

Buffalo County Minutes

COMMITTEE/BOARD: Human Resources Sub-Committee

DATE OF MEETING: Tuesday, October 5, 2021

Meeting was called to order by Chair Larry Grisen at 8:33 a.m. in the second-floor conference room of the Buffalo County Courthouse, Alma, Wisconsin.

MEMBERS PRESENT: Larry Grisen, Carri Renchin, Carol Burmeister, Brenda Creighton, and Sonya Hansen. **Excused:** Michael Taylor and **Absent:** Bob Platteter

PUBLIC COMMENT REGARDING POSTED AGENDA ITEMS:

No public comments were received.

MINUTES OF PREVIOUS MEETINGS: A motion was made by Carol Burmeister seconded by Carri Renchin to approve the minutes of the previous meetings. Motion Carried.

REVIEW/DISCUSSION: WAGE AND CLASSIFICATION PROPOSED STRUCTURE:

The members reviewed the proposed structure to assess whether the new scales/classifications met the goals to increase those positions that were at least 10% or more behind the average for other counties with like duties and responsibilities and that no employee would see a decrease in their current scales. It was the consensus of the committee that this proposal did meet those objectives and reduced the number of classifications.

Sonya Hansen reported that the CJS Coordinator and the Treasurer had contacted the Administration Office to consider changes to a couple of classifications. The Human Resources Subcommittee did not make any changes to the proposed classifications.

Sonya Hansen stated that we have an appeal process available for any department manager to address with the Human Resources Committee if they felt that positions were not classified appropriately.

REVIEW/DISCUSSION/ACTION: NEXT MEETING DATE AND TIME:

Chair Larry Grisen indicated that this would conclude the work by the members and that this proposal of classifications would be presented to the Human Resources Committee. Sonya Hansen and the Chair expressed their appreciation to the members for assisting in this process. Chair Larry Grisen stated that if an additional meeting would be necessary, that the members would be notified.

PUBLIC COMMENTS NOT RELATED TO AGENDA ITEMS:

No comments were received.

ADJOURNMENT: Carri Renchin made a motion to adjourn seconded by Brenda Creighton. Chair Larry Grisen adjourned the meeting at 9:28 a.m.

Respectfully Submitted,

Sonya J. Hansen, Recording Secretary