

## BUFFALO COUNTY MINUTES

Committee of the Board:

Finance Committee

Date of the Meeting:

August 19, 2021

Chair Mr. Dennis Bork called the meeting to order at 8:30 a.m. in the third floor County Board Room, Buffalo County Courthouse, Alma, Wisconsin.

**Members Present:** Mr. Max Weiss, Mr. Don Hillert, Mr. Brad Schmidtknecht, Mr. Dennis Bork, and Mr. David Danzinger.

**Others Present for All or Parts of the Meeting in Person and Via Teams:** Ms. Sonya Hansen, Ms. Roxann Halverson, Ms. Kari Kent, Ms. Tina Anibas, and Mr. Dave Rynders (in person). Ms. Lisa Schuh, Mr. Steve Schiffli, and Mr. David Brommerich (via TEAMS).

**Public Comments regarding Agenda Items:** None.

**Review/Discussion/Action Regarding Minutes of the Previous Meeting:** Mr. Hillert made a motion to approve the minutes, seconded by Mr. Danzinger. Carried.

**Review/Discussion/Action regarding a Contract with the Buffalo County Humane Association:** Ms. Halverson reviewed the contract. There were a few changes. The contract would renew September 1<sup>st</sup> instead of January 1<sup>st</sup>, the contract would now be for 3 years versus 1 year, and the name of the County Board Chair was updated. She explained this was sent to the Buffalo County Humane Association and they were fine with the draft. Mr. Weiss made a motion to amend the contract to have the financial and activity report due by July 1<sup>st</sup> of each year, seconded by Mr. Schmidtknecht. Carried. Mr. Weiss made a motion to approve the amended contract, seconded by Mr. Schmidtknecht. Carried.

**Review/Discussion/Action regarding A Resolution to Pay Remaining Dog License Fund Money to the Buffalo County Humane Association:** Ms. Halverson explained this resolution would approve the contract and allow the Finance Committee to make further decisions regarding the contract. The Committee would like a copy of the financial and activity report for County Board on Monday. Mr. Weiss made a motion to approve the resolution, seconded by Mr. Danzinger. Carried.

**Review/Discussion/Action regarding A Resolution to Create and Fill an Emergency Management and Risk Management/Safety Director:** Ms. Hansen reviewed the changes to the original plan of a Parts Inventory/Risk Manager with the retirement of the current Emergency Management Director and the need for more accounting assistance in the Highway Department. Mr. Hillert made a motion to approve the resolution, seconded by Mr. Danzinger. Carried.

**Review/Discussion/Action regarding A Resolution for 2022 Buffalo County Supervisory Redistricting Boundaries Plan and Review of Proposed Maps:** The redistricting process and maps were discussed. Maps for lowering to 12 districts and remaining at 14 districts were reviewed. There were concerns regarding some of the municipalities placed together and extra meetings if there is a reduction in numbers. Mr. Schmidtknecht made a motion to approve the resolution to reduce the districts from 14 to 12, seconded by Mr. Weiss. A roll call vote was taken, and all voted in favor. Carried.

**Review/Discussion/Action regarding A Resolution to Rescind Resolution #16-06-05 to Support North American Wetlands Conservation Grant Application by Department of Natural Resources Administered by US Fish and Wildlife Services:** Ms. Hansen explained the original resolution made a pledge of \$1,000 to show support of the DNR purchasing lands in Buffalo County for conservation. The grant was not awarded for the purchase and therefore the pledge of funds can be rescinded. Mr. Hillert made a motion to approve the resolution, seconded by Mr. Danzinger. Carried.

**Review/Discussion/Action regarding a Request of the Buffalo County Trail Riders for CAPX2020 Funding for Signs:** Ms. Kent explained the work the Buffalo County Trail Riders has been doing to install signs on town roads and to help get ready to install signs on county roads. They have raised \$24,000 towards the sign project and have more fundraising planned. They are requesting \$1,822.47 towards the purchase of signs for the ATV/UTV routes. Concerns were raised regarding using CAPX funds when the Club had promised to pay for the signs themselves to get the roads open. Mr. Weiss made a motion to approve the request and forward to County Board, seconded by Mr. Danzinger. A roll call vote was taken. Mr. Schmidtknecht – no, Mr. Hillert - yes, Mr. Danzinger – yes, Mr. Weiss – yes, Mr. Bork -no. Motion carried.

**Review/Discussion/Action regarding the Wisconsin Department of Health Funding of Local Vaccination Efforts:** Mr. Rynders reported on additional funding they will be receiving to continue vaccination and contact tracing efforts. He reported that vaccination clinics are held every Thursday either in the courthouse or in Mondovi. 52% of Buffalo County has received at least one dose of the vaccine and 50% are fully vaccinated.

**Review/Discussion regarding 2021 Financial Update:** Ms. Hansen reported that we are 59% of the way through 2021 budget year with 59% of the revenue received and 48% of expenses realized. She did not see anything out of the ordinary on the financial report.

**Review/Discussion/Action ~ Monthly Vendor Invoices/Vouchers/Employee Payroll/Funds Investment Report:** Mr. Hillert made a motion to approve vouchers and invoices, seconded by Mr. Danzinger. Carried.

A discussion was held on the Flyway Trail funds. Mr. Schiffli indicated that the Lawcon money has been received by the State and should be disbursed to Buffalo County soon. If we do not receive the money by September 30<sup>th</sup> the Flyway Trail group will give us the

money to make Phase I whole. Once we receive the Lawcon money we would then reimburse the Flyway Trail group to use those funds towards Phase II.

**Chairperson Report:** None.

**Administrative Coordinator Report:** Ms. Hansen gave her report.

- State sales tax continues to grow. It is up 14.9% from the same time last year.
- NRCS will no longer be doing PL-566 structure inspections. Counties will be responsible for them, so you will see this when the budget is reviewed. Staff is looking into collaborating with other counties to have these inspections done.
- The first reimbursement request will be entered into the ARPA program soon. Ms. Hansen would like to request reimbursement for lost revenue and these funds would then be undesignated and could be used for things other than the restrictions of the ARPA guidelines. Lost revenue was \$324,616.24 for 2020. She will also be submitting for reimbursement of the electronic messaging boards that were purchased.
- Next week Finance will be reviewing departmental budgets. Highway is requesting \$4 million of levy, DHHS is requesting \$1 million of levy, and Law Enforcement is requesting \$2 million of levy.
- Ms. Hansen will be working with PMA to see if bonding for bridges would be possible as this can then be outside of levy constraints.
- Land Conservation was awarded a Hazel Nut Grant and will be bringing this to Finance for approval.
- Some funding from the Emergency Management grant has been reimbursed. The grant paperwork was submitted with the full labor costs inserted rather than the portion for Recycling removed.

**Public Comments Not Related to Agenda Items:** None.

**Review/Discussion/Action Regarding the Next Meeting Date and Time:** Budget meeting will be Friday, August 27, 2021, at 8:00 a.m. and the next regular meeting will be Thursday, September 23, 2021, at 8:30 a.m.

**Adjourned:** Mr. Weiss made a motion to adjourn seconded by Mr. Hillert. Meeting adjourned at 11:03 a.m.

Respectfully submitted,

Roxann Halverson  
Buffalo County Clerk