

BUFFALO COUNTY MINUTES

Committee of the Board:

Finance Committee

Date of the Meeting:

September 23, 2021

Chair Mr. Dennis Bork called the meeting to order at 8:30 a.m. in the third floor County Board Room, Buffalo County Courthouse, Alma, Wisconsin.

Members Present: Mr. Max Weiss, Mr. Don Hillert, Mr. Brad Schmidtknecht, Mr. Dennis Bork, and Mr. David Danzinger.

Others Present for All or Parts of the Meeting in Person and Via Teams: Ms. Sonya Hansen, Ms. Roxann Halverson, Ms. Tina Anibas, Ms. Samantha Gore, Ms. Lisa Schuh, Mr. Dave Rynders, Mr. Steve Schiffl, Ms. Brenda Creighton-Teams, Ms. Carol Burmeister-Teams, and Mr. David Brommerich-Teams.

Public Comments regarding Agenda Items: None.

Review/Discussion/Action regarding Minutes of the Previous Meeting: Mr. Schmidtknecht made a motion to approve the previous meeting minutes, seconded by Mr. Danzinger. Carried.

Review/Discussion/Action regarding A Resolution to Change a Position Providing Children's Long-Term Services and Public Health Services to Allow for a Public Health Educator or Social Worker or a Four-Year Degree Related to Social Worker to Fill this Position in Addition to a Public Health Nurse: Mr. Rynders explained this resolution will expand the type of person they are able to fill the position with. So far, they have not had a viable candidate when looking for a Public Health Nurse. Mr. Schmidtknecht made a motion to approve the resolution, seconded by Mr. Danzinger. Carried.

Review/Discussion/Action regarding A Resolution to Approve County Recycling Agreement with the City of Buffalo City, Town of Belvidere, Village of Cochrane, and Town of Milton (Collectively identified as BBC&M): This will update the contract with BBC&M and will be used as the contract standard when renewing with other municipalities. BBC&M is looking at subcontracting services and if this goes well the County may look at this in the future. Mr. Danzinger made a motion to approve the resolution, seconded by Mr. Weiss. Carried.

Review/Discussion/Action regarding A Resolution Updating the Fees Relating to the Wisconsin Statewide Voter Registration System (WisVote): Ms. Halverson explained this resolution updates the WisVote fees as discussed at the last Finance meeting. The fee structure would not go into effect until January 1, 2022. She has heard from some municipalities regarding the fee. The City of Buffalo City may do their own WisVote services, and the City of Mondovi would like the County to take theirs over. Town of Belvidere and Town of Glencoe are questioning their population. Town

of Belvidere believes they only have about 380 residents and not the 403 the Census counted. They are in the process of appealing those numbers. Town of Glencoe feels they have more residents that Census counted and may appeal their numbers. If their numbers change due to the appeal process the fee will change to charge the \$1.00 per population based on that appeal. Mr. Hillert made a motion to approve the resolution, seconded by Mr. Schmidtknecht. Carried.

Review/Discussion/Action regarding A Resolution to Ratify 2022-2023 Buffalo County Law Enforcement Officers WPPA/LEER Collective Bargaining Agreement:

Ms. Hansen reviewed the changes made to the contract. The additional cost for wages for 2022 is \$28,475.39 and for 2023 is \$23,081.40. Mr. Hillert made a motion to approve the resolution by roll call vote, seconded by Mr. Danzinger. All in favor. Carried.

Review/Discussion/Action regarding A Resolution to Identify Delinquent 2018 Real Estate Taxes:

Ms. Halverson explained out of 23 properties at the beginning of the process there is only one property remaining and is shown on the resolution. Ms. Gore asked to speak to request an extension. She explained why she had not been able to pay the taxes and indicated they should be paid by December 15th. Ms. Halverson explained that waiting until that time would not be beneficial due to the work involved to carry over a property to the new year. She asked Ms. Anibas when the Assessor would make the property exempt if placed in the County's name. She indicated that is done as of January 1st. Ms. Halverson explained foreclosing on the property on December 15th does not give her enough time to record the Tax Deed and place the property out for bids, that is why she would suggest an earlier date to have the property sold by year end if necessary. She noted that the goal is to get the taxes paid and not take the property, but if taxes are not paid it is a duty she must do. Mr. Danzinger made a motion to allow an extension until January 2nd, seconded by Mr. Hillert. Carried. Ms. Halverson explained she still needs to have the resolution approved so if payment is not made, she has the authority to foreclose on the property. Mr. Danzinger made a motion to approve the resolution, seconded by Mr. Schmidtknecht. Carried.

Review/Discussion/Action regarding 2020 Overbudget General Fund Transfers:

The 2020 overbudget transfers were reviewed. When looking at revenues and items that were overbudget, the amount needed to cover overbudget transfers is \$5,792.90. Mr. Hillert made a motion to approve the transfer, seconded by Mr. Schmidtknecht. Carried.

Review/Discussion/Action regarding 2022 County Budget: Ms. Hansen reviewed the changes to the budget that have been made. Highway has decreased road construction and equipment to be purchased and fund balances in different departments have been transferred. The budget is still over by \$1.3 million. Health insurance is still being worked on, as is wage scales. A discussion was held on bonding for yearly roadwork, housing of inmates, hiring freeze for new positions, and how to change MFL. The Finance Committee recommends taking funds from the general fund to balance the budget and work on other items discussed for next years budget.

Review/Discussion/Action regarding Monthly Vendor Invoices/Vouchers/Employee Payroll/Funds Investment Report: Invoices were discussed. Mr. Hillert made a motion to approve the invoices, seconded by Mr. Danzinger. Carried.

Review/Discussion regarding Committee Chair Report: None.

Review/Discussion regarding the Administrative Coordinator Report: Ms. Hansen reported that she approved an emergency expenditure of \$780 to update the phone system to meet the new FCC guidelines. She has sent a report on the number of mines in the County to the Finance Committee emails. Governor Evers is making some changes to personal property tax. There should be some compensation coming from the State for this change. Loss of revenue for ARPA funds has been discussed and changed. This will affect the amount of loss of revenue Buffalo County can claim. She will be working with the Auditors on this.

Mr. Schmidtknecht asked if the funds awarded for broadband could be changed from CAPX funds to ARPA funds, as broadband is an approved use of ARPA funds and then CAPX could be used for other projects. This can be discussed at the next EDC meeting and brought back. The broadband grants have not been awarded yet. This may be done at the end of October.

Review/Discussion regarding Public Comments Unrelated to the Agenda: None.

Review/Discussion/Action regarding the Next Meeting Date and Time: October 21, 2021, at 8:30 a.m.

Adjourned: Mr. Schmidtknecht made a motion to adjourn at 10:24 a.m., seconded by Mr. Hillert. Carried.

Respectfully submitted,

Roxann Halverson
Buffalo County Clerk