of Municipalities and that the county will be moving forward with posting roads when the signs are available.

**Review/Discussion/Action regarding Parliamentary Procedure Training:** Mr. Carl Duley gave a presentation on parliamentary procedure. He explained some of the differences in our Rules of Government compared to Roberts Rules of Order. He also reviewed different motions that can be made during a meeting.

**Review/Discussion/Action regarding the Appointment of Ms. Josie Knauber as the Public Health Supervisor/Health Officer:** Ms. Hansen explained the position was vacated when Ms. April Loeffler left employment with Buffalo County. There were nine people interviewed for the opening. Ms. Knauber was chosen for the position and has been a Public Health Nurse with Buffalo County since 2017. She spoke to the Board about how excited she was to be working with Public Health in this new role. Mr. Grisen made a motion to approve the appointment of Ms. Josie Knauber as the Public Health Supervisor/Health Officer, seconded by Mr. Schmidtknecht. Carried.

**Review/Discussion/Action regarding Resolution #21-04-01 A Resolution to Create and Fill a Parts/Safety & Training Coordinator Position – Highway Department:** Mr.

Platteter explained about 10-12 years ago there was a Parts Supervisor position but it was not filled when it became vacant. There was also a position responsible for training that was never refilled. This position would combine those two positions. The Highway Committee began talking about the position in February and in March there was a tragic accident that shows how important having this position is. Mr. Hillert made a motion to approve the resolution, seconded by Mr. Nathan Nelson. Carried.

**Review/Discussion/Action regarding Resolution #21-04-02 A Resolution to Modify Wage Scales to Include County Patrol Superintendent, Parts/Safety & Training Coordinator, and Change Materials Recovery Facility Supervisor/Truck Driver Scales:** Mr. Grisen explained this resolution is to add the positions to the scales and adjust the Materials Recovery Facility Supervisor/Truck Driver scale. Mr. Grisen made a motion to approve the resolution, seconded by Mr. Ruff. Carried.

**Review/Discussion/Action regarding Resolution #21-04-03 A Resolution for County Aid for Town Bridges and Culverts – Section 82.08 of the Statutes – Town of Canton Owen Valley Road:** Mr. Platteter explained the bridge failed late last year and the road had been closed. It has now been replaced and the road is back open. Mr. Weiss made a motion to approve the resolution, seconded by Ms. McDonough. Carried.

**Review/Discussion/Action regarding Employee Return to Workplace Guidelines – Modification to Air Travel Based on CDC Guidance & Wellness Workout Center:** The changes that were presented to the HR Committee and recommended to come before the Board were reviewed. Mr. Grisen made a motion to divide the question into three parts, seconded by Mr. Bruegger. Carried.

The first portion to review is the CDC guidelines for travel. Mr. Grisen made a motion to approve the CDC travel guidelines, seconded by Mr. Bruegger. A discussion was held on if proof of vaccination could be required and if an unvaccinated person travels, they will be required to quarantine when they return. A vote was taken on following the CDC guidelines for travel. Motion carried.

The second portion to discuss was the wellness center usage. Mr. Hillert made a motion to approve the wellness center usage, seconded by Mr. Nathan Nelson. The wellness center will have a limit of two employees at a time and no guests allowed. Face coverings will be required, and all equipment must be wiped down after use. A vote was taken. Motion carried.

The third portion to discuss was the return to work timeline and facemask regulations. Mr. Grisen made a motion to approve the return to work timeline and facemask regulations, seconded by Mr. Ruff. A discussion was held regarding these two items being handled separately. The policy to return to work and changing the facemask regulations to strongly encouraged versus required will go into effect June 1<sup>st</sup>. A vote was taken. Mr. Weiss, Mr. Bruegger, and Mr. Bork voting no. Motion carried.

**Committee Chair Reports:** Land Conservation is working on the Land and Water Plan, Recreation Plan, and finishing up grants. The Buffalo White Sands bond has been reinstated. The HR Committee has appointed a subcommittee to review employee wages.

**Administrative Coordinator Report:** Ms. Hansen reported that NACO is working on what the American Rescue funds can be used for. She handed out an article from NACO for members to review. Zoning will be bringing a subdivision ordinance to the next County Board meeting. Interviews for the GIS Technician position are being held this afternoon.

**County Board Chair Report:** None.

**Public Comments:** None.

**Adjournment:** Mr. Ruff made a motion to adjourn at 11:13 a.m., seconded by Mr. Schmidtknecht. Carried.

Respectfully Submitted,

Roxann M. Halverson  
Buffalo County Clerk