

BUFFALO COUNTY MINUTES

Committee of the Board:

Human Resources Sub-Committee

Date of the Meeting:

September 13, 2021

Chair Mr. Larry Grisen called the meeting to order at 8:32 a.m. in the third floor County Board meeting room, Buffalo County Courthouse, Alma, Wisconsin.

Members Present: Mr. Larry Grisen, Ms. Brenda Creighton, Ms. Carri Renchin, Ms. Carol Burmeister, Mr. Bob Platteter and Ms. Sonya Hansen. Mr. Michael Taylor was excused.

Public Comment Related to the Agenda: There were no public comments.

Review/Discussion/Action – Minutes of the Previous Meeting: A motion was made by Mr. Bob Platteter seconded by Ms. Brenda Creighton to approve the minutes of the previous meeting. Motion Carried.

Review/Discussion – Wage and Classification Proposed Structure: A proposed draft of new class structures and wage scales was reviewed by the members. The goal of the new proposal was to place like job duties and responsibilities in the same classification and compensate accordingly based on position descriptions and education. Another goal of the reclasses was to try to assure that employees were not losing compensation on the creation of new scales or classes. The committee members acknowledged that this is not an easy task. The committee reviewed those positions that were previously identified as being below the average for other counties and if they were addressed in the new proposal. Some issues identified were to keep the same type of separation in positions that had advancement opportunities. The members discussed keeping the same classification structure as currently exists but make some modifications within the classes.

Review/Discussion ~ Determination of Next Steps: Each member is going to review the proposed scales and the other county comparable classes to identify positions that may not be correctly classified. The goal for the next meeting will be to create a final classification list.

Review/Discussion/Action – Next Meeting Date and Time: The next meeting date will be Monday, September 20th at 8:30 a.m.

Public Comments Unrelated to the Agenda: There were no other public comments.

Adjourned: The meeting was adjourned at 9:25 a.m. upon motion of Ms. Brenda Creighton seconded by Mr. Bob Platteter. Motion Carried.

Respectfully submitted,

Sonya J. Hansen
Recording Secretary