

BUFFALO COUNTY MINUTES

Committee of the Board: Finance Committee

Date of the Meeting: May 20, 2021

Chair Mr. Dennis Bork called the meeting to order at 8:30 a.m. in the third floor County Board Room.

Members Present: Mr. Dennis Bork, Mr. David Danzinger, Mr. Don Hillert, and Mr. Brad Schmidtkecht. Mr. Weiss joined the meeting at 8:36 a.m.

Others Present for All or Parts of the Meeting in Person and Via Teams:

Ms. Sonya Hansen, Ms. Roxann Halverson, Ms. Tina Anibas, Mr. Barry Drazkowski, Ms. Carri Renchin, Mr. Dave Rynders, Ms. Gina Tomlinson, Mr. Lee Engfer, Mr. Steve Schiffl, Mr. Leonard Litscher, Mr. Mike Owecke, and Ms. Carol Burmeister.

Public Comments regarding Agenda Items: None.

Review/Discussion/Action Regarding Minutes of the Previous Meeting: Mr. Danzinger made a motion to approve the minutes, seconded by Mr. Hillert. All in favor. Carried.

Review/Discussion/Action regarding A Resolution to Establish the Economic Development Committee (Retroactively) – A Subcommittee of Finance: This resolution was created to formally create the Economic Development Committee and set up roles and responsibilities of the committee. A discussion was held if the committee was necessary or if the duties would be something Finance could deal with. Having an Economic Development Committee helps with the development of the county and also helps with broadband development. Mr. Hillert made a motion to approve the resolution, seconded by Mr. Danzinger. Carried.

Review/Discussion/Action regarding Broadband Requests from Town of Cross and Town of Mondovi: Mr. Schmidtkecht indicated that the Town of Mondovi is not ready to apply for funding but will be bringing back a request in July. Ms. Tomlinson explained the Town of Cross has entered into a contract with CCT to begin working on a broadband project. They will be applying for state funding in July. Currently, they are asking for a letter of commitment from the county for the \$100,000 broadband funding. Mr. Hillert made a motion to approve a letter of commitment for the Town of Cross, seconded by Mr. Danzinger. Carried.

Review/Discussion/Action regarding A Resolution to Add a Full-time Public Health Nurse in 2021 to Provide Children’s Long-Term Services and Public

Health Services: Mr. Rynders and Ms. Renchin explained the increase in Children's Long Term services program requests and how this new position would assist with that program and a new reproductive health program. Mr. Hillert made a motion to approve the resolution, seconded by Mr. Schmidtknecht. Carried.

Review/Discussion/Action regarding A Resolution to Add Policy 512 Remote Work (Telecommuting) Policy to the Buffalo County Handbook:

This was not discussed as it was inadvertently on the agenda. It was approved at the HR Committee and will move forward to County Board.

Review/Discussion/Action regarding A Resolution to Establish the Certified Survey Map Review and Application Fee:

Mr. Owecke explained the Land Use Committee approved a new Zoning Ordinance that will regulate land divisions. This resolution sets the fee structure for review of the certified surveys required in that ordinance. The new ordinance will require certified surveys for a land division of 1-4 acres involving 20 acres or less. Mr. Schmidtknecht made a motion to approve the resolution, seconded by Mr. Danzinger. Carried.

Review/Discussion/Action regarding the American Rescue Act Funding:

Ms. Hansen explained the funds needed to be invested by 2024 and spent by 2025 and some of the items the funds can be used for. She suggested making a list and appropriating funds to those types of items to establish a guideline for the funds. Ms. Anibas has gone through the process of requesting the money and set up accounts for the money to be put into once it arrives.

Review/Discussion/Action regarding A Resolution to Purchase Message Boards from American Rescue Funding:

The message boards will be housed at the Highway Department but will be used as needed. Current needs are for vaccination clinics, road closures, and Law Enforcement use. Mr. Hillert made a motion to approve the resolution, seconded by Mr. Weiss. Carried.

Review/Discussion/Action ~ Monthly Vendor Invoices/Vouchers/Employee Payroll/Funds Investment Report:

Invoices were reviewed. Mr. Danzinger made a motion to approve payment, seconded by Mr. Schmidtknecht. Carried.

Review/Discussion regarding a Financial Update: Ms. Hansen reviewed the financial report. Land Conservation is still waiting on reimbursement for the Tell Farms project, which should be coming shortly. The Auditors sent in the Financial Report to the DOR.

Committee Chair Report: None.

Administrative Coordinator Report: Ms. Hansen reported it is recommended to move forward and be prepared for redistricting. There have been no numbers

received from the Census, but it is advised to be prepared to move forward in a shortened timeline.

Review/Discussion/Action Regarding the Next Meeting Date and Time:

Thursday, June 17, 2021 at 8:30 a.m. will be the next meeting date and time.

Public Comments Not Related to Agenda Items: None.

Adjourned: Mr. Hillert made a motion to adjourn seconded by Mr. Weiss. Meeting adjourned at 10:17 a.m.

Respectfully submitted,

Roxann Halverson
Buffalo County Clerk