

**Buffalo County Minutes**

**Committee/Board:** Human Resources Sub-Committee

**Date of Meeting:** Monday, August 16, 2021

**Electronic and Hard Copy Filing Date:** Thursday, September 2, 2021

Meeting was called to order by Chair Larry Grisen at 9:33 a.m.

**MEMBERS PRESENT:** Larry Grisen, Mike Taylor, Brenda Creighton, Bob Platteter, Sonya Hansen.

Excused: Carri Renchin, Carol Burmeister

**PUBLIC COMMENT REGARDING POSTED AGENDA ITEMS:**

No public comments were received.

**REVIEW/DISCUSSION: Wage Scale Review Process & Guidelines**

The members were presented a draft spreadsheet with position broken into different salary classifications. Classifications were based on current wage scale, wages of surrounding counties and job responsibilities (supervision, etc.). Mr. Grisen requested an expense cost analysis review to consider budget impact. Brenda Creighton indicated she will compile this costing spreadsheet for next meeting.

**REVIEW/DISCUSSION/ACTION: Next meeting date and time:**

The next meeting date and time will be coordinated with the next full HR Committee meeting. September 14, 2021, sub committee to meet at 8:30 a.m., and 9:30 a.m. when full committee is scheduled to meet.

**PUBLIC COMMENTS NOT RELATED TO AGENDA ITEMS:**

No comments were received.

**ADJOURNMENT:** Motion to adjourn: Mike Taylor, Second: Bob Platteter.  
Mr. Grisen adjourned the meeting at 10:03 a.m.

Respectfully Submitted,

Brenda Creighton, Recording Secretary