

Buffalo County Minutes

Committee/Board: Executive Committee

Date of Meeting: Thursday, July 16, 2020

Electronic and Hard Copy Filing Date:

Chair Dennis Bork called the meeting to order at 11:42 a.m.

Executive Committee Members Present: Mr. Dennis Bork, Mr. Max Weiss, and Mr. Larry Grisen.

Others Present for All or Parts of the Meeting: Ms. Sonya Hansen, Ms. Roxann Halverson, Mr. David Danzinger, Ms. Carol Burmeister, and Sheriff Mike Schmidtknecht.

Public Comments Regarding Posted Agenda Items: None.

Review/Discussion/Action regarding Minutes from the Previous Meeting: Mr. Grisen made a motion to approve the minutes from April 30, 2020, seconded by Mr. Weiss. Carried.

Review/Discussion/Action regarding A Resolution to Withdraw Rustic Road Application: Ms. Hansen reviewed the resolution and application for rustic roads. The resolution had a different route listed than the application. The state approved the application as presented and did not make any changes. This can be withdrawn, but the brochure is already printed this year. If withdrawn it will be removed from the next publication. The Highway Committee did recommend withdrawing the application due to public input. This resolution if approved would be sent to the state with a notation that it will be approved at the next county board meeting. Mr. Grisen made a motion to add the word "intent" to the fourth paragraph, seconded by Mr. Weiss. Carried. Mr. Grisen made a motion to approve the amended resolution, seconded by Mr. Weiss. Carried.

The Executive Committee May Go into Closed Session to Application for City of Mondovi -District 5 County Board Vacancy: Mr. Grisen made a motion to go into closed session, seconded by Mr. Weiss. Mr. Dennis Bork-yes, Mr. Max Weiss-yes, and Mr. Larry Grisen-yes. Carried.

The Executive Committee May Return to Open Session. Mr. Weiss made a motion to return to open session, seconded by Mr. Grisen. Mr. Dennis Bork-yes, Mr. Max Weiss-yes, and Mr. Larry Grisen-yes. Carried.

Review/Discussion/Action regarding County COVID-19 Plan and Updates & Status of Emergency Order: Ms. Hansen explained HR reviewed questions that Department Managers had on personal travel. If an employee plans to travel they need to inform the Department Manager with their plans. The Department Manager will then take those plans to the Administrative Coordinator and Public Health Supervisor. The employee may be required to quarantine for 14 days after their return. The employee would be required to use PTO,

sick leave, or no pay for this quarantine. If an employee has visitors from another state, they should use the same protocol as if they had gone on vacation themselves. This is a temporary order that is in effect until the next HR meeting in August.

The Executive Committee discussed the Emergency Order (which expired May 26th) and things that may trigger closing the courthouse or individual departments. Each department should create a plan on how to continue services should their physical office need to close due to COVID-19. The committee gave Ms. Hansen the permission to close the courthouse or individual departments if the need arises.

Chairperson Report: None.

County Administrative Coordinator Report: None.

Public Comments: None.

Adjournment: Mr. Grisen made a motion to adjourn at 12:42 p.m., seconded by Mr. Weiss. Carried.

Respectfully Submitted,

Roxann Halverson
County Clerk