

BUFFALO COUNTY MINUTES

Committee of the Board: Buffalo County Highway Committee

Date of the Meeting: Tuesday, September 14, 2021

Chairman Mr. Don Hillert called the meeting to order at 8:00 a.m. in the conference room of the Buffalo County Highway Department, Alma, Wisconsin.

Board Members Present: Mr. Don Hillert, Mr. Dwight Ruff, Mr. David Danzinger, Mr. John Sendelbach and Mr. Max Weiss.

Others Present for All or Parts of the Meeting: Ms. Sonya Hansen, Mr. Bob Platteter, Ms. Janet LaDuke, Sheriff Mike Schmidtknecht and Mr. Grey Reinhardt.

Public Comments regarding Agenda Items: None

Review/Discussion/Action - Minutes of the Previous Meeting: A motion was made by Mr. Ruff seconded by Mr. Danzinger to approve the minutes of the previous meeting as sent. Carried.

Review/Discussion/Action - Monthly Vouchers #27831 through # 27901 totaling \$631,007.42 were reviewed. A motion was made by Mr. Danzinger seconded by Mr. Ruff to approve the monthly vouchers as presented. Carried.

Review/Discussion/Action– Staffing:

- a. Patrol Position (status) – The position has been advertised. Currently we are accepting applicants.
- b. Parts/Inventory Specialist (status) – This position has been advertised.
- c. Winter Schedule – Discussion was had regarding a safety concern of starting at 6 a.m. and being dark outside. Mr. Platteter will develop a survey to be distributed to the highway employees for their input and results will be brought back to October meeting.

Review/Discussion/Action - Equipment:

- a. Semi-Tractor – The County is looking at Auction dealers & if within budget, they are requesting that Sonya be able to approve. Mr. Ruff made a motion to authorize Sonya to allow to move ahead with purchase if one is found on auction. Mr. Sendelbach second. Carried.

Review/Discussion/Action – Buildings & Grounds:

- a. Waumandee Office – Kelly advised that the sheet rock was out, vapor barrier installed and plywood added. He believes the work is complete.
- b. Purchase of Neighboring Property (status) – The property owner is working on finalizing the paperwork with Attorney Bilski.
- c. Sale of County Owned Property (status of locating lines) – Committee requested to have a map developed of the property and sewer line in question.
- d. Fuel System/Pump Repair – Automated system was \$80,000 when looked into previously. Look at upgrading to new pumps or repair existing. The future of the fuel truck was discussed. Mr. Danzinger would like a chart to review tanks and locations, etc. The Commissioner will check into options & report back.

Review/Discussion/Action – Roads and Bridges:

- a. 2021 Construction Schedule – CTH BB is pushed way out as of now, hoping to have all completed before November. Chip Seal is complete and waiting on a few invoices before costing can be completed.
- b. State Projects – PBM's are complete, ditching on STH 37 and mowing intersections for safety.
- c. Town Projects - The Town of Nelson Patrolman is out on medical leave through January possibly. Mr. Platteter will work with them for temporary assistance and/or help them find a back-up source.
- d. ATV/UTV Routes (status) – Signs and sign placement has been reviewed by County staff. The club will adjust as necessary. Additional signs are ordered and should be placed within a week or two.
- e. 25/35 Intersection Concerns – Grey Reinhardt-Nelson Fire Dept. stated they have numerous calls to this intersection for accidents including multiple helicopter landings. STH is not under county control & it was suggested by Sheriff Schmidtknecht and Mr. Platteter that the Fire Dept. send a letter to the Buffalo County PSHC regarding concerns and also to attend the PSHC meeting in October.

Review/Discussion/Action – Financial Update - Finances are caught up, current through June 2021 and working on July.

Review/Discussion – 2022 Budget – Mr. Platteter provided a second draft of the proposed 2022 budget, updating for the additional joint project petitions. The committee suggested that we only do the road projects that were tied to other project, ie: CTH H in Mondovi, CTH OO in Cochrane, and as long as we're there we should include CTH O. The machinery list will also be reduced by holding off on the loader, skid steer, and self-propelled broom, so we may take some money from the machinery fund to balance the budget. The Zoning Dept is in need of a vehicle, they are interested in the Ford F150 listed on the equipment replacement list. We should bring back bids for the replacement at the October meeting.

Commissioners Report- Commissioner would like Foremen here for Demo on RT vision; Commissioner Fall Training Oct. 4 & 5, Hayward, WI; Commissioner/Committee Member meeting Oct. 12 @ Black River Falls; Oct. 13 tentative Chainsaw Safety Day Training; Oct. 19th-Bridge Training (Bob/Kelly/John) in Barron, WI; Oct. 20-22 CHEMS Annual Training, Eau Claire, WI.

Chair Report: None.

Committee Members Report- None.

Next Meeting – The next meeting will be October 18th at 8:00 a.m.

Public Comments- None.

Adjournment- Mr. Sendelbach made a motion to adjourn at 10:06 a.m., seconded by Mr. Ruff. Motion Approved.

Respectfully submitted,

Acting Secretary