

BUFFALO COUNTY MINUTES

Committee of the Board:

Finance Committee

Date of the Meeting:

September 7, 2021

Chair Mr. Dennis Bork called the meeting to order at 8:00 a.m. in the third floor County Board Room, Buffalo County Courthouse, Alma, Wisconsin.

Members Present: Mr. Max Weiss, Mr. Don Hillert, Mr. Brad Schmidtkecht (Teams), Mr. Dennis Bork, and Mr. David Danzinger.

Others Present for All or Parts of the Meeting in Person and Via Teams: Ms. Sonya Hansen, Ms. Roxann Halverson, Mr. Steve Schiffli (Teams), and Mr. David Brommerich (Teams).

Public Comments regarding Agenda Items: None.

Review/Discussion/Action regarding Departmental 2022 Budgets: Ms. Hansen reviewed items that needed decisions to be made to include or remove from the budget.

Replacing one of the leased cars in the Administration Office with a newer lease would save money on the lease expense. The self-insurance fund has a balance of \$92,733 and could be used for HRA or health insurance premiums. The Emergency Management position will be increased to a 70% position as job duties will be mostly in this area and therefore covered by the grant. The Family Court Commissioner expenses will be reduced. Wages in the Clerk of Court were reduced due to a new employee at a lower wage scale. Jury fees could be reduced and if more funds are needed it would be addressed at that time. Expenses for the new phone system and computers would be removed from the budget and possibly come from ARPA funds. Autopsy expenses could be reduced as with the delay in billing some of the funds will not be needed until 2023. Jail staff wages and overtime was discussed. If fully staffed the overtime would not be needed, if not the wages could be reduced and leave the overtime as is. The LandNav program was reviewed. The cost is \$25,000 and was not in the draft budget. Voter registration revenue was discussed. The Finance Committee would like to change the fee schedule. A resolution will be brought back for this. A request for chairs for the hearing room was removed. The carpet extractor was removed from the budget. The piping issue in the jail was reviewed to see if jail funds could pay for this repair. The landscaping and skylight repair was not in the budget. The Committee would like to see if ARPA funds could pay for those.

A discussion was held on the request for a full-time staff in the Veterans Office. If full-time is approved more funds will be needed in the Economic Development Committee. A discussion was held on adding more hours for the current staff.

The courthouse security cameras server will be reviewed to see if it is failing or at the end of its life. Wisconsin Counties Association will not cover the full cost of Lexipol so

\$842 will need to be added to the budget. The contribution to the Historical Society is reduced to \$5,000 and \$2,000 will be given towards the Veteran Memorial wall. The Land Conservation budget will show a transfer from the fund balance of \$81,000. Sales tax revenue will be set at \$875,000. Accounts will be set up to have the expenses of CSM review by the Surveyor paid for with revenue realized by the Zoning Department. DHHS funds will be used to offset the levy request. The Highway Committee will look at reducing the amount of equipment purchased and the number of road miles reconstructed will be reduced to reduce the overall budget.

Ms. Hansen will put these changes together and bring to the next Finance meeting.

Public Comments Not Related to Agenda Items: None.

Adjourned: Mr. Bork made a motion to adjourn seconded by Mr. Weiss. Meeting adjourned at 10:54 a.m.

Respectfully submitted,

Roxann Halverson
Buffalo County Clerk